

MACKENZIE COUNTY

REGULAR COUNCIL MEETING

JULY 14, 2014

10:00 A.M.

COUNCIL CHAMBERS
FORT VERMILION, AB



STRATEGIC PRIORITIES CHART

COUNCIL PRIORITIES (Council/CAO)

NOW		ADVOCACY
1. HOUSING ENTITY: Housing needs study funds	Mar.	<input type="checkbox"/> <i>Zama Road Paving Funds</i>
2. HAMLET STREETS: Review Policy	Mar.	<input type="checkbox"/> <i>Highway Development</i>
3. RURAL ROADS: MY rural road upgrade plan	April	<input type="checkbox"/> <i>Canada Postal Service – La Crete</i>
4. RURAL WATER : Water Service Policy	Jan.	<input type="checkbox"/> <i>Land Use Framework Input</i>
5. ECONOMIC DEVELOPMENT: Strategy Review	Feb.	<input type="checkbox"/> <i>Senior's housing</i>
6. OIL AND GAS STRATEGY	Feb.	<input type="checkbox"/> <i>OSB Plant</i>
7. ZAMA ROAD: Business Case	Mar.	
NEXT		
<input type="checkbox"/> TRANSPORTATION DEVELOPMENT		<input type="checkbox"/> TOURISM: Strategy (REDI)
<input type="checkbox"/> REVENUE DECLINE		<input type="checkbox"/> BRANDING STRATEGY (2015 – REDI)

OPERATIONAL STRATEGIES (CAO/Staff)

CHIEF ADMINISTRATIVE OFFICER (Joulia)		ECONOMIC DEVELOPMENT (Joulia/Byron)	
1. HOUSING ENTITY: Study Funds	Mar.	1. OIL AND GAS STRATEGY: Info	Feb.
2. RURAL WATER : Water Service Policy	Jan.	2. ECONOMIC DEVELOPMENT: Str. Rev.	Feb.
3. REVENUE DECLINE (tax rate discussion)	Feb.	3. ZAMA ROAD: Business Case	Mar.
<input type="checkbox"/> MARA Agreement	May	<input type="checkbox"/> OSB Plant	
<input type="checkbox"/> Regional Sustainability Study	Feb.	<input type="checkbox"/> TRANSPORTATION DEVELOPMENT	
<input type="checkbox"/> First Nations Relations: Orientation	Jan.		
COMMUNITY SERVICES (Ron)		AGRICULTURAL SERVICES (Grant)	
1. COR Certification: Update Safety Manual	Feb.	1. Surface Water Management Plan	May
2. Rec. Board Agreement Renewal	Mar.	2. Steephill Creek/BHP Surface Water Management Plan	May
3. Disaster Emergency Planning – Implementation Plan	Feb.	3. 2014 Ag Fair Planning	Feb.
<input type="checkbox"/> Radio Communication System		<input type="checkbox"/> Emergency Livestock Response Plan	
<input type="checkbox"/> Wilson Prairie Surface Management Plan		<input type="checkbox"/> Wilson Prairie Surface Management Plan	
PLANNING & DEVELOPMENT (Byron)		LEGISLATIVE SERVICES (Carol)	
1. Infrastructure Master Plans	Feb.	1. Communication Plan	Mar.
2. Land Use Framework		2. Human Resource Policy Review	Apr.
3. _____		3. Cell Phone Review & Draft RFP	May
<input type="checkbox"/> Municipal Reserve Policy		<input type="checkbox"/> Virtual City Hall Implementation	July
<input type="checkbox"/> Airport Vicinity Protection Area			
FINANCE		PUBLIC WORKS* (John/Ron)	
1. Long Term Capital Plan	Apr.	1. RURAL ROADS: MY RR upgrade plan	Apr.
2. Long Term Financial Plan	June	2. HAMLET STREETS: Review Policy	Mar.
3. _____		3. Gravel Pit Transfer (Meander)	Oct.
<input type="checkbox"/> Master Card Policy		<input type="checkbox"/> Multi-Year Capital Assessment	Jan.
<input type="checkbox"/> _____		<input type="checkbox"/> _____	
ENVIRONMENTAL (John)			
1. LC Water Source Review (OMNI Report)	Apr.	<u>Codes:</u>	
2. Rural Water		BOLD CAPITALS – Council NOW Priorities	
3. _____		CAPITALS – Council NEXT Priorities	
<input type="checkbox"/> _____		<i>Italics</i> – Advocacy	
<input type="checkbox"/> _____		Regular Title Case – Operational Strategies	
		* See Monthly Capital Projects Progress Report	

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Monday, July 14, 2014
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the June 23, 2014 Regular Council Meeting	7
DELEGATIONS:	4.	a) b)	
GENERAL REPORTS:	5.	a) CAO Report	17
		b) Minutes of the May 7, 2014 Finance Committee Meeting	29
		c) Public Works Committee Meeting Minutes – April 17, 2014	33
TENDERS:	6.	a) None	
PUBLIC HEARINGS:		Public hearings are scheduled for 1:00 p.m.	
	7.	a) Bylaw 954-14 Airport Vicinity Protection Area	39
		b) Bylaw 962-14 Land Use Bylaw Amendment to Add “Auction Mart” to Rural Light Industrial “RI1” and Rural General Industrial “RI2”	93
		c) Bylaw 963-14 Land Use Bylaw Amendment to	99

Grant Height Variance Authority to the Municipal
 Planning Commission

		d)	Bylaw 964-14 Land Use Bylaw Amendment to Rezone Part of the West half of NW 24-107-14-W5M from Agricultural "A" to Rural Light Industrial District "R11"(Blumenort Corner)	103
		e)	Bylaw 965-14 Land Use Bylaw Amendment to add Section 8.16 - Hamlet Residential 2A "HR2A"	109
COMMUNITY SERVICES:	8.	a)		
		b)		
ENVIRONMENTAL SERVICES:	9.	a)		
		b)		
OPERATIONS:	10.	a)	Second Access Request – Plan 982 3830, Lot 1 (NE 21-105-14-W5M)	117
		b)	Second Access Request – SE 9-107-14-W5M	121
		c)	Second Access Request – NW 32-105-14-W5M	125
		d)	Second Access Request – SE-4-110-14-W5	129
		e)	2014 Wheel Loader Tender	133
		f)	Gravel – West La Crete Pit	135
		g)	Public Works – Vehicle Purchase Zama	137
		h)		
		i)		
PLANNING & DEVELOPMENT:	11.	a)	Bylaw 968-14 Land Use Bylaw Amendment to Rezone Part of Plan 012 4176, Block 4, Lot A (Parts of Phase 5 & 6) from Hamlet Residential District 2 "HR2" to Hamlet Residential District 2A "HR2A" (La Crete)	139

		b)	Development Statistics Report January to June 2014	143
		c)		
		d)		
FINANCE:	12.	a)	Grants to Other Organizations – La Crete Walking Trail	151
		b)	Financial Reports – January 1 to May 31, 2014	157
		c)		
		d)		
ADMINISTRATION:	13.	a)	2014 Strategic Priorities Update	171
		b)	FCM First Nations – Municipal Community Infrastructure Partnership Program	177
		c)	Zama Street Naming (Old Trailer Park)	181
		d)	Letter of Support – Fort Vermilion Skate Park	183
		e)	Proposed Layer Hen Operations	185
		f)	Commercial Fisheries	187
		g)	Tri-Council Branding Options	189
		h)	Member at Large Appointments (to be distributed at the meeting)	
		i)		
		j)		
INFORMATION / CORRESPONDENCE:	14.	a)	Information/Correspondence	197
IN CAMERA SESSION:	15.	a)	Legal <ul style="list-style-type: none">• Regional Sustainability Study Update• Winter Petroleum	

- b) Labour
- c) Land

NOTICE OF MOTION: 16. Notices of Motion

NEXT MEETING DATES: 17. a) Regular Council Meeting
Wednesday, August 6, 2014
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 18. a) Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Minutes of the June 23, 2014 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the June 23, 2014 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved council minutes are posted on the County website.

RECOMMENDED ACTION:

That the minutes of the June 23, 2014 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Monday, June 23, 2014
1:00 p.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:	Bill Neufeld	Reeve
	Jacque Bateman	Councillor
	Peter F. Braun	Councillor
	Elmer Derksen	Councillor
	John W. Driedger	Councillor
	Eric Jorgensen	Councillor
	Josh Knelsen	Councillor
	Ricky Paul	Councillor
	Lisa Wardley	Councillor
REGRETS:	Walter Sarapuk	Deputy Reeve
ADMINISTRATION:	Joulia Whittleton	Chief Administrative Officer
	Ron Pelensky	Director of Community Services & Operations
	John Klassen	Director of Environmental Services & Operations
	Byron Peters	Director of Planning & Development
	Mark Schonken	Interim Director of Finance
	Carol Gabriel	Manager of Legislative & Support Services

ALSO PRESENT:

Minutes of the Regular Council meeting for Mackenzie County held on June 23, 2014 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 1:00 p.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 14-06-423 MOVED by Councillor Braun

That the agenda be approved with the following additions:
11. e) Time Extension for 45-SUB-12 Mustus Energy Ltd. (La Crete Rural)

- 13. b) REDI Resignation
- 13. c) P5 Road (East Peace Resource Road)
- 13. d) Revenue and Expense per Ward
- 15. c) Sale of Reject Crusher Fines from Fidler Gravel Pit

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

- 3. a) Minutes of the June 11, 2014 Regular Council Meeting**

MOTION 14-06-424

MOVED by Councillor Wardley

That the minutes of the June 11, 2014 Regular Council meeting be adopted as presented.

CARRIED

DELEGATIONS:

- 4. a) None**

GENERAL REPORTS:

- 5. a) None**

PUBLIC HEARING:

- 7. a) Bylaw 953-14 Land Use Bylaw Amendments to Add Regulation to Flood Prone Lands and Landscaping, Screening or Sound Barriers, Definition of Garden Suite**

Reeve Neufeld called the public hearing for Bylaw 953-14 to order at 1:06 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 953-14 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on May 13, 2014.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. Discussion regarding setbacks for shrubs, what happens with sidewalks and visibility? Road right-of-way goes back a ways and shouldn't be an issue. Should we add or clarify that it doesn't negatively

affect neighboring properties. Who takes care of the leaves and branches with trees between properties? We need to maintain sight lines.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 953-14. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 953-14. No one was present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 953-14 at 1:14 p.m.

MOTION 14-06-425

MOVED by Councillor Braun

That second reading be given to Bylaw 953-14 being a Land Use Bylaw Amendment to add regulation to Sections 7.1 and 7.29, and to revise the definition of "GARDEN SUITE".

CARRIED

MOTION 14-06-426

MOVED by Councillor Derksen

That third reading be given to Bylaw 953-14 being a Land Use Bylaw Amendment to add regulation to Sections 7.1 and 7.29, and to revise the definition of "GARDEN SUITE".

CARRIED

COMMUNITY SERVICES:

8. a) None

ENVIRONMENTAL SERVICES:

9. a) None

OPERATIONS:

10. a) **Second Access Request – NW 4-106-13-W5M**

MOTION 14-06-427

MOVED by Councillor Bateman

That the second access request for NW 4-106-13-W5M be approved due to fragmentation in the form of a slough running through the center of the quarter section.

CARRIED

**PLANNING &
DEVELOPMENT:**

11. a) Bylaw 934-14 Land Use Bylaw Amendment to Close a Portion of Road between Plan 082 7605, Block 18, Lot 14 and Plan 962 4275, Block 4, Lot 30 in the Hamlet of Zama

MOTION 14-06-428

MOVED by Councillor Bateman

That second reading be given to Bylaw 934-14 being a Land Use Bylaw Amendment to Close a Portion of Road between Plan 082 7605, Block 18, Lot 14 and Plan 962 4275, Block 4, Lot 30 in the Hamlet of Zama for the purpose of sale and consolidation.

CARRIED

MOTION 14-06-429

MOVED by Councillor Knelsen

That third reading be given to Bylaw 934-14 being a Land Use Bylaw Amendment to Close a Portion of Road between Plan 082 7605, Block 18, Lot 14 and Plan 962 4275, Block 4, Lot 30 in the Hamlet of Zama for the purpose of sale and consolidation.

CARRIED

11. b) Bylaw 965-14 Land Use Bylaw Amendment to add Section 8.16 - Hamlet Residential 2A "HR2A"

MOTION 14-06-430

MOVED by Councillor Wardley

That first reading be given to Bylaw 965-14 being a Land Use Bylaw amendment to amend Mackenzie County Land Use Bylaw (927-13), to add Section 8.16 – Hamlet Residential 2A "HR2A" as presented.

CARRIED

11. c) Bylaw 966-14 Land Use Bylaw Amendment to Rezone Part of NE 4-106-15-W5M from Public/Institution "P" to Hamlet Residential District 2 "HR2" (La Crete)

MOTION 14-06-431

MOVED by Councillor Bateman

That first reading be given for Bylaw 966-14 being a Land Use

Bylaw Amendment to rezone Part of NE 4-106-15-W5M from Public/Institutional "P" 1B "HR1B" to Hamlet Residential District 2 "HR2" to accommodate multi-family development, subject to public hearing input.

CARRIED

11. d) Bylaw 967-14 Land Use Bylaw Amendment to Section 8.1. C of the Land Use Bylaw (Parcel Density)

MOTION 14-06-432

MOVED by Councillor Wardley

That first reading be given to Bylaw 967-14 being a Land Use Bylaw amendment to amend Mackenzie County Land Use Bylaw (927-13), Section 8.1 C (a). Parcel Density in AGRICULTURAL "A" district as presented.

DEFEATED

11. e) Time Extension for 45-SUB-12 Mustus Energy Ltd. (La Crete Rural) (ADDITION)

MOTION 14-06-433

Requires Unanimous

MOVED by Councillor Bateman

That a time extension be GRANTED to Subdivision Application 45-SUB-12 in the name of Mustus Energy, on Plan 112 3040, Block 3, Lot 3 (Part of SE 27-106-14-W5M). The Time Extension will expire on June 23, 2015.

CARRIED UNANIMOUSLY

FINANCE:

12. a) La Crete Recreation Board Kitchen Range Hood

MOTION 14-06-434

Requires 2/3

MOVED by Councillor Derksen

That the 2014 budget be amended to include \$574.60 for the kitchen range hood as requested by the La Crete Recreation Board with funding coming from Grants to Other Organizations.

CARRIED

12. b) Fire Invoices Credit (Town of High Level)

MOTION 14-06-435

Requires 2/3

MOVED by Councillor Bateman

That administration be authorized to accept the Town of High Level credit of \$25,440 for 2013 fire invoices issued for response to Ainsworth fires, and that a letter be sent to Ainsworth and copy to the Town of High Level explaining the County's charges.

CARRIED

MOTION 14-06-436

MOVED by Councillor Wardley

That a letter be enclosed with the next regional service sharing agreement payment to the Town of High Level requesting that the Town provide a detailed explanation of the distribution of these funds referencing the spirit of regional cooperation and shared benefit in which it was made and emphasizing transparency.

Reeve Neufeld recessed the meeting at 1:57 p.m. and reconvened the meeting at 2:10 p.m.

CARRIED

TENDERS:

6. a) 2014 Generators

MOTION 14-06-437

MOVED by Councillor Paul

That the 2014 Generators tender be opened.

CARRIED

Tenders Received:

Nason Contracting	\$682,500
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MOTION 14-06-438

MOVED by Councillor Driedger

That the 2014 Generators tender be awarded to the lowest qualified bidder subject to being within budget.

CARRIED

ADMINISTRATION:

13. a) Municipal Sustainability Self-Assessment

MOTION 14-06-439

MOVED by Councillor Knelsen

That the Finance Committee undertakes the Municipal

Sustainability Self-Assessment provided by Municipal Affairs and presents the results to Council.

CARRIED

13. b) REDI Resignation (ADDITION)

MOTION 14-06-440
Requires Unanimous

MOVED by Councillor Knelsen

That Councillor Paul's resignation on the Regional Economic Development Initiative be accepted.

CARRIED UNANIMOUSLY

Reeve Neufeld recessed the meeting at 2:23 p.m. and reconvened the meeting at 2:34 p.m.

MOTION 14-06-441
Requires Unanimous

MOVED by Councillor Derksen

That the following Councillor be appointed to the Regional Economic Development Initiative for the remainder of the term ending October 2014.

Nominated/Elected:
Councillor Braun
Councillor Bateman

CARRIED

MOTION 14-06-442
Requires Unanimous

MOVED by Councillor Jorgensen

That the ballots be destroyed.

CARRIED

13. c) P5 Road (East Peace Resource Road) (ADDITION)

MOTION 14-06-443
Requires Unanimous

MOVED by Councillor Knelsen

That administration request a meeting with DMI to discuss options for the completion of the P5 Road (East Peace Resource Road).

CARRIED UNANIMOUSLY

13. d) Revenue and Expense per Ward (ADDITION)

MOTION 14-06-444
Requires Unanimous

MOVED by Councillor Wardley

That the existing data supplied by Nichols Applied Management through the regional sustainability study be highlighted at the open houses and made available at the 2015 ratepayer meetings.

CARRIED UNANIMOUSLY

**INFORMATION/
CORRESPONDENCE:**

14. a) Information/Correspondence

MOTION 14-06-445

MOVED by Councillor Bateman

That administration respond to the letter of concern by Dave Ward.

CARRIED

MOTION 14-06-446

MOVED by Councillor Jorgensen

That the information/correspondence items be received for information purposes.

CARRIED

IN-CAMERA SESSION:

MOTION 14-06-447

MOVED by Councillor Braun

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:14 p.m.

- 15. a) Legal
- 15. b) Labour
- 15. c) Land

CARRIED

MOTION 14-06-448

MOVED by Councillor Wardley

That Council move out of camera at 4:12 p.m.

CARRIED

15. a) Legal – Land Purchase (South of High Level)

MOTION 14-06-449
Requires 2/3

MOVED by Councillor Wardley

That the 2014 budget be amended to include \$13,000 for the application and sketch survey for the acquisition of the area around Section 13-109-20-W5M and SE 24-109-20-W5M with funding coming from the General Operating Reserve.

CARRIED

15. b) Sale of Reject Crusher Fines from Fidler Gravel Pit (ADDITION)

MOTION 14-06-450
Requires Unanimous

MOVED by Councillor Jorgensen

That administration enter into an agreement with La Prairie Group Contractors to produce 1500 tonne to winter sand in trade for them receiving 3500 tonne of reject crusher fines.

CARRIED UNANIMOUSLY

NOTICES OF MOTION:

16. a) None

**NEXT MEETING
DATES:**

17. a) Regular Council Meeting
Monday, July 14, 2014
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

18. a) Adjournment

MOTION 14-06-451

MOVED by Councillor Driedger

That the council meeting be adjourned at 4:14 p.m.

CARRIED

These minutes will be presented to Council for approval on July 14, 2014.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	CAO Report

BACKGROUND / PROPOSAL:

The CAO and Director reports are attached for information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

That the CAO report for June 2014 be accepted for information.

Author: C. Gabriel Reviewed by: _____ CAO _____

Mackenzie County

Monthly CAO Report to Council – June 2014

Mackenzie County held five ratepayers meetings during the month of June. Administration is working on compiling the minutes and will review the feedback that was provided.

The following provides highlights on some completed or ongoing initiatives:

1. **Strategic Priorities Chart** – Administration is working on the identified initiatives/priorities. Administration will provide an updated chart at the July 14 meeting.
2. **Regional Sustainability Study** – The last meeting was held on June 24th. The Committee reviewed pros and cons of three options selected at a prior meeting. The Committee directed the Consultant and administration to identify various potential regional initiatives and provide this information to the Committee. A meeting of three CAOs is scheduled for July 16th.
3. **Regional Housing Needs Assessment** – The contract for this study was awarded to SHS Consulting and is now underway. A range of information was provided by County's personnel to the Consultant, as per their request.
4. **Disaster Emergency Workshops** – Mackenzie County hosted the workshops during the week of June 16th.
5. **Master Drainage Plan** – The existing LiDar data was acquired and is now in our possession. Please note about 2/3 of the requested data was available and the area of the remaining 1/3rd will be flown this spring. Buffalo Head Drainage – the hydrological study is in progress; we have received the preliminary design documents.
6. **Agricultural Fair** – The Fair will take place on August 8 & 9. This initiative is progressing well.
7. **2013 Annual Report** – The report was completed, presented at the ratepayers meetings and is available on our website.
8. **Build Canada Fund** – We received notifications about this funding program, although there are a few unknowns at this time, there are some unfavorable changes in the program from that of the last round. Administration has introduced a few projects into the 2014 budget as per prior Council motions and we will continue monitoring the BCF developments to assure timely applications submitted.
9. **Mustus** – Power purchase agreement options were presented to Council at their June 23rd meeting. A letter was sent to Treeosco
10. **Road Use Agreements** – administration is reviewing the existing policies and agreements and will be bringing a recommendation to Council in the near future.

11. **Community Sustainability Committee** – The committee is working on revising the plan and the implementation schedule for review by Council. On the administrative side, the planning and development department is taking the lead on this initiative.

Mackenzie County general staff meeting and BBQ was held June 13th.

I also prepared the materials for our meeting with Minister Campbell on June 19th regarding funding for roads to new agricultural lands.

I also would like to take this opportunity to thank Councillors for your support and team work, and staff for their hard work, dedication and team work.

Please review the attached Directors reports and we will be happy to answer any questions Council may have.

Respectfully submitted,
Joulia Whittleton

MONTHLY REPORT TO THE CAO

For the month of June 2014

From: Ron Pelensky
 Director of Community Services and Operations

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Road Maintenance	Ongoing	Grading Roads and repairing soft spots Summer crew busy mowing grass and picking up litter Completed dust control program in FV and High Level area. Working on Zama road Cut/remove fallen trees at Machesis Lake Campground Asphalt Crackseal contractor completing roads and Airport
Buildings	Ongoing	Repaired deck at FV Public works shop Coordinated new toilet at Machesis Lake Coordinated concrete pad for residential dumpsters at La Crete Transfer station Repaired Lights in La Crete and FV offices Assisted with installing radio equipment at La Crete water plant tower Numerous other small requests
Dogs	Ongoing	Patrolled for dogs in Fort Vermilion, La Crete and Rocky lane school. We caught two dogs. Started working with a rescue society, SCARS on adopting out unwanted dogs
By-Law	Ongoing	Reviewed La Crete and FV Hamlets and issued some clean up orders.
Emergency/Disaster Service	June	Coordinated disaster training sessions at county office. Working on obtaining a radio frequency license
Health and Safety	Ongoing	Responded to two incidents reports. WHMIS training provided to summer staff
Fire Department	June	Fort Vermilion responded to 3 Medical Assists, 2 Motor Vehicle Accident, 1 Structure Fire, 1 Equipment Fire, 2 Outdoor Fires, 2 Fire Alarm responses

		La Crete responded to 3 medical assists, 1 Motor Vehicle Accident, 1 Structure Fire Assist, 1 Equipment Fire Zama no incidents
Fire Department Training	June	Practical training for 1001 fire training.

Capital Projects

Projects	Timeline	Comments
High Level to Ainsworth Rural Waterline	June	Town of High Level and Mackenzie County waterline is 98% complete. The water meter pit and Ainsworth waterline is 98% complete Pressure testing is complete, water meters are installed and water is flowing
Fire Smart Grant	Project Complete	Surveyed the proposed area for tree thinning. Manual tree thinning.
Gravel Crushing	June	Contract awarded to Sage Management Ltd.
Zama Mower	Project Complete	Mower purchased from Kubota
Bobcat Toolcat and Flail Mower	Project Complete	Bobcat Toolcat and Flail mower purchased from Rentco Eqm Ltd.
Regraveling Tender	June	Contracted awarded to Knelsen Sand and Gravel and Bateman Petroleum Zama road regreaved in June
Chip Seal Project	June	Contracted awarded to Westcan sealcoat Gravel is in place. Scheduled to start in July
45 St Paving	June	Contracted awarded to Knelsen Sand and Gravel
Golf Course road High Level	June	Contracted awarded to Knelsen Sand and Gravel
Zama Pickup truck	June	Quotes received for truck. Waiting for PW meeting

Personnel Update:

Positions are all filled Summer staff are hired

Other Comments:

2010 Gravel Truck is down till transmission is repaired under warranty
Fort Vermilion rec board started installing splash park

MONTHLY REPORT TO THE CAO

For the month of June 2014

From: Mark Schonken
Interim Director of Finance

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Investments	August	Short-term investment options are being reviewed.
Bursaries	Sept	\$18,500 has been awarded with \$6,500 still remaining.
Taxation	June	Tax notices totaling \$33,734,420 has been issued.

Capital Projects

Projects	Timeline	Comments
Meander Gravel Leases	Dec.	Working with ESRD to have the leases transferred.
Pressure sealer	On hold	

Personnel Update:

Dianne Pawlik has left the county due to retirement. Her last day of work was June 30th. Norma Croy has taken over the taxation function.

La Crete Front Desk – we are in the process of conducting interviews and it is expected that the position will be filled by August.

Other Comments:

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MONTHLY REPORT TO THE CAO

For the month of June 2014

From: Byron Peters
Director of Planning & Development

Strategic Priorities for Planning & Development

Program/Activity/Project	Timeline	Comments
Land Use Framework	TBA	Completed. Waiting for province to initiate the actual LUF process for the LPRP. Allegedly will begin this fall.
Community Infrastructure Master Plans	Summer 2014	DCL has had staff and quality control concerns while working on this project. Timeline uncertain, but still progressing.
North West Bio-Industrial Cluster	Spring 2015	Long term project. Will work with other stakeholders to apply for grant funding and find a full time manager.

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Leap frog development & business incentives	Summer 2014	Have compiled info on these topics, need to be further evaluated and bring forward a recommendation to incorporate the changes into policies/bylaws. Have a few intriguing incentives in mind.
Development Agreements	Summer 2014	Need to review, revise and implement new DA's.
Community Investment Readiness package	Summer 2014	Will be starting off with including info to our website, and then work on improving what we have in place.

Capital Projects

Projects	Timeline	Comments
Rural Addressing	2014	Have completed a large amount of the mapping. Will need to drive around the County and do confirmations on some sights. Have started drafting the RFP for the signs

		and installation.
--	--	-------------------

Personnel Update:

La Crete office receptionist has resigned, several applicants have been interviewed. No difficulties anticipated filling the position.

Other Comments:

First quarter stats were our busiest ever, and pace has continued for the most part. Permits are only up by 1 from this point last year, but value is significantly higher.

Pace of development is still high, although there has been a bit of a slowdown coinciding with the end of the school year. Struggling to keep up with the big projects that never quite make it to top priority. Still maintaining level of service for day to day activities.

Economic development position is staying busy. Needing to single out many businesses to get them to apply for a business license, but most are willing once singled out. Over 260 businesses licensed to date.

I'm cycling from Calgary to Winnipeg for my summer vacation, just over 1500 km in total. I'll be gone from July 14 to 25 on this trip.

MONTHLY REPORT TO THE CAO

For the Month of June, 2014

From: John Klassen
Director of Environmental Services & Operations

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Road Maintenance	Ongoing	<ul style="list-style-type: none"> - Crack sealing in progress. - Line painting will start as soon as crack sealing is complete. - Oil dust control completed.
Drainage	Ongoing	Completed a tour with a representative from the DRP to assess the damage from spring of 2013.
Disposal of assets	June	Previous seniors' bus turned over to the Wheels in motion Group.
Strategic Priorities	Ongoing	<ol style="list-style-type: none"> 1. Rural Water 2. HL North Waterline Assessment 3. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Sewer Servicing Options <input type="checkbox"/> Potable Water Supply Study RFP

Capital Projects

Projects	Timeline	Comments
Bridge Repairs	Ongoing	The temporary bridge BF 81125 to be installed after July 15th.
Loader Purchase	June	Tender reviewed by the PW's Committee and a recommendation presented to Council at July 14 th meeting.
La Crete Street Projects	Summer 2014	Atco's work order has been processed.
Grader Tender	Feb 2014	Purchase agreements have been signed. Units will be delivered sometime in September.

88 Connector	July 2014	Phase II – Cleanup has begun.
La Crete Lagoon Upgrade	2013/2014	Contractor is in the process completing the storage cell and working on the anaerobic cells.
FV-43 rd Ave Water & Sewer Project	Summer 2014	Project is complete although some deficiency's and workmanship need to be addressed.
2014 Projects	May to Oct,2014	<ul style="list-style-type: none"> - South access reconstruction design - Spruce Rd RFP to be presented to Council. - 100 St traffic light, design stage - 50th St FV water & sewer, designing - Lakeside Estates walking trail and street lights - Working with MARRA on the water & sewer servicing project

Personnel Update:

Other Comments:

Respectfully;

John Klassen
 Director of Environmental Services & Operations
 Mackenzie County



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Minutes of the May 7, 2014 Finance Committee Meeting

BACKGROUND / PROPOSAL:

Approved minutes of the May 7, 2014 Finance Committee meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved Finance Committee minutes are posted on Docushare.

RECOMMENDED ACTION:

That the minutes of the May 7, 2014 Finance Committee meeting be received for information.

Author: E. Nyakahuma Review by: _____ CAO _____

**MACKENZIE COUNTY
FINANCE COMMITTEE MEETING**

**Wednesday, May 7, 2014
1:00 p.m.**

**Fort Vermilion Corporate Office
Fort Vermilion, Alberta**

PRESENT:	Peter F. Braun Elmer Derksen Lisa Wardley	Councillor – Chair Councillor Councillor – Vice Chair
ADMINISTRATION:	Jouliia Whittleton Peng Tian	Chief Administrative Officer/ Recording Secretary Finance Controller
ABSENT:	Eric Jorgensen Bill Neufeld Elizabeth Nyakahuma	Councillor Reeve, ex-officio Finance Officer

CALL TO ORDER: 1. a) Call to Order

Chair Braun called the meeting to order at 1:08 p.m.

AGENDA: 2. a) Adoption of Agenda

MOTION FC-14-05-035 MOVED by Councillor Derksen

That the agenda be approved as amended.

CARRIED

ADOPTION OF PREVIOUS MINUTES: 3. a) Minutes of the April 17, 2014 Finance Committee Meeting

MOTION FC-14-05-036 MOVED by Councillor Wardley

That the minutes of the April 17, 2014 Finance Committee meeting be approved as presented.

CARRIED

BUSINESS ARISING FROM PREVIOUS 4. a) None

MINUTES:

DELEGATIONS: 5. a) **None**

BUSINESS: 6. a) **2014 Bursaries**

MOTION FC-14-05-037 **MOVED** by Councillor Wardley

That bursaries be awarded as discussed and that the bursary program be re-advertised to August 31, 2014.

CARRIED

6. b) **Absorption of Costs (Fire): Fire Rescue Incident**

MOTION FC-14-05-038 **MOVED** by Councillor Wardley

That the homeowner be requested to pay the \$2,300 fire inspection fee.

CARRIED

6. c) **Wilde and Company Fees**

MOTION FC-14-05-039 **MOVED** by Councillor Derksen

That the letter from Wilde and Company be received for information.

CARRIED

6. d) **MasterCard Statements**

MOTION FC-14-05-040 **MOVED** by Councillor Wardley

That the MasterCard Policy amendment be brought to Council.

CARRIED

MOTION FC-14-05-041 **MOVED** by Councillor Derksen

That the MasterCard statements for April 2014 be received for information.

CARRIED

IN CAMERA: 7. a) **None**

ADDITIONS TO AGENDA: 8. a) **Gravel Pits – Taxes Discussion**

MOTION FC-14-05-042 **MOVED** by Councillor Wardley

That a recommendation be taken to Council to write a letter to Alberta Municipal Affairs to increase the minimum aggregate rate.

CARRIED

NEXT MEETING DATE: 9. a) Tuesday June 24, 2014
10:00 a.m.
Fort Vermilion Corporate Office

ADJOURNMENT: 10. a) **Adjournment**

MOVED by Councillor Derksen

That the Finance Committee meeting be adjourned at 2:10 p.m.

CARRIED

These minutes were approved by the Finance Committee on June 24, 2014.

(original signed)

Peter Braun
Chair, Councillor

(original signed)

Joulia Whittleton
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	John Klassen, Director of Environmental Services & Operations
Title:	Public Works Committee Meeting Minutes – April 17, 2014

BACKGROUND / PROPOSAL:

The adopted minutes of the April 17, 2014 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

COMMUNICATION:

RECOMMENDED ACTION:

That the Public Works Committee meeting minutes of April 17, 2014 be received for information.

Author: J. Batt Reviewed by: _____ CAO _____

MACKENZIE COUNTY
Public Works Committee Meeting
April 17, 2014
1:00 p.m.
Fort Vermilion Council Chambers
Fort Vermilion, AB

MINUTES

PRESENT: Bill Neufeld Reeve
John W. Driedger Councillor/Chair
Ricky Paul Councillor
Josh Knelsen Councillor
Eric Jorgensen Councillor/Vice-Chair

ADMINISTRATION: Joulia Whittleton Chief Administrative Officer
John Klassen Director of Environmental Services & Operations
Sylvia Wheeler PW Admin Officer/Recording Secretary
Jennifer Batt PW Admin Officer

REGRETS: Ron Pelensky Director of Community Services & Operations

ALSO PRESENT: Peter Braun Councillor (left at 2:15)
John Martens Leadhand South (left at 1:55)
Buddy Mercredi Leadhand North (left at 1:55)

CALL TO ORDER: 1. a) **Call to Order**

Chair Driedger called the meeting to order at 1:30 p.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION PW-14-04-033 **MOVED** by Councillor Paul

That the agenda be approved as presented.

CARRIED

MINUTES: 3. a) **Adoption of the Minutes from March 25, 2014 Meeting**

MOTION PW-14-04-034 **MOVED** by Councillor Knelsen

That the minutes from March 25, 2014 Public Works Committee be adopted as presented.

CARRIED

DELEGATIONS: 4. None

NEW BUSINESS: 5. a) Windrow Eliminators - Discussion

MOTION PW-14-04-035 MOVED by Councillor Jorgensen

That Administration be directed to follow procedure with crowning of roads during spring and training to be provided through Administration to address quality of roads.

CARRIED

5. b) Access to SW6 104 14 W5M

MOTION PW-14-04-036 MOVED by Councillor Knelsen

That Administration discusses the preferred options: Option 3 and Option 4 with the land owner.

CARRIED

5. c) Blumenort Intersection Lighting - Discussion

MOTION PW-14-04-037 MOVED by Reeve Neufeld

That the Public Works Committee recommends to Council that a letter be sent to Alberta Transportation to illuminate the intersection of Highway 697 and Blumenort Road.

CARRIED

5. d) Old Seniors Bus

MOTION PW-14-04-038 MOVED by Councillor Knelsen

That the Public Works Committee recommends to Council that Mackenzie County donate the unit 'as is where is' to a local nonprofit organization.

CARRIED

5. e) Equipment Purchase – Tool Cat

MOTION PW-14-04-039 MOVED by Councillor Paul

That the Public Works Committee recommends that Administration purchase the 2013 Bobcat Grande Prairie with attachments for \$61,508.02 as quoted.

CARRIED

5. f) Oil Container Collection

MOTION PW-14-04-040 **MOVED** by Councillor Knelsen

That the Committee recommends that Administration pursue this proposal with L&P Disposals for all waste transfer stations.

CARRIED

5. g) Alberta Recycling – Grant Approval

MOTION PW-14-04-041 **MOVED** by Reeve Neufeld

That the Committee receive the report for information.

CARRIED

5. h) Pesticide and Fertilizer Container Collection

MOTION PW-14-04-042 **MOVED** by Councillor Knelsen

That the Committee receive this report for information.

CARRIED

5. i) 2014 Public Works Projects – Information

Chair Driedger recessed the meeting at 2:44 and reconvened the meeting at 2:52.

MOTION PW-14-04-043 **MOVED** by Councillor Knelsen

That the Committee receive the highlights for information.

CARRIED

ADDITIONS:

6. a) None

**NEXT MEETING
DATE:**

7. Next meeting – At the call of the Chair

ADJOURNMENT:

10. Adjournment

MOTION PW-14-04-044 **MOVED** by Councillor Jorgensen

That the Public Works Committee Meeting be adjourned at 3:10 p.m.

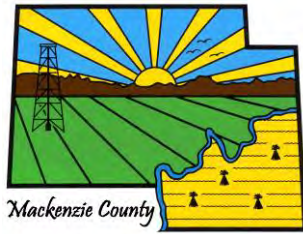
CARRIED

These minutes were adopted at _____ meeting.

John W. Driedger, Chair

**Joulia Whittleton,
Chief Administrative Officer**

APPROVED



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	Byron Peters, Director of Planning and Development
Title:	PUBLIC HEARING Bylaw 954-14 Airport Vicinity Protection Area

BACKGROUND / PROPOSAL:

The County has been working on creating an Airport Vicinity Protection Area (AVPA) for the four (4) municipal airports within the County for quite some time. Portions of the current draft AVPA have been used by the Planning Department for several years; however it has never been officially passed as a bylaw.

An engineering firm was retained to complete the background work, create the maps, and provide much of the regulatory wording and restrictions within the document. The Planning Department has reviewed the document, removed some items that were too prohibitive, and completed the required consultation with our neighbors.

The AVPA is a bylaw that supplements the Land Use Bylaw (LUB). The LUB regulates the Airport zoning district, and what is permitted within it, setbacks from property lines, etc. It is the information within the AVPA that provides the basis for restricting developments that may impede air traffic or allow exposure to unhealthy noise levels.

The AVPA was presented to the Inter-municipal Planning Commission on January 30th, 2014, where the following motion was made:

That the AVPA be presented to the both the Town of High Level and the Town of Rainbow Lake for review in conjunction with their Transport Canada regulations and bring back any concerns or issues to the next Inter-municipal Planning Commission meeting.

At the March 20th, 2014 IMPC meeting, the following motion was made:

Author: B Peters **Reviewed By:** _____ **CAO** JW

That the Inter-municipal Planning Commission recommends APPROVAL of the Airport Vicinity Protection Area as presented.

Both the Town of High Level and Town of Rainbow Lake were provided with draft copies of the AVPA for their review, and neither of them expressed any concern.

OPTIONS & BENEFITS:

The AVPA is a required bylaw in order to adequately restrict development around our airports to uses that are compatible with airports, and to allow for smarter future growth around our airports.

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

Goal E7 refers to airports, and Strategy E7.1 is the most applicable:

Before permitting the purchase of land or the construction of homes along the airport's boundaries:

- commission a study immediately to investigate whether long term plans for the La Crete airport should involve expansion on its current site or relocation to a new site;
- develop a long term strategy for the La Crete airport.

While this goal is not directly applicable, the AVPA is a significant portion of creating a long term strategy for all of the airports within the County.

COMMUNICATION:

The bylaw has been advertised as per MGA requirements.

RECOMMENDED ACTION:

Motion 1

That second reading be given to Bylaw 954-14 being the Airport Vicinity Protection Area, subject to Public Hearing input.

Motion 2

That third reading be given to Bylaw 954-14 being the Airport Vicinity Protection Area.

Author: B Peters Reviewed By: CAO JW

Mackenzie County

PUBLIC HEARING FOR AIRPORT VICINITY PROTECTION AREA

BYLAW 954-14

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Airport Vicinity Protection Area and present his submission.

_____ Does the Council have any questions of the proposed Airport Vicinity Protection Area?

_____ Were any submissions received in regards to the proposed Airport Vicinity Protection Area? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Airport Vicinity Protection Area?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 954-14

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO ADOPT THE MACKENZIE COUNTY
AIRPORT VICINITY PROTECTION AREA**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to create the Mackenzie County Airport Vicinity Protection Area to supplement the Land Use Bylaw to manage growth around each of the municipal airports within the County,

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Airport Vicinity Protection Area be adopted as attached.

READ a first time this 28th day of April, 2014.

PUBLIC HEARING held this _____ day of _____, 2014

READ a second time this _____ day of _____, 2014.

READ a third time and finally passed this _____ day of _____, 2014.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

Mackenzie County
Airport Vicinity Protection Area



April 2014

Mackenzie County
Airport Vicinity Protection Area

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1. DEFINITIONS

"**AIRPORT**" means an area of land, water, ice or other surface intended to be used for landing, take-off or servicing aircraft, including all related buildings.

"**AIRSTRIP AIRPORT RUNWAY**" means an area of land associated with an airport runway used or intended to be used, for take-off and landing aircraft, excluding related buildings.

"**AIRPORT ZONING REFERENCE POINT ELEVATION**" means the lowest threshold elevation point of the runway as shown in the Airport Vicinity Protection Area Height Limitation Schedules, 4, 10, 15, and 20 for a specific airport.

"**APPROVED HELIPORT SITES**" means helicopter landing sites approved by the County.

"**BASIC STRIP**" means a basic strip as described:

***Fort Vermilion** - The basic strip associated with this airport runway is an area 91.4 meters in width and 1339.5 meters in length, the location of which is shown on the map in Schedule 9*

***High Level** - The basic strip associated with this airport runway is an area 304.8 meters in width and 1645.9 meters in length, the location of which is shown on the map in Schedule 3.*

***La Crete** - The basic strip associated with this airport runway is an area 150.0 meters in width and 1462 meters in length, the location of which is shown on the map in Schedule 15.*

***Rainbow Lake** - The basic strip associated with this airport runway is an area 91.4 meters in width and 1493.5 meters in length, the location of which is shown on the map in Schedule 21.*

"**DEPARTMENT**" means the Development Officer for Mackenzie County.

"**LAND USE BYLAW**" means the Land Use Bylaw for Mackenzie County as amended from time to time.

"**MUNICIPAL AIRPORT**" means the airport facilities known as the High Level Airport, Fort Vermilion Airport, La Crete Airport and Rainbow Lake Airport.

"**MUNICIPALITY**" means Mackenzie County

"**NEF CONTOUR**" means the Noise Exposure Forecast Contour lines that divide and show the areas having different levels of noise exposure to an airport, as shown on the map in Schedule 2, 8, 13, 18.

"NOISE EXPOSURE FORECAST AREA" or "NEF AREA" means the areas that are enclosed by Noise Exposure Forecast Contour lines, having different levels of noise exposure in an Airport Vicinity Protection Area that:

- 1) Is enclosed by the 40 NEF Contour, or
- 2) Lies between 2 NEF Contours, or
- 3) Lies between the 25 NEF Contour and the boundary of the Protection Area, as shown on the map in Schedule 2, 8, 13, 18.
- 4) "NEF Contour" means a numbered contour as shown on the map in Schedule 2, 8, 13, 18.

"PROTECTION AREA" means the Fort Vermilion, High Level, La Crete and Rainbow Lake Airport Vicinity Protection Areas described in Schedule 1,7,12 and 17.

"OUTER SURFACE" means an imaginary surface consisting of a common plane established at a constant elevation of 45 meters above the airport zoning reference point elevation and extending to the outer limits of the Airport Vicinity Protection Area, as described below in **TAKE-OFF AND APPROACH SURFACE, TRANSITIONAL SURFACE.**

"TAKE-OFF AND APPROACH SURFACE" means an imaginary, inclined plane, associated with each end of the Basic Strip, that:

- 1) commences at, and abuts the end of the Basic Strip,
- 2) rises at a slope ratio of 1:40 measured from the end of the Basic Strip,
- 3) diverges outward on each side as it rises, at a slope ratio of 1:10 (1:15 High Levels and La Crete's) measured from the respective projected lateral limits of the Basic Strip, and
- 4) ends at its intersection with the Outer Surface. Ends 15,000 m from end of the Basic Strip for High level.

"TRANSITIONAL SURFACE" means an imaginary surface consisting of an inclined plane that:

- 1) commences at, and abuts the lateral limit of the Basic Strip,
- 2) rises at a slope ratio of 1:7 measured from the lateral limit of the Basic Strip, and
- 3) ends at its intersection with the Outer Surface or Take-Off/Approach Surface

Land use definitions are referenced to the Mackenzie County Land Use Bylaw.

2. MAIN BUILDING PER LOT

More than one main building may be placed on a lot for an airport if the use complies to those uses listed under the subject land use district included in the Mackenzie County Land Use Bylaw.

3. AIRPORT LAND USE DISTRICT

3.1. AIRPORTS DISTRICT

This District is set up to address the developmental issues, standards and regulations of four (4) municipal airports: High Level, Fort Vermillion, La Crete and Rainbow Lake. In addition to the general standards and regulations applicable to all of these airports, specific requirements and restrictions, supported by Schedules 1-21, for the development of land in the vicinity of each individual airport are also stipulated in this section of the Bylaw. This section applies to the development located within the boundary of the Airport Vicinity Protection Areas as shown in Schedules 1-21.

3.2. GENERAL STANDARDS AND REGULATIONS FOR AIRPORTS

- 1) All developments situated within the Airport Vicinity Protection Areas - shall conform to the conditions stipulated below, and will require a development permit, except for the developments that do not exceed five (5) meters above the Airport Reference Elevation or that are listed as follows:
 - a) The maintenance or repair of any building without structural alteration or major renovation.
 - b) The completion of a building that was lawfully under construction at the date of the adoption of this Bylaw if:
 - i. The building is completed in accordance with the terms and conditions under which the development permit was issued, and
 - ii. The building, for which whether or not a permit was granted, is completed within 12 months from the first date on which an official notice for this Bylaw is given.
 - c) The use of any building, as referred to in this section, for which the construction was commenced prior to the adoption of this Bylaw.
 - d) The erection or construction of gates, fences, walls or other means of enclosure less than 1.8 meters (6.0 feet) in height, and the maintenance, improvement and other alternations of them.
 - e) A temporary building, the sole purpose of which is incidental to the erection or alteration of a permanent building, for which a Permit has been issued under the Land Use Bylaw.
 - f) The maintenance or repair of public works, services, and utilities carried out by or on behalf of federal, provincial, and municipal public authorities on land, which is publicly owned or controlled.
 - g) Construction, excavation, or other operations requisite for the continued agricultural use of a parcel in excess of 4 hectares (10 acres) that may be

assessed as farmland and used for Extensive Agricultural Operations as defined in the Land Use Bylaw.

- 2) Notwithstanding subsection (1), any development exceeding 5 meters above the airport reference elevation requires a development permit.
- 3) This Bylaw shall be administered by the Development Officer and the Subdivision and Development Appeal Board and they shall be deemed to have the same powers as provided within the appropriate Land Use Bylaw and the Municipal Government Act except that the Subdivision and Development Appeal Board shall not delete or alter any condition of approval for land uses identified in Table 1 and this bylaw
- 4) The Development Officer is not precluded by this Bylaw from attaching any other conditions in accordance with the Land Use Bylaw to a development permit.
- 5) A development permit for a development within the Airport Vicinity Protection Area may only be issued if the proposed development conforms to this Bylaw and the Land Use Bylaw.

3.3. DEVELOPMENT NEAR AIRPORTS

- 1) Development near municipal airports will be required to conform to the Airport Vicinity Protection Areas Bylaw or other established regulation.
- 2) Commercial airport related development shall not be permitted unless it is located at an approved airstrip site.
- 3) No private airstrips shall be permitted to locate within the legal boundaries of any Hamlet in the County
- 4) No private airstrips shall locate within any Airport Vicinity Protection Area.
- 5) Heliports shall not locate in any Hamlet unless they are for emergency medical services and/or approved sites.
- 6) All airport related development directly accessing the Town of - Rainbow Lake Municipal Airport shall be encouraged to locate within the Town of Rainbow Lake.
- 7) NO development shall take place within the Airport Vicinity Protection Area that would unduly affect the lives, amenities and general wellbeing of the surrounding residents, commercial and industrial activities, or those of the airport.
- 8) All applications for developments within the Rainbow Lake Protection Area, as identified in Schedule 17, shall be circulated to the Town of Rainbow Lake for their information.
- 9) All applications for developments within High Level Protection Area shall be approved by the Inter-Municipal Planning Commission, as per the Inter-municipal Development Plan between Mackenzie County and the Town of High Level.

3.4. ESTABLISHMENT OF PROTECTION AREA

- 1) The part of Alberta described and shown in Schedules 1, 7, 12 and 17 are established as Airport Vicinity Protection Areas under this bylaw.
- 2) If any discrepancy exists between the description of the Protection Areas in Schedule 1, 7, 12 and 17 and the location of the Protection Areas as shown on the map in Schedule's 1-21, the description in Schedules 1, 7, 12 and 17 prevails.

3.5. HEIGHT LIMITATIONS

- 1) A development permit shall not be issued for a development in the Protection Area if the highest point of the development will exceed in elevation at the location of that point any of the following surfaces that project immediately above the surface of the land at that location;
 - a) The take-off/approach surfaces of the runway of the airport;
 - b) The transitional surfaces of the runway of the airport;
 - c) The outer surface
- 2) For the purposes of this section;
 - a) If the proposed development is a railway, the highest point of the development shall be deemed to be 6 metres higher than the actual height of the rails, and
 - b) If the proposed development is a highway or roadway, the highest point of the development shall be deemed to be 4.3 meters higher than the actual height of the highest part of the travelled portion of the highway.

3.6. ELECTRONIC FACILITIES

- 1) No objects taller than 1.2m are permitted in the area denoted Area "A" on the Electronic Facilities Protection Map in Schedule 5.
- 2) No metallic objects higher than 1.2m, no non-metallic objects higher than 2.5m are permitted in the area denoted Area "B" on the Electronic Facilities Protection Map in Schedule 5.
- 3) No metal-walled structure should subtend a total vertical angle greater than 0.8° , no structural steel work should subtend a total vertical angle greater than 1.6° and no non-metallic object (including trees) should subtend a total vertical angle greater than 2.4° from the base of the antenna located at the apex of the Area "C" on the Electronic Facilities Protection Map in Schedule 5.
- 4) No metallic fences, power lines, telephones lines, buildings, roads, or railroads permitted in the Areas "D", "E" and "F" on the Electronic Facilities Protection Map in Schedule 5.

- 5) Objects that may cause reflection of communication signals are not permitted in the Area “G” on the Electronic Facilities Protection map in Schedule 5.
- 6) Electrical noise generating sources such as engine ignitions, electric motors, electrical switching gear, high tension line leakage, diathermic and industrial heating generators and many household appliances are not permitted in the Area “H” on the Electronic Facilities Protection Map in Schedule 5.

3.7. LAND USE IN RELATION TO NOISE EXPOSURE FORECAST AREAS

- 1) In this Section
 - a) “C” followed by a number where it appears in one of the NEF Area (Noise exposure forecast area) columns in Table 1 opposite a particular land use means that the land use is permitted subject to the condition(s) set out in Table 2 bearing the same letter and number.
 - b) “NA” where it appears in one of the NEF columns in Table 1 opposite a particular land use, means that the land use is not allowed and prohibited in that NEF Area.
 - c) “P” where it appears in one of the NEF columns in Table 1 opposite a particular land use, means that the land use in that NEF Area is permitted by this regulation, thus, such a use is neither prohibited nor is a development permit for a development involving that use to be made subject to any condition under Table 2 of this Schedule in this regulation.
 - d) “NEF 25-Area” means the NEF Area that lies between the 25 NEF Contour and the boundary of the Protection Area;
 - e) “NEF 25-30 Area” means the NEF Area that lies between the 30 NEF Contour and the 35 NEF Contour;
 - f) “NEF 30-35 Area” means the NEF Area that lies between the 30 NEF Contour and the 35 NEF Contour;
 - g) “NEF 35-40 Area” means the NEF Area that lies between the 35 NEF Contour and the 40 NEF Contour;
 - h) “NEF 40+” Area means the NEF Area enclosed by the 40 NEF Contour;
 - i) “extensive agriculture” means the use of land or buildings for the raising or production of crops, livestock or poultry, but not restricting the generality of the foregoing does not include feedlots, intensive hog operations, bee keeping, intensive poultry or fowl operations, sod farms, plant nurseries, and landscaping, gardening and livestock yards on a small parcel of land.
 - j) “residential replacement or infilling unit” means any new residential development that:

- i. Will replace a residential development that has been demolished or destroyed, or
 - ii. Is to be built on a lot that is
 - (a) Registered under the Land Titles Act, and
 - (b) Zoned for residential development before the coming into force of this bylaw;
- 2) Developments existing before the passing of this regulation shall be deemed to comply with the second insulation requirements set out in this Schedule.
- 3) Schedules 2, 8, 13 and 18 depict the NEF Contours for each airport

Table 1
Land Use in Relation to Noise Exposure Forecast Areas

<u>Land Uses</u>	<u>Airport Clear District (A-CL)</u>				
	Noise Exposure Forecast Areas				
	NEF 25- Area	NEF 25- 30 Area	NEF 30- 35 Area	NEF 35- 40 Area	NEF 40+ Area
Airport Runway	P	P	P	P	P
Extensive Agriculture	P	P	P	P	P

<u>Land Uses</u>	<u>Airport Industrial District (A-M)</u>				
	Noise Exposure Forecast Areas				
	NEF 25- Area	NEF 25- 30 Area	NEF 30- 35 Area	NEF 35- 40 Area	NEF 40+ Area
Airport	P	P	P	P	P
Aircraft Hangers, Sales, Repairs	P	P	P	P	P
Airport Industries	P	P	P	P	P
Extensive Agriculture	P	P	P	P	P

<u>Land Uses</u>	<u>Airport Rural District (A-R)</u>				
	Noise Exposure Forecast Areas				
	NEF 25- Area	NEF 25- 30 Area	NEF 30- 35 Area	NEF 35- 40 Area	NEF 40+ Area
Single Family Residence	P	C ₁	NA	NA	NA
Abattoir	C	C	C	C	C
Tannery	C	C	C	C	C
Home Based Business	P	C ₁	C ₁	C ₁	C ₁
Golf Course	P	P	P	P	P
Agricultural Industry	P	P	P	P	P
Intensive Agriculture	C	C	C	C	NA

Hog Buying Station	C	C	C	C	NA
Livestock Sales Yard	C	C	C	C	NA
Community Centre (Hall)	P	P	P	NA	NA
Industrial Plant	C	C	C	C	C
Farm Subsidiary Occupation	P	C ₁	C ₁	C ₁	C ₁
Landfill Site	C	C	C	C	C
Gravel Pit	P	P	P	P	P
Sod Farm	P	P	P	P	P
Stripping of Topsoil	P	P	P	P	P
Veterinary Clinic	P	P	C _{1,2}	NA	NA
Public Utility Building	P	P	C ₁	C ₁	C ₁
Sewage Lagoon	C	C	C	C	C
Radio, Television Tower	P	P	P	P	P
Church	P	C ₁	C ₁	NA	NA
Kennel	P	P	C _{1,2}	NA	NA
Highway Maintenance Yard	P	P	P	P	P
Government Weigh Scale	P	P	P	P	P
School	P	C ₁	NA	NA	NA
Minor Recreational Facility	P	P	P	C _{2,3}	NA
Bulk Oil Supplies	P	P	C ₁	C ₁	C ₁
Agricultural Supply Depot	P	P	C ₁	C ₁	C ₁
Contractor's Business	P	P	C ₁	C ₁	C ₁
Auto Wrecker	P	P	P	P	P
Pipe and Equipment Storage	P	P	P	P	P
Agricultural Machinery, Sales, Service	P	P	C ₁	C ₁	C ₁
Gasoline, Service Station	P	P	C ₁	C ₁	C ₁
Post Office	P	P	C ₁	C ₁	C ₁
Retail Store	P	P	C ₁	C ₁	C ₁
Game Farm	P	P	P	P	NA
Ranger Cabin	P	C ₁	NA	NA	NA
Tradesman's Business	P	P	C ₁	C ₁	C ₁
Public Buildings	P	P	C ₁	C ₁	C ₁
Waetr Reservoir	P	P	C	C	C
Ancillary Buildings	AS PER PRIMARY USE				
Sawmills	P	C ₁	C ₁	C ₁	C ₁
Residential Replacement Infill Unit	P	C ₁	C ₁	C ₁	NA

3.8. LAND USE CONDITIONS

- C1 Construction shall conform to the exterior acoustic insulation requirements of Part 11 of the Alberta Building Code 2006 for those NEF Areas other than the NEF 25-Area unless otherwise stated in this regulation. Where this condition is specified, the Development Officer shall indicate on the Development Permit between which noise contours the proposed development site would be located for reference of the building inspector at the time of the building permit application.
- C2 The development shall be covered completely.
- C3 The development shall not include structures for the seating of spectators except as varied to allow for seating of a minor nature as specified in the condition.

3.9. LAND USE IN RELATION TO BIRD HAZARD AREAS

- 1) In this Section
 - a) Zone 1 means the area defined by a rectangle that fully encloses the runway and extends 3 km beyond the runway threshold in each direction and 2 km on either side of the runway centreline
 - b) Zone 2 means the area at each end of the runway bounded by a semicircle with its centre on the extended centreline 1 km from the runway threshold and a radius of 8 km, excluding the intersections with Zone 1
 - c) Zone 3 means the area enclosed by two semicircles, each with its centre on the extended centreline 1 km from opposing runway thresholds and a radius of 12 km, connected at their ends by two lines parallel to the runway centreline, excluding the intersections with Zone 1 and Zone 2.
- 2) Developments existing before the passing of this regulation shall be deemed to comply with the requirements set out in this Section.
- 3) No owner or lessee of any lands identified in Zone 1, Zone 2, or Zone 3, as identified in Schedules, 6, 11, 16, 21 shall modify or improve the lands or any part of them in a manner that increases their attractiveness to birds.
 - a) No new developments of the following types are permitted, unless specifically granted, in writing, by the County:
 - i. Sanitary Land Fill
 - ii. Food Garbage Disposal
 - iii. Abattoir
 - iv. Sewage Lagoon
 - v. Open Water Reservoir larger than 2.5 hectares
 - (a) Open water reservoirs of less than 2.5 ha, or where water will be held for a period of 48 hours or less, are permitted.

4. High Level Airport Vicinity Protection Area Regulation

Schedule 1

High Level Airport Vicinity Protection Area

The High Level Airport Vicinity Protection Area consists of the land described below:

In Township 111, Range 19, West of the Fifth Meridian.

Northwest Quarter, Section 19

Northeast Quarter, Section 19, lying west of the railway right of way

Southwest Quarter, Section 19

Southeast Quarter, Section 19

Southwest Quarter, Section 20

Northeast Quarter, Section 18

Southeast Quarter, Section 18

Section 17

Northeast Quarter, Section 7

Section 8

Northwest Quarter, Section 9

Southwest Quarter, Section 9

Southeast Quarter, Section 9

Section 4

Section 5

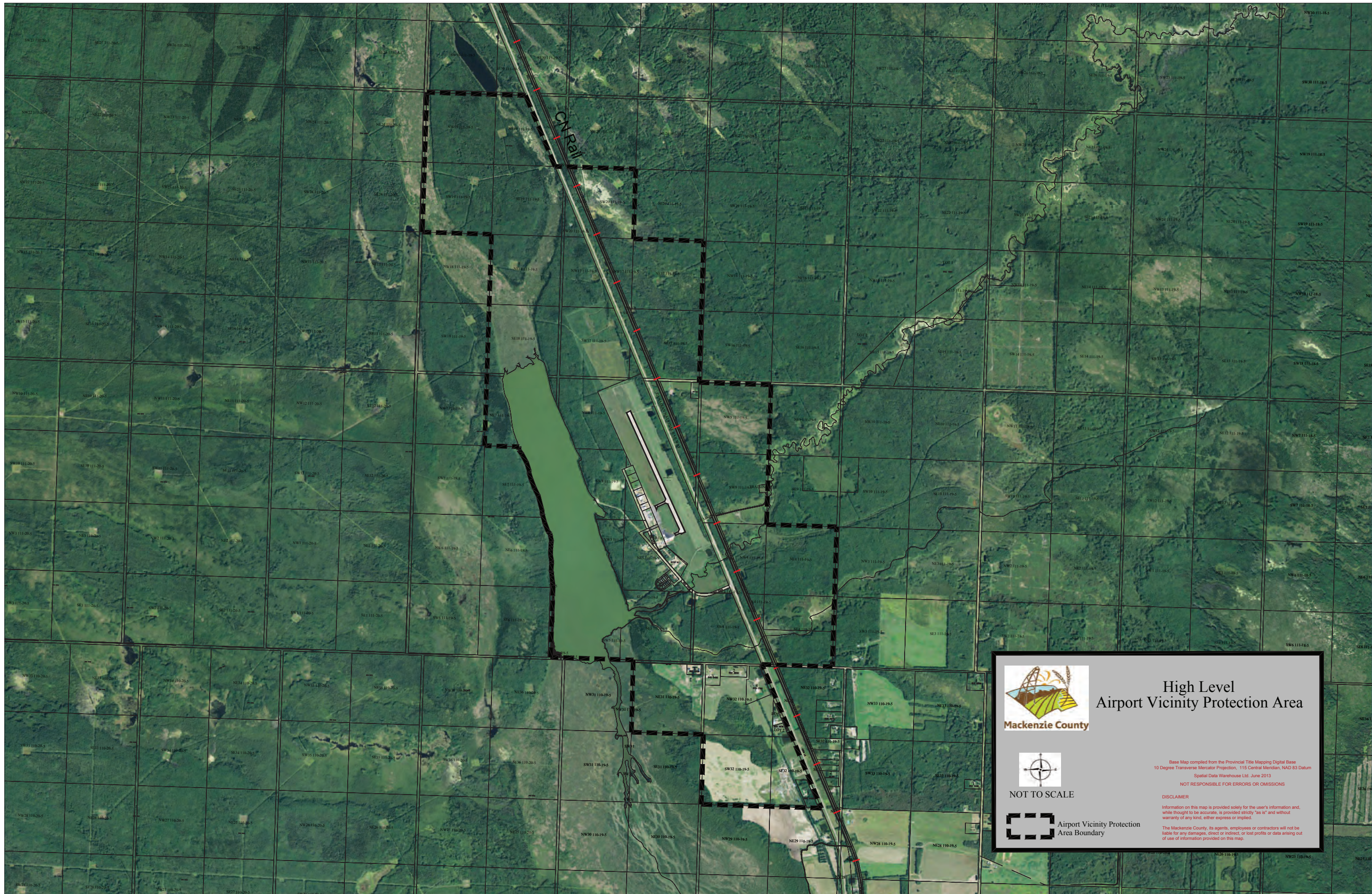
In Township 110, Range 19, West of the Fifth Meridian.

Northeast Quarter, Section 31

Northwest Quarter, Section 32

Southwest Quarter, Section 32

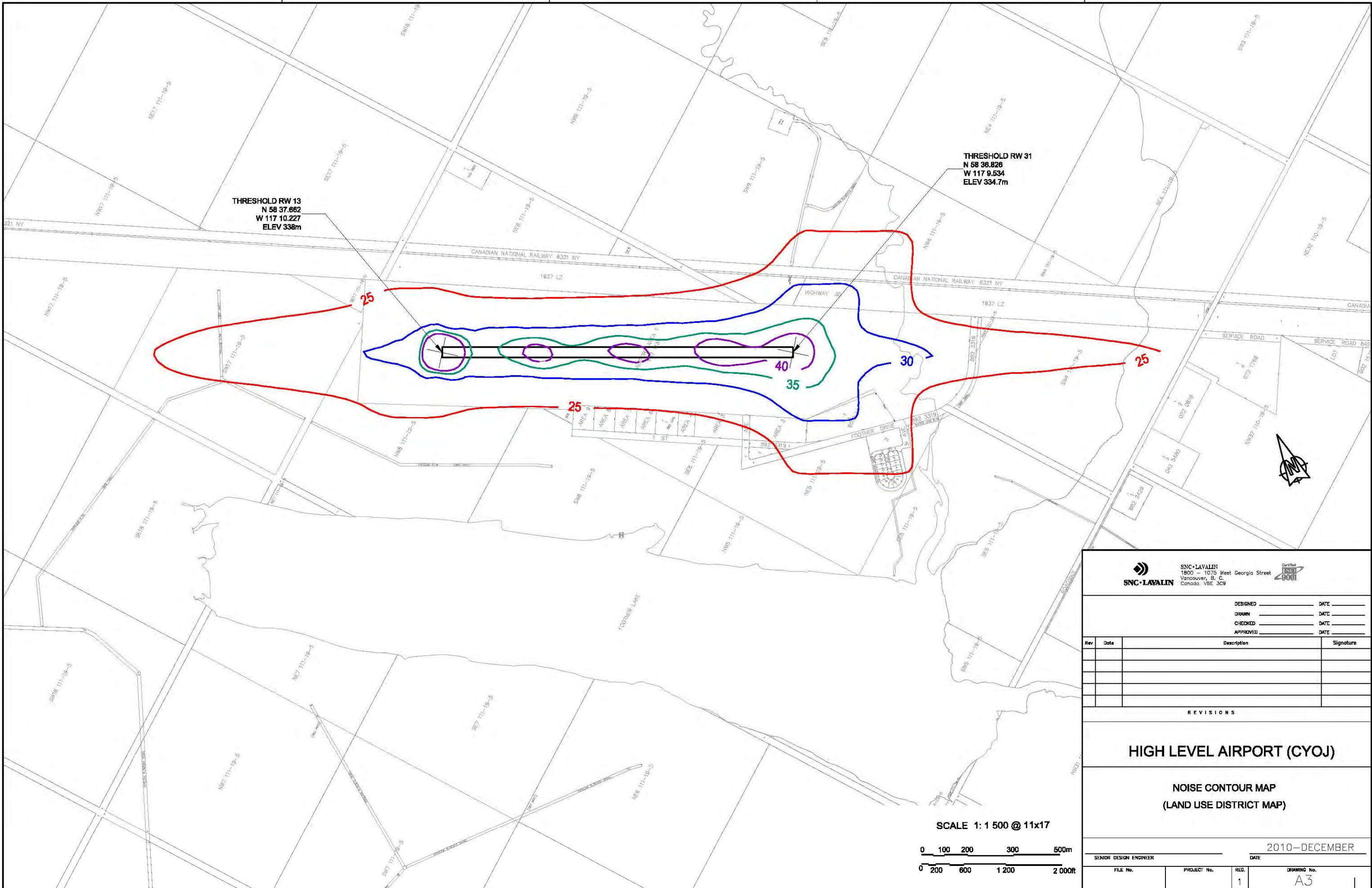
Southeast Quarter, Section 32, lying west of the railway right of way.



Schedule 2

High Level Airport Vicinity Protection Area

Land Use District (Noise Restrictions) Map



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HIGH LEVEL AIRPORT (CYOJ)

**NOISE CONTOUR MAP
(LAND USE DISTRICT MAP)**

SCALE 1: 1 500 @ 11x17

0 100 200 300 500m
 0 200 600 1 200 2 000ft

2010-DECEMBER

FILE No.	PROJECT No.	REV.	DRAWING No.
		1	A3

Schedule 3
Height Limitations
High Level Airport Vicinity Protection Area
Basic Strip

1. The basic strip associated with the airport runway is an area 304.8 metres in width and 1645.9 metres in length, the location of which is shown on the map in Schedule E.

Take-off/Approach Surfaces

2. There are take-off approach surfaces associated with each end of the basic strip and in each case the surface is imaginary and consists of an inclined plane that:
 - a. commences at and abuts the end of the basic strip,
 - b. rises at a slope ratio of 1:50 measured from the end of the basic strip.
 - c. diverges outward on each side as it rises, at a slope ratio of 1:15 measured from the respective projected lateral limits of the basic strip, and
 - d. ends at its intersection with the outer surface.

Transitional Surfaces

3. There is a transitional surface associated with each level limit of the basic strip, and in each case the transitional surface is an imaginary surface consisting of an inclined plane that:
 - a. commences at and abuts the lateral limit of the basic strip,
 - b. rises at a slope ratio of 1:7 measured from the lateral limit -of the basic strip, and
 - c. ends at its intersection with the outer surface or a take-off/approach surface.

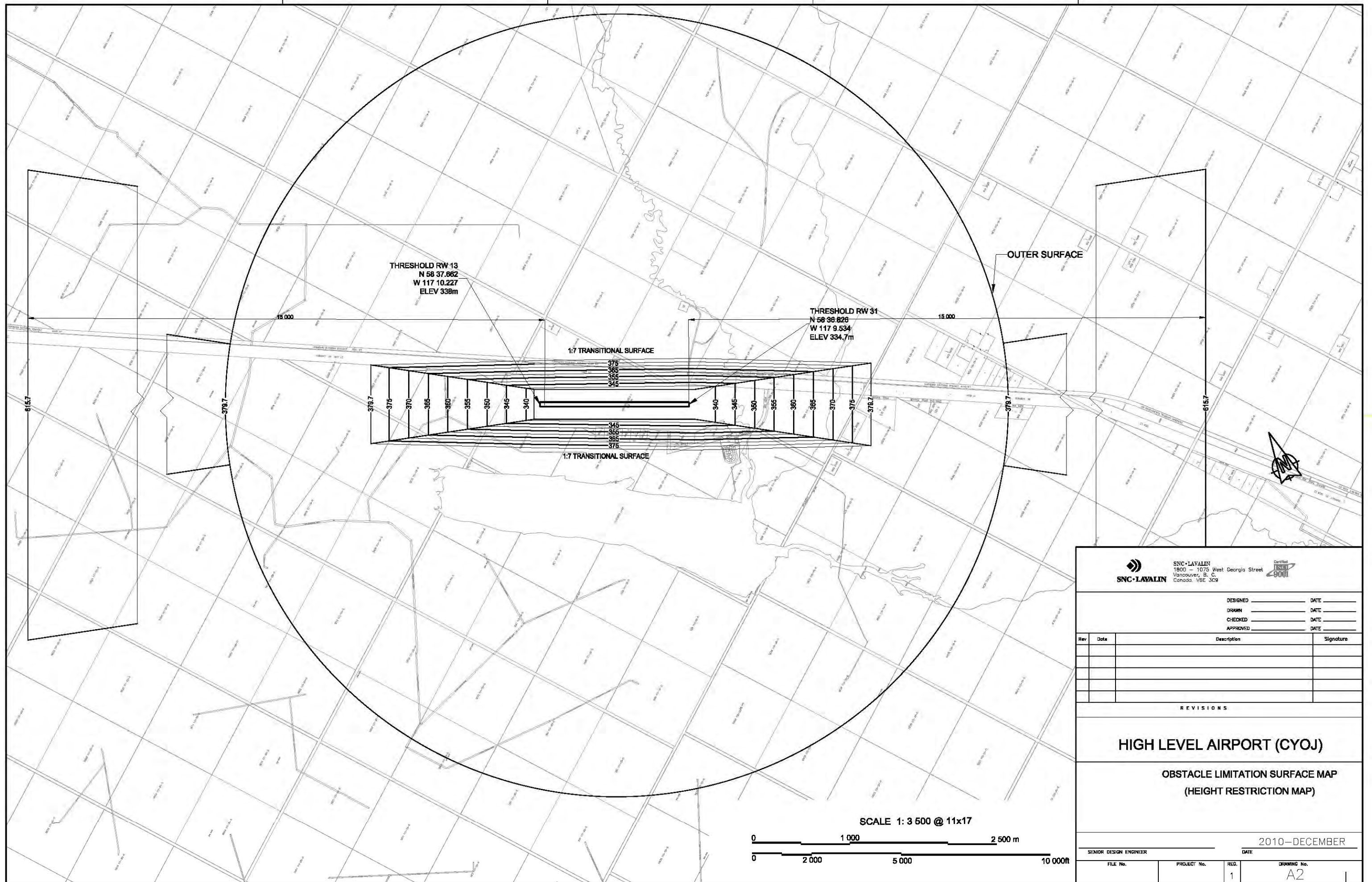
Outer Surface

4. The outer surface of the Protection Area is an imaginary surface consisting of a common plane established at a constant elevation of 45 metres above the airport reference point elevation and extending to the outer limits of the Protection Area.

General

5. The area location of the take-off/approach surfaces and traditional surfaces are represented on the map shown in Schedule 4, but, if any discrepancy exists between the description of the take-off/approach surfaces or transitional surfaces in this Schedule and their location on the map in Schedule 4, the description in this Schedule prevails.

Schedule 4
High Level Airport Vicinity Protection Area
Height Limitations Map



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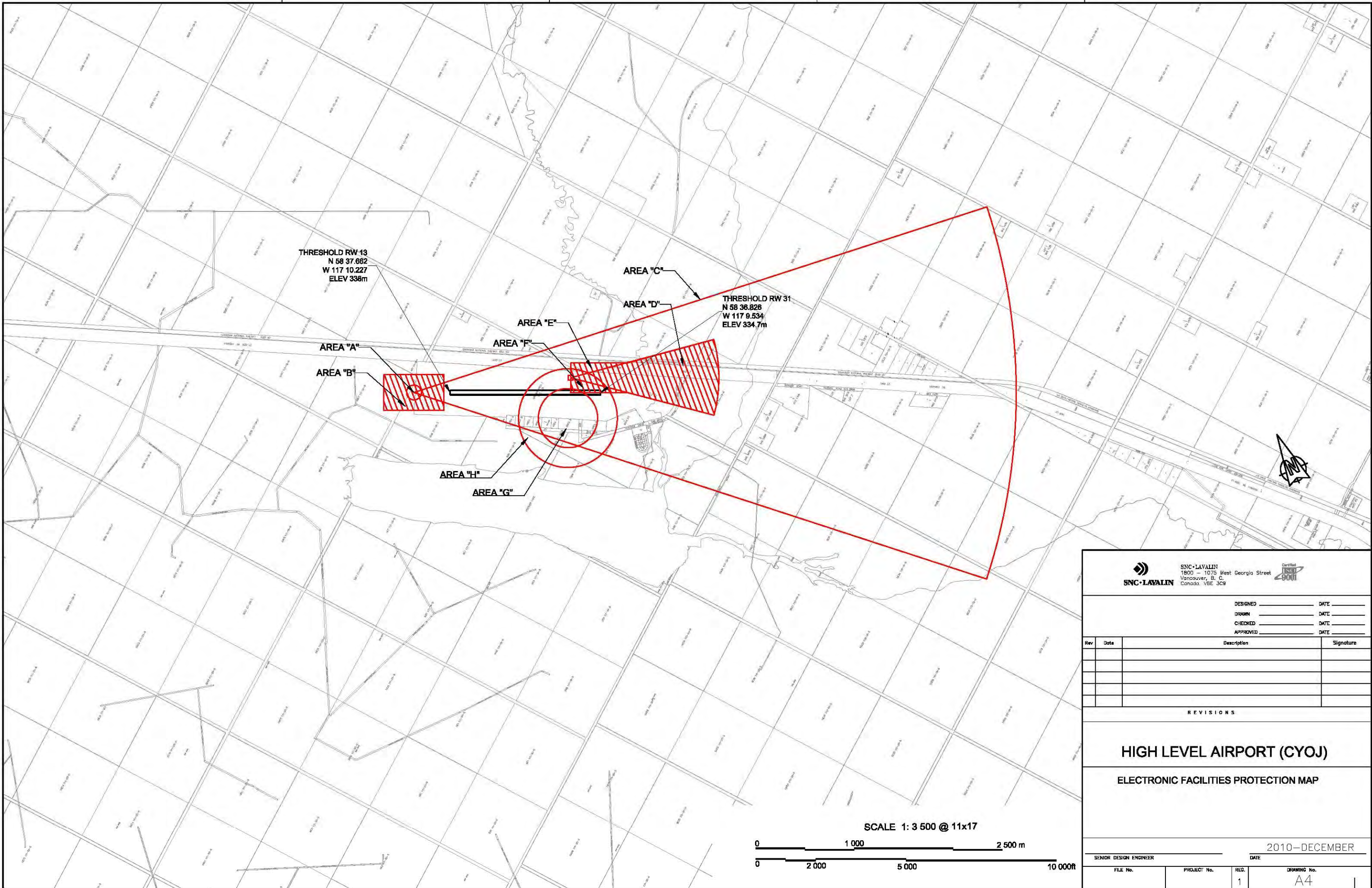
HIGH LEVEL AIRPORT (CYOJ)

**OBSTACLE LIMITATION SURFACE MAP
(HEIGHT RESTRICTION MAP)**

2010-DECEMBER

SENIOR DESIGN ENGINEER	DATE
FILE No.	PROJECT No.
REG. 1	DRAWING No. A2

Schedule 5
High Level Airport Vicinity Protection Area
Electronic Facilities Protection Map



THRESHOLD RW 13
N 58 37.662
W 117 10.227
ELEV 336m

THRESHOLD RW 31
N 58 36.826
W 117 9.534
ELEV 334.7m

AREA "A"

AREA "B"

AREA "E"

AREA "F"

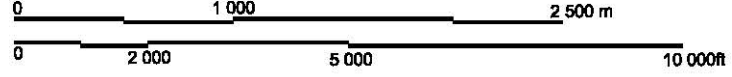
AREA "D"


AREA "C"

AREA "H"


AREA "G"

SCALE 1: 3 500 @ 11x17





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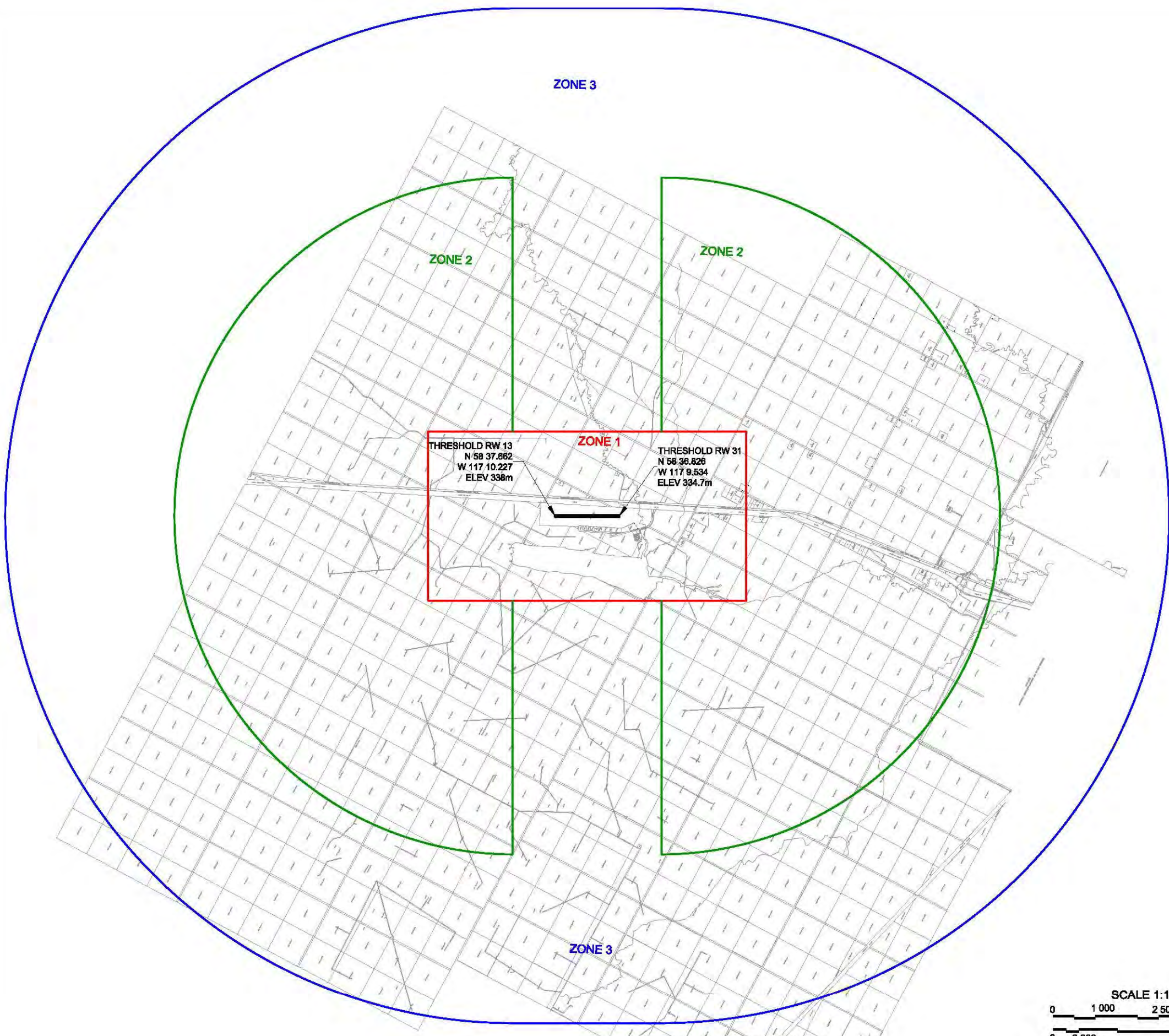
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HIGH LEVEL AIRPORT (CYOJ)

ELECTRONIC FACILITIES PROTECTION MAP

SENIOR DESIGN ENGINEER _____	DATE 2010-DECEMBER
FILE No. _____	PROJECT No. _____
REQ. 1	DRAWING No. A4

Schedule 6
High Level Airport Vicinity Protection Area
Bird Hazard Zone Map



THRESHOLD RW 13
N 58 37.662
W 117 10.227
ELEV 338m

THRESHOLD RW 31
N 58 36.826
W 117 9.534
ELEV 334.7m

Note:

Zone 1 means the area defined by a rectangle that fully encloses the runway and extends 3 km beyond the runway threshold in each direction and 2 km on either side of the runway centreline

Zone 2 means the area at each end of the runway bounded by a semicircle with its centre on the extended centreline 1 km from the runway threshold and a radius of 8km, excluding the intersections with Zone 1

Zone 3 means the area enclosed by two semicircles, each with its centre on the extended centreline 1 km from opposing runway thresholds and a radius of 12 km, connected at their ends by two lines parallel to the runway centreline, excluding the intersections with Zone 1 and Zone 2.

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APPROVED	_____	DATE	_____	
Rev	Date	Description	Signature	
REVISIONS				
<h2>HIGH LEVEL AIRPORT (CYOJ)</h2>				
<h3>BIRD HAZARD ZONE MAP (BIRD ATTRACTION RESTRICTION MAP)</h3>				
SENIOR DESIGN ENGINEER			DATE	
2010-DECEMBER				
FILE No.	PROJECT No.	REV.	DRAWING No.	
		1	A1	

SCALE 1:10 000 @11x17

0 1 000 2 500 5 000m

0 2 000 10 000 15 000 ft



5. Fort Vermilion Airport Vicinity Protection Area Regulation

Schedule 7

Fort Vermilion Airport Vicinity Protection Area

The Fort Vermilion Airport Vicinity Protection Area consists of the land described below:

In Township 108, Range 12, West of the Fifth Meridian.

Northeast Quarter, Section 30

Southeast Quarter, Section 30, north of south bank of the Peace River

Section 29, north of the south bank of the Peace River

Section 28

Southwest Quarter, Section 27

Southeast Quarter, Section 27

Northeast Quarter, Section 21

River Lot 1, Range 1, Fort Vermilion Settlement

River Lot 2, Range 1, Fort Vermilion Settlement

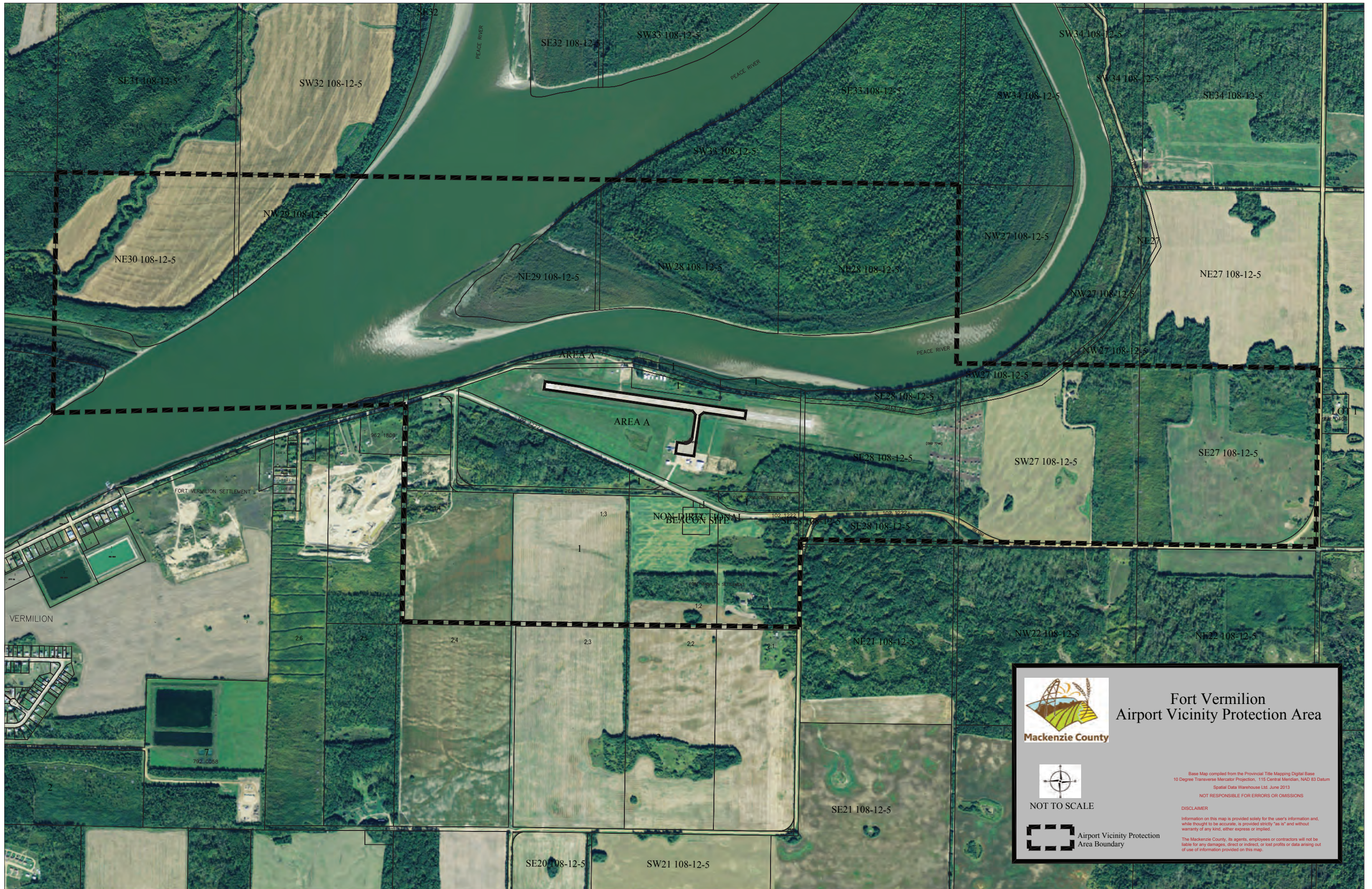
River Lot 3, Range 1, Fort Vermilion Settlement


River Lot 4, Range 1, Fort Vermilion Settlement

River Lot 5, Range 2, C. of T. 782293942 Fort Vermilion Settlement

Lot A, Plan No. 812-0388 Fort Vermilion Settlement


Lot B, Plan No. 812-0388 Fort Vermilion Settlement






Mackenzie County

Fort Vermilion Airport Vicinity Protection Area



NOT TO SCALE



Airport Vicinity Protection
Area Boundary

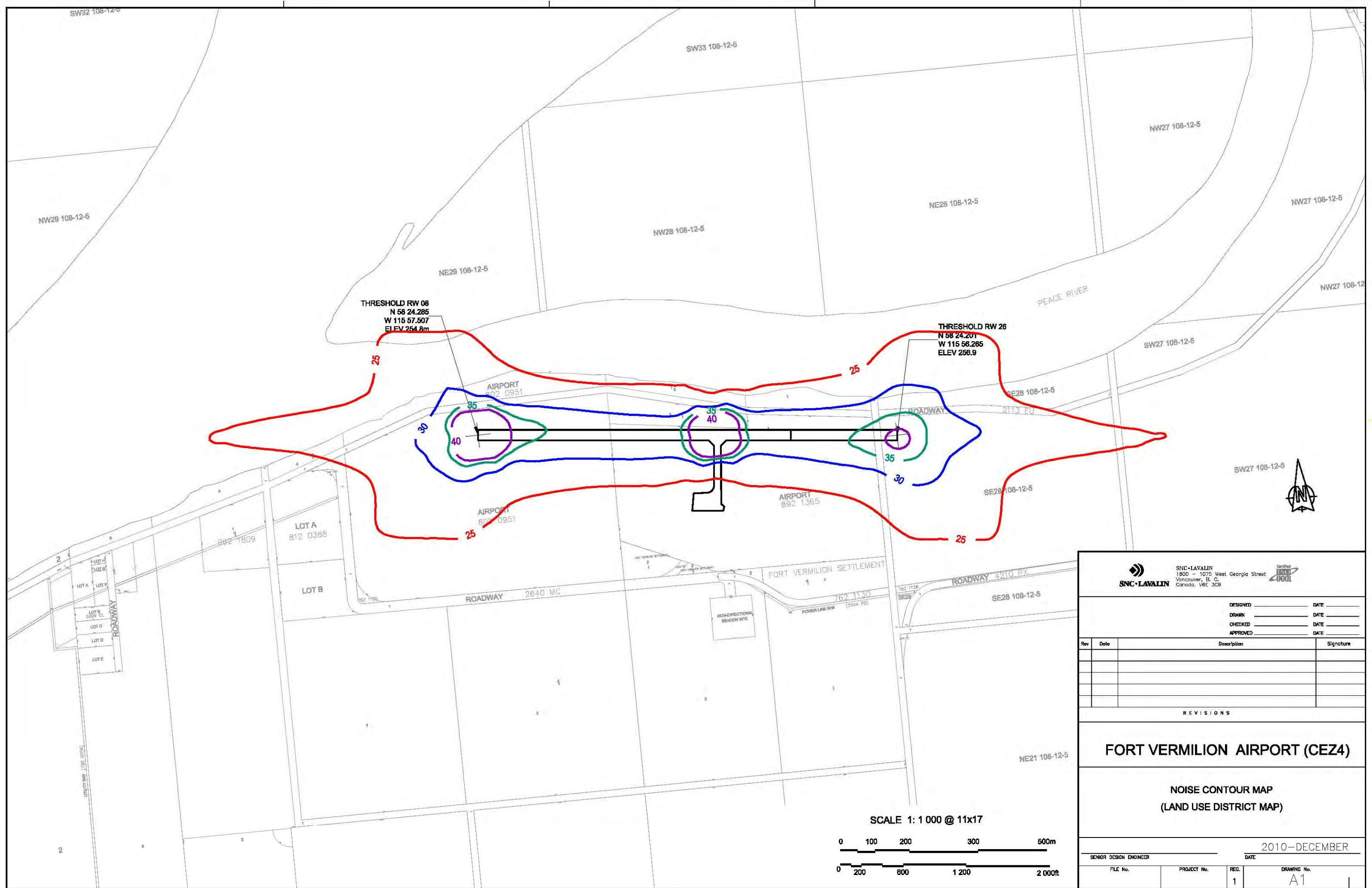
Base Map compiled from the Provincial Title Mapping Digital Base
10 Degree Transverse Mercator Projection, 115 Central Meridian, NAD 83 Datum
Spatial Data Warehouse Ltd. June 2013
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Schedule 8

Fort Vermilion Airport Vicinity Protection Area

Land Use District (Noise Restrictions) Map



Schedule 9
Height Limitations
Fort Vermilion Airport Vicinity Protection Area
Basic Strip

6. The basic strip associated with the airport runway is an area 91.4 metres in width and 1036.3 metres in length, the location of which is shown on the map in Schedule E.

Take-off/Approach Surfaces

7. There are take-off approach surfaces associated with each end of the basic strip and in each case the surface is imaginary and consists of an inclined plane that:
 - a. commences at and abuts the end of the basic strip,
 - b. rises at a slope ratio of 1:50 measured from the end of the basic strip.
 - c. diverges outward on each side as it rises, at a slope ratio of 1:15 measured from the respective projected lateral limits of the basic strip, and
 - d. ends at its intersection with the outer surface.

Transitional Surfaces

8. There is a transitional surface associated with each level limit of the basic strip, and in each case the transitional surface is an imaginary surface consisting of an inclined plane that:
 - a. commences at and abuts the lateral limit of the basic strip,
 - b. rises at a slope ratio of 1:7 measured from the lateral limit -of the basic strip, and
 - c. ends at its intersection with the outer surface or a take-off/approach surface.

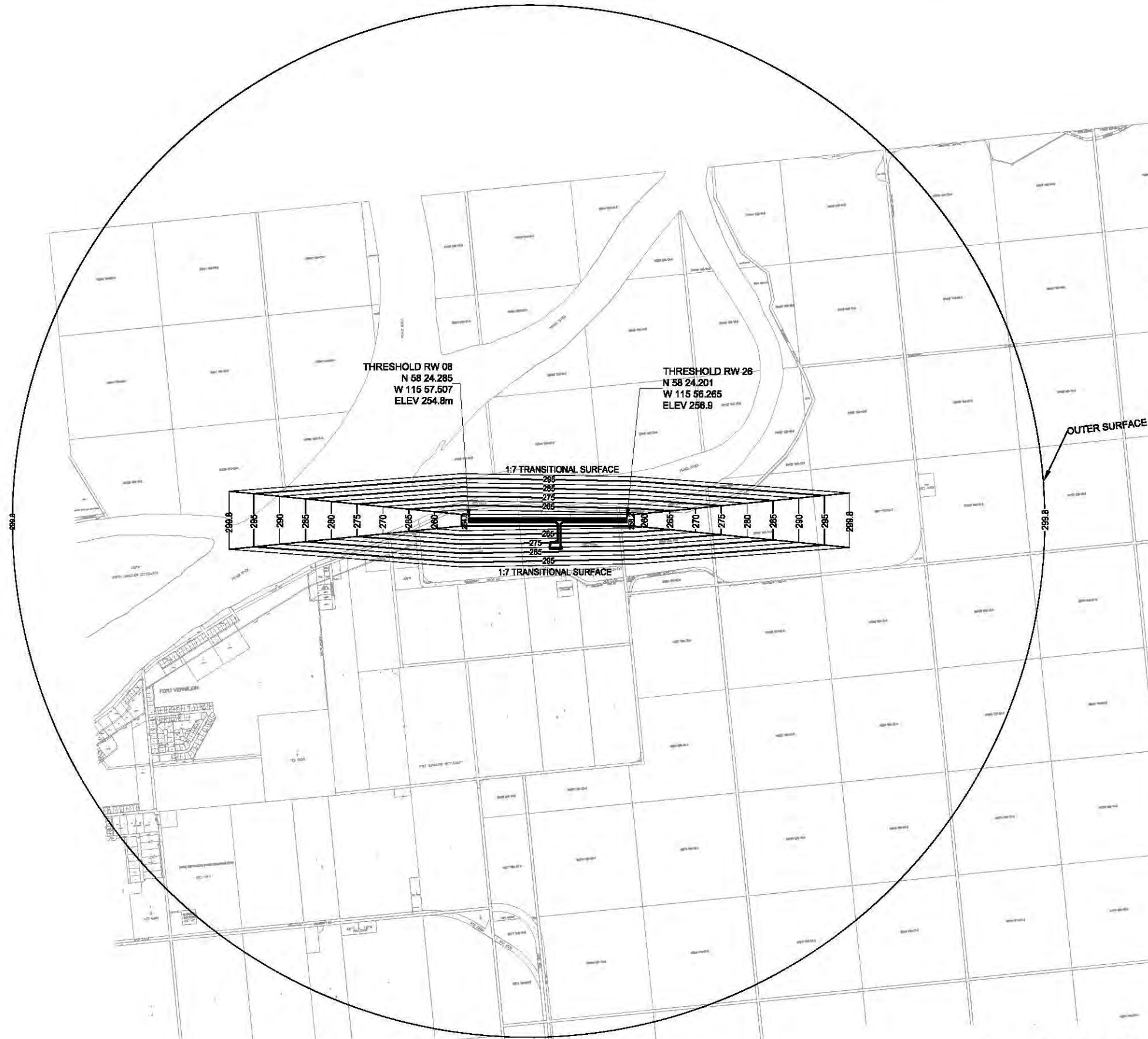
Outer Surface

9. The outer surface of the Protection Area is an imaginary surface consisting of a common plane established at a constant elevation of 45 metres above the airport reference point elevation and extending to the outer limits of the Protection Area.

General

10. The area location of the take-off/approach surfaces and traditional surfaces are represented on the map shown in Schedule 10, but, if any discrepancy exists between the description of the take-off/approach surfaces or transitional surfaces in this Schedule and their location on the map in Schedule 10, the description in this Schedule prevails.

Schedule 10
Fort Vermilion Airport Vicinity Protection Area
Height Limitations Map



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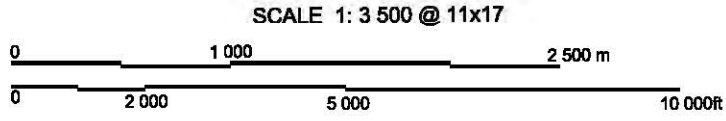
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FORT VERMILION AIRPORT (CEZ4)

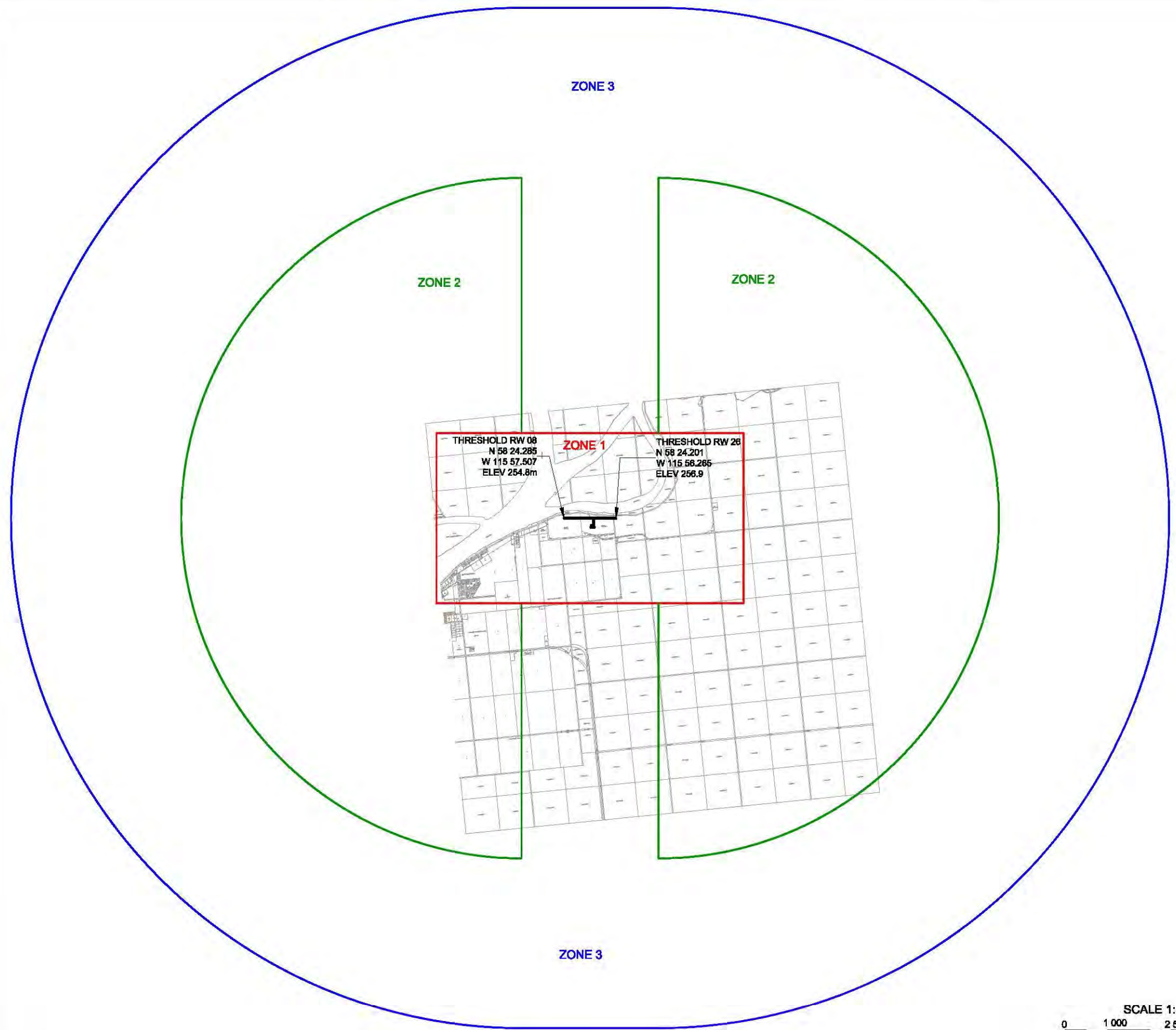
**OBSTACLE LIMITATION SURFACE MAP
 (HEIGHT RESTRICTION MAP)**

DATE: 2010-DECEMBER

FILE No.	PROJECT No.	REG.	DRAWING No.
		1	A1



Schedule 11
Fort Vermilion Airport Vicinity Protection Area
Bird Hazard Zone Map



Note:

Zone 1 means the area defined by a rectangle that fully encloses the runway and extends 3 km beyond the runway threshold in each direction and 2 km on either side of the runway centreline

Zone 2 means the area at each end of the runway bounded by a semicircle with its centre on the extended centreline 1 km from the runway threshold and a radius of 8km, excluding the intersections with Zone 1

Zone 3 means the area enclosed by two semicircles, each with its centre on the extended centreline 1 km from opposing runway thresholds and a radius of 12 km, connected at their ends by two lines parallel to the runway centreline, excluding the intersections with Zone 1 and Zone 2.

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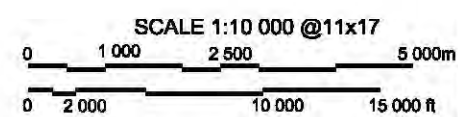
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FORT VERMILION AIRPORT (CEZ4)

**BIRD HAZARD ZONE MAP
 (BIRD ATTRACTION RESTRICTION MAP)**

SENIOR DESIGN ENGINEER		DATE	
FILE No.	PROJECT No.	REG.	DRAWING No.
		1	A1



6. La Crete Airport Vicinity Protection Area Regulation

Schedule 12

La Crete Airport Vicinity Protection Area

The La Crete Airport Vicinity Protection Area consists of the land described below:

In Township 106, Range 15, West of the 5th Meridian:

Northeast Quarter, Section 3

Southeast Quarter, Section 3,

Section 2,


Section 1

In Township 106, Range 14, West of the 5th Meridian: Section 6


Northwest Quarter, Section 5

Southwest Quarter, Section 5






Hamlet of La Crete Airport Vicinity Protection Area



Base Map compiled from the Provincial Title Mapping Digital Base
10 Degree Transverse Mercator Projection, 115 Central Meridian, NAD 83 Datum
Spatial Data Warehouse Ltd. June 2013
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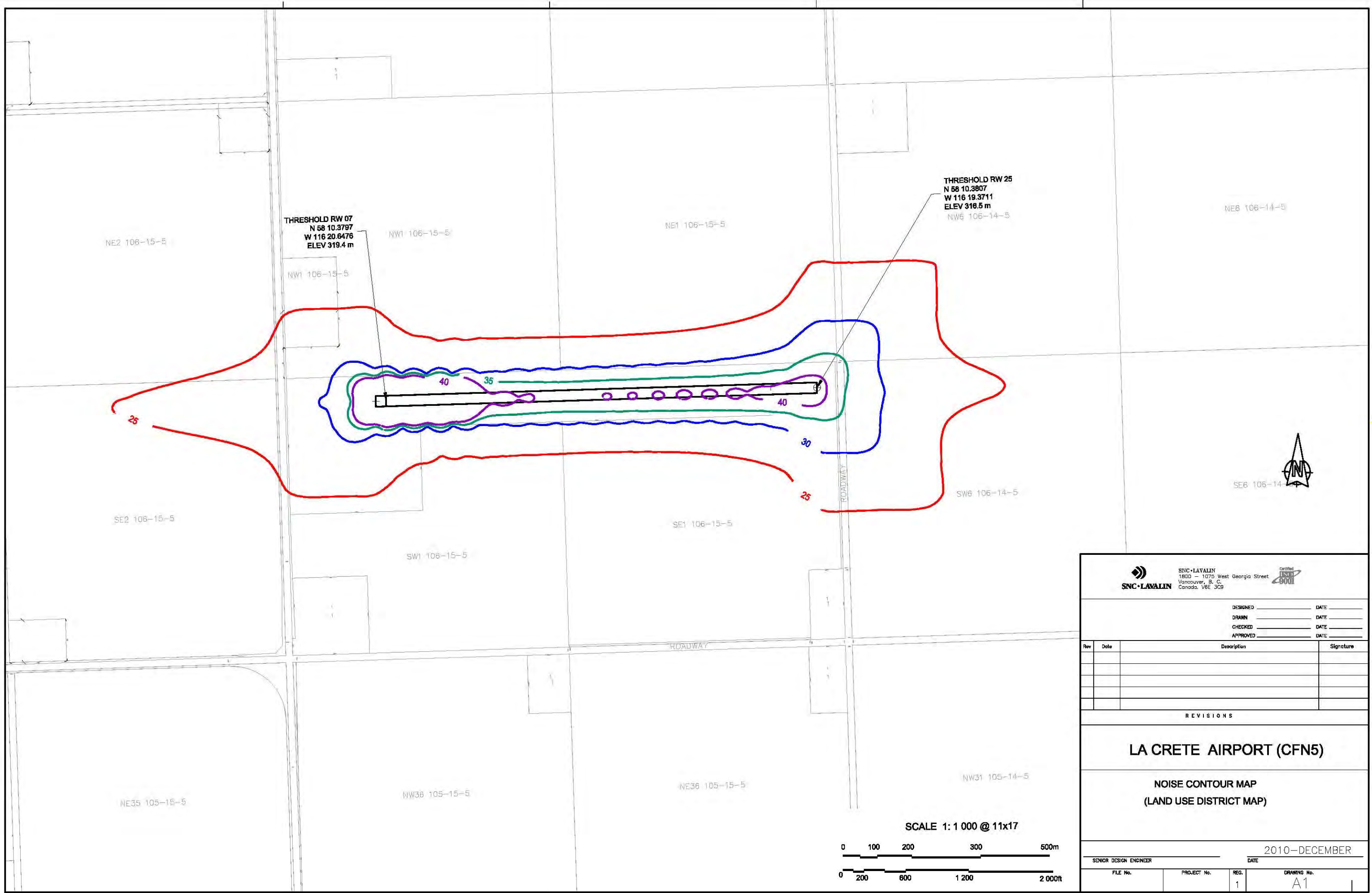
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Airport Vicinity Protection
Area Boundary

Schedule 13

**La Crete Airport Vicinity Protection Area
Land Use District (Noise Restrictions) Map**



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Rev	Date	Description	Signature

REVISIONS

LA CRETE AIRPORT (CFN5)

**NOISE CONTOUR MAP
(LAND USE DISTRICT MAP)**

2010-DECEMBER

SENIOR DESIGN ENGINEER	DATE
FILE No.	PROJECT No.
REG. 1	DRAWING No. A1

Schedule 14
Height Limitations
La Crete Airport Vicinity Protection Area
Basic Strip

11. The basic strip associated with the airport runway is an area 61.0 metres in width and 1021.1 metres in length, the location of which is shown on the map in Schedule E.

Take-off/Approach Surfaces

12. There are take-off approach surfaces associated with each end of the basic strip and in each case the surface is imaginary and consists of an inclined plane that:
- a. commences at and abuts the end of the basic strip,
 - b. rises at a slope ratio of 1:50 measured from the end of the basic strip.
 - c. diverges outward on each side as it rises, at a slope ratio of 1:15 measured from the respective projected lateral limits of the basic strip, and
 - d. ends at its intersection with the outer surface.

Transitional Surfaces

13. There is a transitional surface associated with each level limit of the basic strip, and in each case the transitional surface is an imaginary surface consisting of an inclined plane that:
- a. commences at and abuts the lateral limit of the basic strip,
 - b. rises at a slope ratio of 1:7 measured from the lateral limit -of the basic strip, and
 - c. ends at its intersection with the outer surface or a take-off/approach surface.

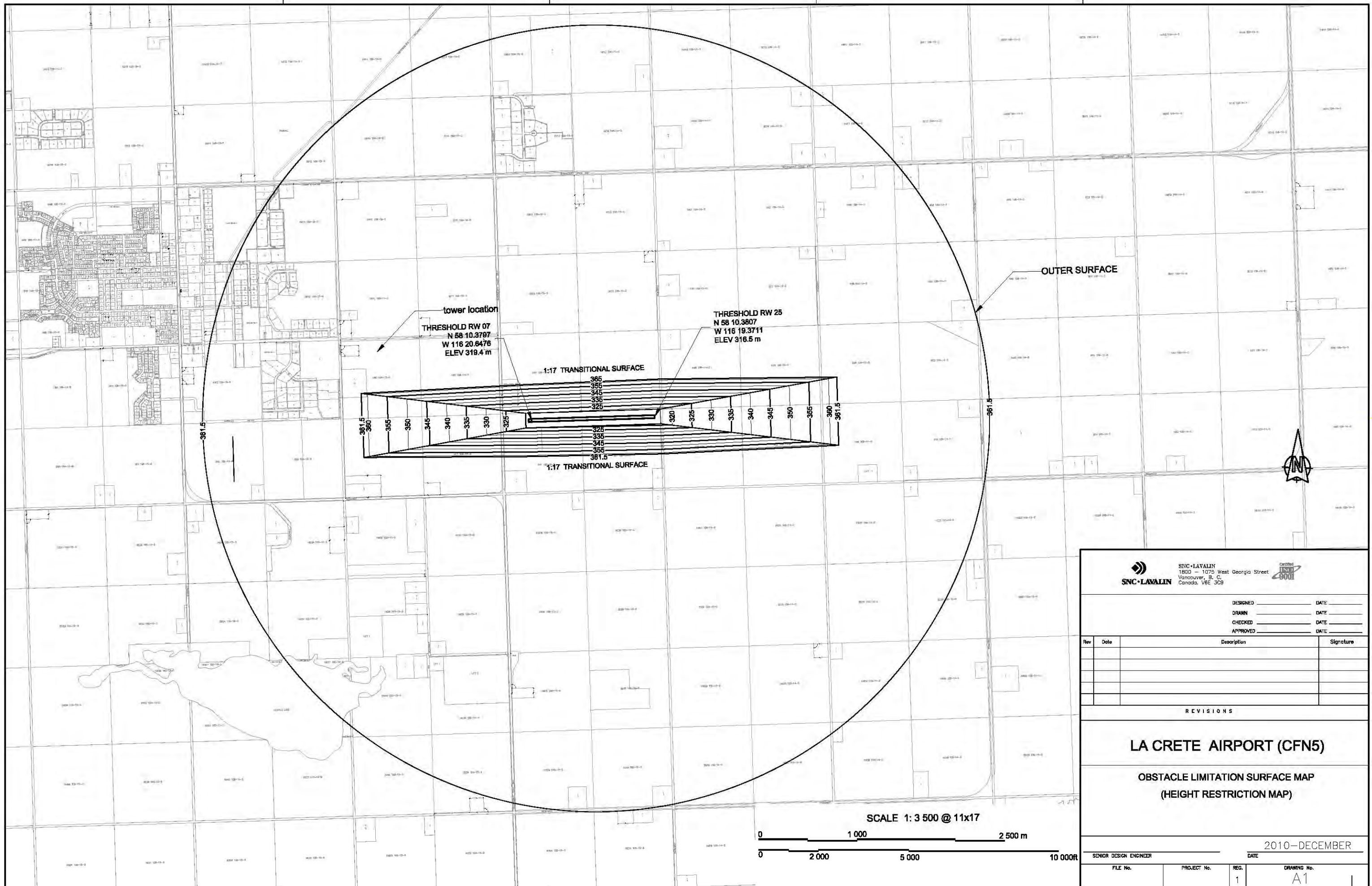
Outer Surface

14. The outer surface of the Protection Area is an imaginary surface consisting of a common plane established at a constant elevation of 45 metres above the airport reference point elevation and extending to the outer limits of the Protection Area.

General

15. The area location of the take-off/approach surfaces and traditional surfaces are represented on the map shown in Schedule 15, but, if any discrepancy exists between the description of the take-off/approach surfaces or transitional surfaces in this Schedule and their location on the map in Schedule 15, the description in this Schedule prevails.

Schedule 15
La Crete Airport Vicinity Protection Area
Height Limitations Map



OUTER SURFACE

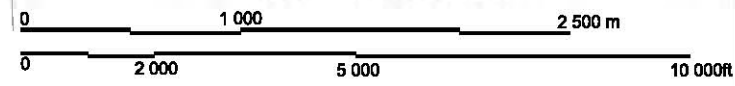
tower location
 THRESHOLD RW 07
 N 58 10.3797
 W 116 20.6476
 ELEV 319.4 m

THRESHOLD RW 25
 N 58 10.3807
 W 116 19.3711
 ELEV 316.5 m

1:17 TRANSITIONAL SURFACE

1:17 TRANSITIONAL SURFACE

SCALE 1: 3 500 @ 11x17






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	APPROVED _____	DATE _____			

Rev	Date	Description	Signature

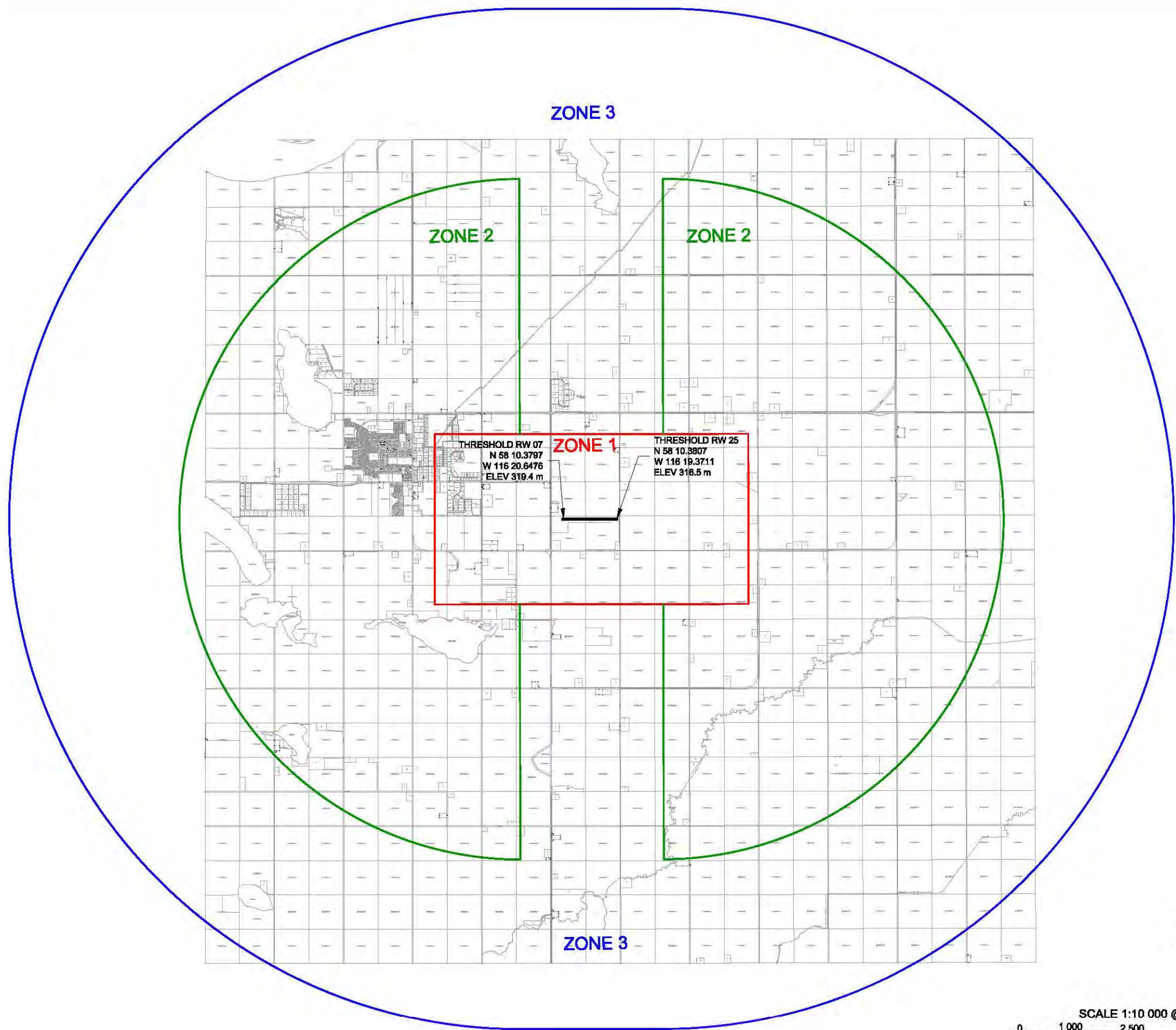
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LA CRETE AIRPORT (CFN5)

OBSTACLE LIMITATION SURFACE MAP
(HEIGHT RESTRICTION MAP)

SENIOR DESIGN ENGINEER _____	DATE 2010-DECEMBER
FILE No. _____	PROJECT No. _____
REG. 1	DRAWING No. A1

Schedule 16
La Crete Airport Vicinity Protection Area
Bird Hazard Zone Map



Note:

Zone 1 means the area defined by a rectangle that fully encloses the runway and extends 3 km beyond the runway threshold in each direction and 2 km on either side of the runway centreline

Zone 2 means the area at each end of the runway bounded by a semicircle with its centre on the extended centreline 1 km from the runway threshold and a radius of 8km, excluding the intersections with Zone 1

Zone 3 means the area enclosed by two semicircles, each with its centre on the extended centreline 1 km from opposing runway thresholds and a radius of 12 km, connected at their ends by two lines parallel to the runway centreline, excluding the intersections with Zone 1 and Zone 2.

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Canada, V6E 3G9

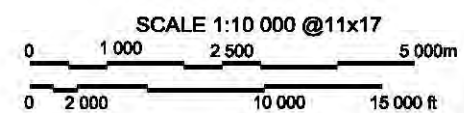
DESIGNED _____ DATE _____
DRAWN _____ DATE _____
CHECKED _____ DATE _____
APPROVED _____ DATE _____

Rev	Date	Description	Signature

REVISIONS

LA CRETE AIRPORT (CFN5)

**BIRD HAZARD ZONE MAP
(BIRD ATTRACTION RESTRICTION MAP)**



SENIOR DESIGN ENGINEER			DATE	
FILE No.	PROJECT No.	REG.	DRAWING No.	
		1	A1	

2010-DECEMBER

7. Rainbow Lake Airport Vicinity Protection Area Regulation

Schedule 17

Rainbow Lake Airport Vicinity Protection Area

The Rainbow Lake Airport Vicinity Protection Area consists of the land described below:

In Township 109, Range 9, West of the 6th Meridian:

Northeast Quarter, Section 22

North Half-Section, Section 23

Section 24

Southwest Quarter, Section 25

South Half-Section, Section 26

All of Plan 5445 within the Northwest Quarter of Section 26

Section 27

North Half-Section, Section 28

Southeast Quarter, Section 28

Northeast Quarter, Section 29

East Half-Section, Section 31

South Half-Section, Section 32

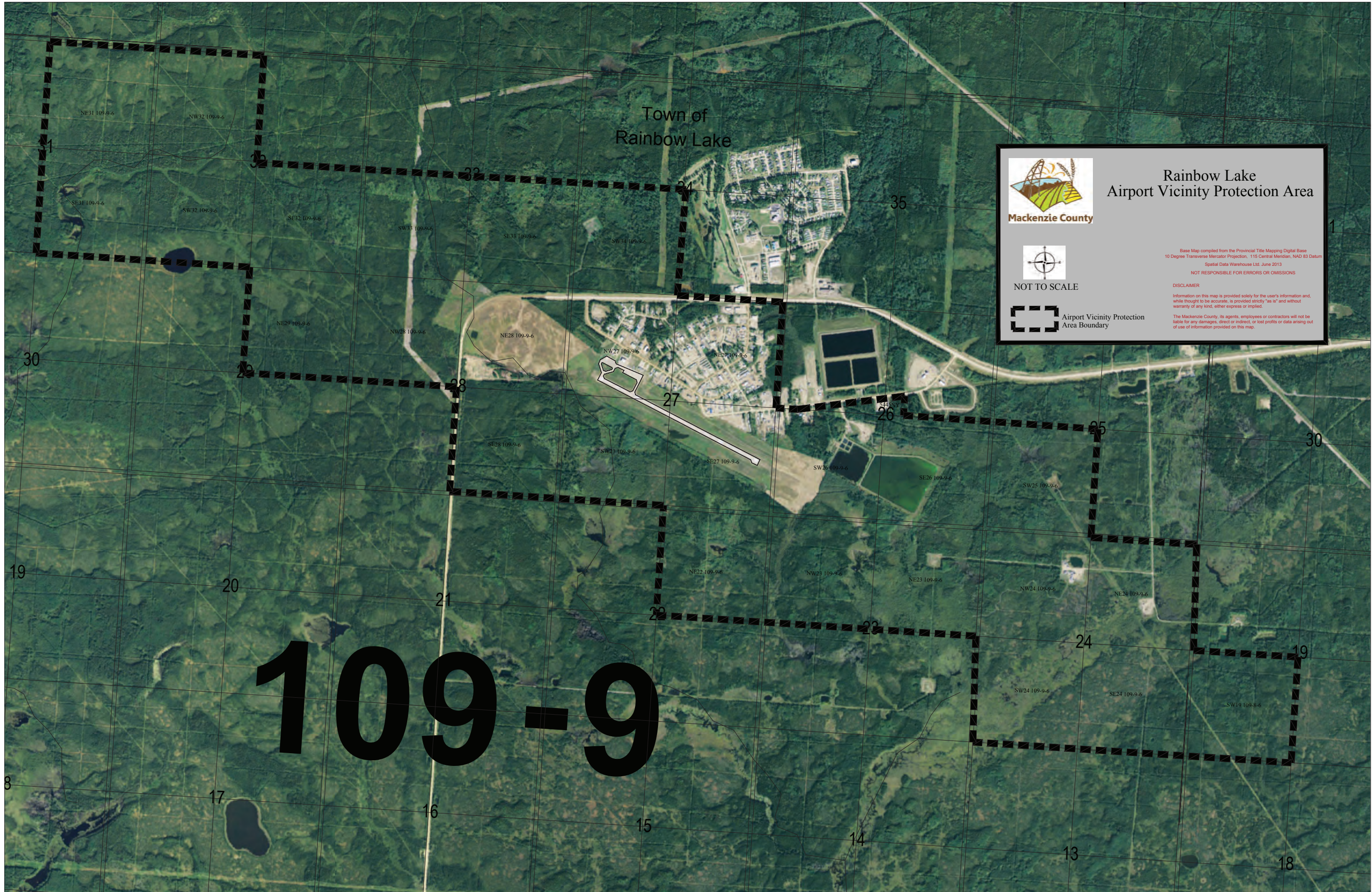
Northwest Quarter, Section 32

South Half-Section, Section 33

Southwest Quarter, Section 34

In Township 109, Range 8, West of the 6th Meridian

Southwest Quarter, Section 19



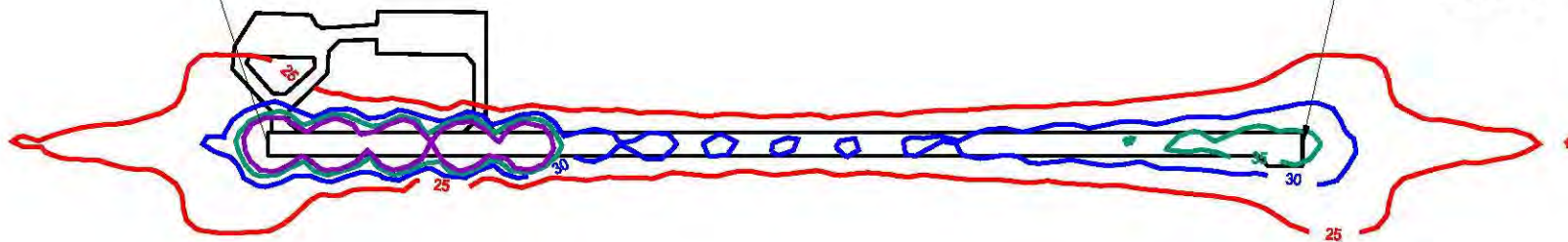
Schedule 18

Rainbow Lake Airport Vicinity Protection Area

Land Use District (Noise Restrictions) Map

THRESHOLD RW 09
 N 58 29.63
 W 119 25.12
 ELEV 535.2m

THRESHOLD RW 27
 N 58 29.33
 W 119 23.82
 ELEV 526.4 m



SNC-LAVALIN
 1800 - 1075 West Georgia Street
 Vancouver, B. C.
 Canada, V6E 3C9

DESIGNED _____ DATE _____
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 CHECKED _____ DATE _____
 APPROVED _____ DATE _____

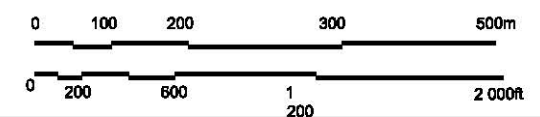
Rev	Date	Description	Signature

REVISIONS

RAINBOW LAKE AIRPORT (CYOP)

**NOISE CONTOUR MAP
 (LAND USE DISTRICT MAP)**

SCALE 1: 1 000 @ 11x17



SENIOR DESIGN ENGINEER _____		DATE 2010-DECEMBER	
FILE No.	PROJECT No.	REV. 1	DRAWING No. A1

Schedule 19
Height Limitations
Rainbow Lake Airport Vicinity Protection Area
Basic Strip

16. The basic strip associated with the airport runway is an area 91.4 metres in width and 1493.5 metres in length, the location of which is shown on the map in Schedule E.

Take-off/Approach Surfaces

17. There are take-off approach surfaces associated with each end of the basic strip and in each case the surface is imaginary and consists of an inclined plane that:
- a. commences at and abuts the end of the basic strip,
 - b. rises at a slope ratio of 1:50 measured from the end of the basic strip.
 - c. diverges outward on each side as it rises, at a slope ratio of 1:15 measured from the respective projected lateral limits of the basic strip, and
 - d. ends at its intersection with the outer surface.

Transitional Surfaces

18. There is a transitional surface associated with each level limit of the basic strip, and in each case the transitional surface is an imaginary surface consisting of an inclined plane that:
- a. commences at and abuts the lateral limit of the basic strip,
 - b. rises at a slope ratio of 1:7 measured from the lateral limit -of the basic strip, and
 - c. ends at its intersection with the outer surface or a take-off/approach surface.

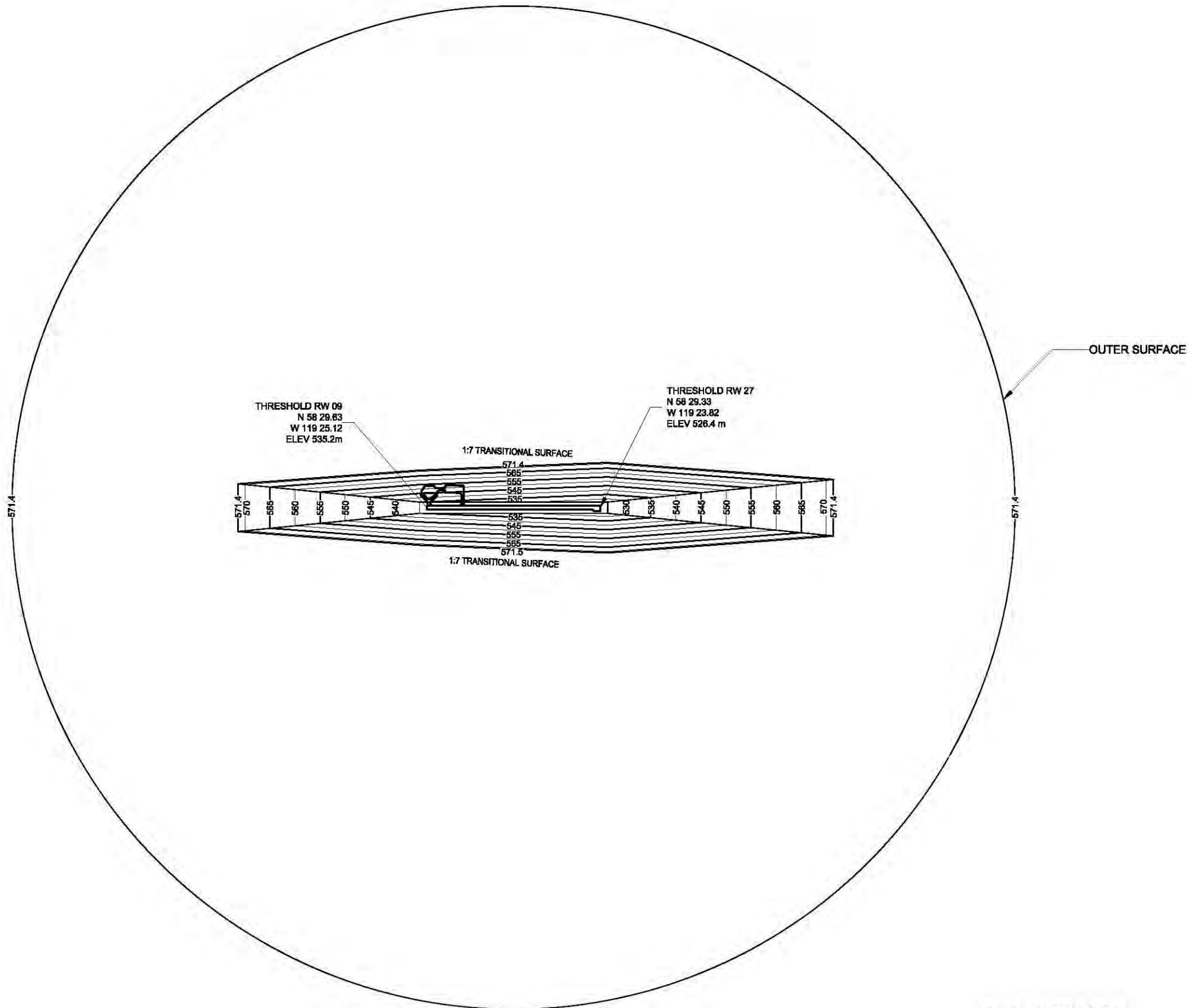
Outer Surface

19. The outer surface of the Protection Area is an imaginary surface consisting of a common plane established at a constant elevation of 45 metres above the airport reference point elevation and extending to the outer limits of the Protection Area.

General

20. The area location of the take-off/approach surfaces and traditional surfaces are represented on the map shown in Schedule 20, but, if any discrepancy exists between the description of the take-off/approach surfaces or transitional surfaces in this Schedule and their location on the map in Schedule 20, the description in this Schedule prevails.

Schedule 20
Rainbow Lake Airport Vicinity Protection Area
Height Limitations Map



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 Vancouver, B. C.
 Canada, V6E 3C9

DESIGNED _____ DATE _____
 DRAWN _____ DATE _____
 CHECKED _____ DATE _____
 APPROVED _____ DATE _____

Rev	Date	Description	Signature

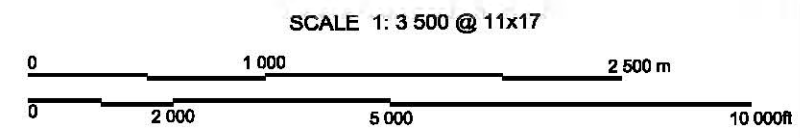
REVISIONS

RAINBOW LAKE AIRPORT (CYOP)

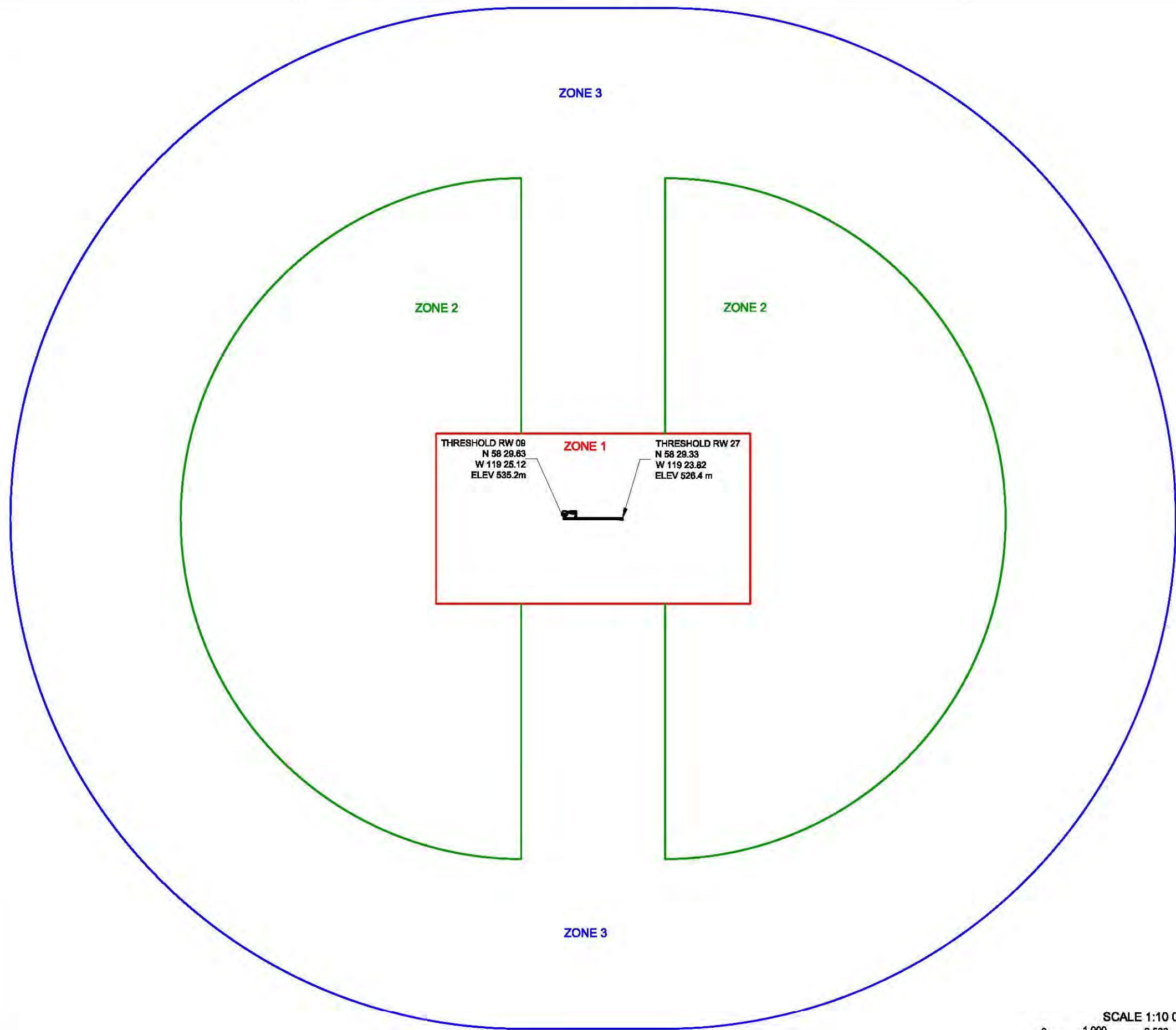
**OBSTACLE LIMITATION SURFACE MAP
(HEIGHT RESTRICTION MAP)**

2010-DECEMBER

SENIOR DESIGN ENGINEER	DATE
FILE No.	PROJECT No.
REQ.	DRAWING No.
1	A1



Schedule 21
Rainbow Lake Airport Vicinity Protection Area
Bird Hazard Zone Map



ZONE 1

THRESHOLD RW 09 N 58 29.83 W 119 25.12 ELEV 535.2m		THRESHOLD RW 27 N 58 29.33 W 119 23.82 ELEV 526.4 m
---	--	--

Note:

Zone 1 means the area defined by a rectangle that fully encloses the runway and extends 3 km beyond the runway threshold in each direction and 2 km on either side of the runway centreline

Zone 2 means the area at each end of the runway bounded by a semicircle with its centre on the extended centreline 1 km from the runway threshold and a radius of 8km, excluding the intersections with Zone 1

Zone 3 means the area enclosed by two semicircles, each with its centre on the extended centreline 1 km from opposing runway thresholds and a radius of 12 km, connected at their ends by two lines parallel to the runway centreline, excluding the intersections with Zone 1 and Zone 2.

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DESIGNED _____ DATE _____
 DRAWN _____ DATE _____
 CHECKED _____ DATE _____
 APPROVED _____ DATE _____

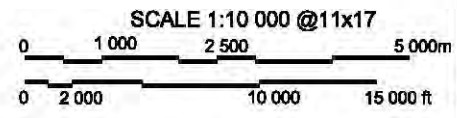
Rev	Date	Description	Signature

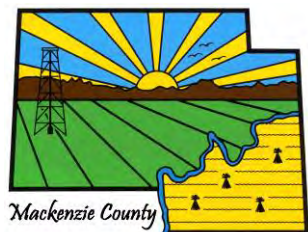
REVISIONS

RAINBOW LAKE AIRPORT (CYOP)

**BIRD HAZARD ZONE MAP
 (BIRD ATTRACTION RESTRICTION MAP)**

SENIOR DESIGN ENGINEER _____	DATE 2010-DECEMBER
FILE No. _____	PROJECT No. _____
REQ. 1	DRAWING No. A1





MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	Byron Peters, Director of Planning & Development
Title:	<p>PUBLIC HEARING Bylaw 962-14 Land Use Bylaw Amendment to Add “Auction Mart” to Rural Light Industrial “RI1” and Rural General Industrial “RI2”</p>

BACKGROUND / PROPOSAL:

Bylaw 962-14 is being brought forward to add Auction Mart as a discretionary use in the Rural Light Industrial “RI1” and Rural General Industrial “RI2” districts.

There has been an application to rezone a location in the Agricultural “A” district that has an Auction Mart on site. There is currently no other rural district in which an Auction Mart is allowed. Administration feels that there should be other rural districts to accommodate this sort of development.

Rural Light Industrial and Rural General Industrial are intended for Industrial and Commercial use, making it the ideal alternative zoning for an Auction Mart.

The Municipal Planning Commission made the following motion at the May 22, 2014 MPC Meeting:

MPC-14-05-104 *That the Municipal Planning Commission recommend to Council for the approval of Bylaw 962-14 being a Land Use Bylaw Amendment that “Auction Mart” be added to Rural Light Industrial “RI1” and Rural General Industrial “RI2”, Sections 8.30 B and 8.31 B, subject to public hearing input.*

The Inter-municipal Planning Commission made the following motion at the May 29, 2014 IMPC Meeting:

IMPC-14-29-003 *That the Inter-municipal Planning Commission recommend the approval of Bylaw 962-14 being a Land Use Bylaw Amendment that*

Author: C Smith **Reviewed by:** B Peters **CAO** _____

“Auction Mart” be added to Rural Light Industrial “RI1 and Rural Industrial “RI2”, Sections 8.30 B and 8.31 B, subject to public hearing input.

OPTIONS & BENEFITS:

To allow developers more opportunity for Commercial and Industrial businesses outside of the hamlet boundaries.

COSTS & SOURCE OF FUNDING:

Costs will consist of advertising the public hearing, and will be borne by the Planning Departments operating budget.

SUSTAINABILITY PLAN:

The sustainability plan does not address any topics that affect this bylaw amendment.

COMMUNICATION:

The bylaw amendment has been advertised as per MGA requirements.

RECOMMENDED ACTION:

Motion 1

That second reading be given to Bylaw 962-14, being a Land Use Bylaw Amendment that “Auction Mart” be added to Rural Light Industrial “RI1” and Rural General Industrial “RI2”, Sections 8.30 B and 8.31 B, subject to Public Hearing input.

Motion 2

That third reading be given to Bylaw 962-14 being a Land Use Bylaw Amendment that “Auction Mart” be added to Rural Light Industrial “RI1” and Rural General Industrial “RI2”, Sections 8.30 B and 8.31 B.

Author: _____ C Smith _____ Reviewed by: _____ B Peters _____ CAO _____

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 962-14

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 962-14

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to add “Auction Mart” to Rural Light Industrial “RI1” and Rural General Industrial “RI2”.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw be amended with the following changes:

Revise Section 8.30 B. to read as:

A. PERMITTED USES	B. DISCRETIONARY USES
a) ACCESSORY b) AGRICULTURAL MACHINERY SALES AND SERVICE c) BUSINESS SUPPORT SERVICES d) EQUIPMENT RENTALS FACILITY e) PUBLIC UTILITY LOT f) TRADESMEN'S BUSINESS g) VEHICLE WASH	a) AUCTION MART b) BULK FUEL/PROPANE SALES c) BULK FERTILIZER STORAGE AND/OR SALES d) CARDLOCK e) CARETAKER'S RESIDENCE/SECURITY SUITE f) CONTRACTOR'S SERVICE g) HIGHWAY MAINTENANCE YARD h) LIGHT MANUFACTURING i) MACHINE SHOP j) MANUFACTURED HOME SALES AND SERVICE k) OIL FIELD SUPPORT SERVICES l) SEA CAN m) SIGNS n) TRUCK STOP o) WAREHOUSE

Revise Section 8.31 B. to read as:

A. PERMITTED USES	B. DISCRETIONARY USES
<ul style="list-style-type: none"> a) ACCESSORY b) AGRICULTURAL MACHINERY SALES AND SERVICE c) BUSINESS SUPPORT SERVICES d) CONTRACTOR'S BUSINESS/YARD e) CONTRACTOR'S SERVICE f) EQUIPMENT RENTAL FACILITY g) PUBLIC UTILITY LOT h) TRADESMEN'S BUSINESS i) VEHICLE WASH 	<ul style="list-style-type: none"> a) AGRICULTURAL SUPPLY DEPOT b) AUCTION MART c) AUTO SALVAGE d) BULK FERTILIZER STORAGE AND/OR SALES e) BULK FUEL/PROPANE SALES f) CARDLOCK g) CARETAKERS RESIDENCE/SECURITY SUITE h) CONCRETE PRODUCTS MANUFACTURING i) ENVIRO-TANK j) GRAIN ELEVATOR k) HIGHWAY MAINTENANCE YARD l) INDUSTRIAL PLANT m) LUMBER YARD n) MANUFACTURED HOME SALES AND SERVICE o) NATURAL RESOURCE EXTRACTION INDUSTRY p) OIL FIELD SERVICE q) OIL FIELD SUPPORT SERVICES r) PETROLEUM FACILITY s) RAILROAD YARD t) SALVAGE YARD u) SEA CAN v) SERVICE STATION w) SEWAGE LAGOON x) SEWAGE TREATMENT PLANT y) SIGNS z) STORAGE YARD aa) WAREHOUSE

READ a first time this 11th day of June, 2014.

PUBLIC HEARING held this ____ day of _____, 2014.

READ a second time this ____ day of _____, 2014.

READ a third time and finally passed this ____ day of _____, 2014.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

OPTIONS & BENEFITS:

The Municipal Planning Commission will be in total compliance with the Land Use Bylaw.

COSTS & SOURCE OF FUNDING:

Costs will consist of advertising the public hearing, and will be borne by the Planning Departments operating budget.

SUSTAINABILITY PLAN:

The sustainability plan does not address any topics that affect this bylaw amendment.

COMMUNICATION:

The bylaw amendment has been advertised as per MGA requirements.

RECOMMENDED ACTION:

Motion 1

That second reading be given to Bylaw 963-14 being a Land Use Bylaw Amendment that Height be added to Variance Authority, Section 5.5.6 (a), subject to Public Hearing input.

Motion 2

That third reading be given to Bylaw 963-14 being a Land Use Bylaw Amendment that Height be added to Variance Authority, Section 5.5.6 (a).

Author: C. Smith Reviewed by: B. Peters CAO

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 963-14

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 963-14

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to add Height to Variance Authority.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw be amended with the following changes:

Revise Section 5.5.6 (a) to read as:

- (a) The Development Authority may approve a variance that is no more than 25% difference for any urban LAND USE DISTRICT and 50% difference for any rural LAND USE DISTRICT from the requirements of setback, DEVELOPMENT area, FLOOR AREA, or **HEIGHT** as stipulated in this BYLAW.

READ a first time this 11th day of June, 2014.

PUBLIC HEARING held this ____ day of _____, 2014.

READ a second time this ____ day of _____, 2014.

READ a third time and finally passed this ____ day of _____, 2014.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	Byron Peters, Director of Planning & Development
Title:	PUBLIC HEARING Bylaw 964-14 Land Use Bylaw Amendment to Rezone Part of the West half of NW 24-107-14-W5M from Agricultural "A" to Rural Light Industrial District "R11"(Blumenort Corner)

BACKGROUND / PROPOSAL:

Bylaw 964-14 being a Land Use Bylaw amendment request to rezone Part of the West half of NW 24-107-14-W5M from Agricultural "A" to Rural Light Industrial District "R11" for the purpose of subdividing off a portion of land containing an existing auction mart, received first reading at the May 13, 2014 Council Meeting.

The applicant is requesting to remove a 20 acre parcel with a panhandle for the access from an 80 acre split for the purpose of obtaining title for the existing Auction Mart. With the recent subdivision regulation changes, an 80 acre split cannot be subdivided again as a farm/residential parcel.

It was recommended to the Developer that in order to allow this, they would have to first rezone the land to a district other than a residential district that allows Auction Marts.

As this application is directly adjacent to Highway 697, this Bylaw will be forwarded to Alberta Transportation for comments and concerns.

Bylaw 964-14 was presented to the Municipal Planning Commission (MPC) at their May 22, 2014 meeting where the following motion was made:

That the Municipal Planning Commission's recommendation to Council is for the approval of Bylaw 9__-14 Part of the West half of NW 24-107-14-W5M from Agricultural "A" to Rural Light Industrial District "R11" for the purpose of subdividing off a portion of land containing an existing auction mart, subject to public hearing input.

Author: L. Lambert **Reviewed by:** B Peters **CAO** _____

OPTIONS & BENEFITS:

This will allow the applicant to obtain a separate title. Without a title, the developer would not be able to further develop the site.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant

SUSTAINABILITY PLAN:

The Sustainability Plan does not directly address re-zoning of districts within the County. As such, the proposed re-zoning neither supports nor contradicts the Sustainability Plan

COMMUNICATION:

The bylaw amendment was advertised in the Northern Pioneer for two weeks as per MGA requirements, as well as individual letters were sent to all adjacent landowners.

RECOMMENDED ACTION:

MOTION 1

That second reading be given to Bylaw 964-14, being a Land Use Bylaw Amendment to rezone Part of the West half of NW 24-107-14-W5M from Agricultural “A” to Rural Light Industrial District “RI1” for the purpose of subdividing off a portion of land containing an existing auction mart, subject to public hearing input.

MOTION 2

That third reading be given to Bylaw 964-14, being a Land Use Bylaw Amendment to rezone Part of the West half of NW 24-107-14-W5M from Agricultural “A” to Rural Light Industrial District “RI1” for the purpose of subdividing off a portion of land containing an existing auction mart.

Author: L. Lambert Reviewed by: _____ CAO _____

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 964-14

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 964-14
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate an Industrial subdivision.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Part of the West half of NW 24-107-14-W5M

within Mackenzie County, be rezoned from Agricultural "A" to Rural Industrial District "RI1" as outlined in Schedule "A" hereto attached.

READ a first time this 11th day of June, 2014.

PUBLIC HEARING held this ___ day of _____, 2014.

READ a second time this ___ day of _____, 2014.

READ a third time and finally passed this ___ day of _____, 2014.

Bill Neufeld
Reeve

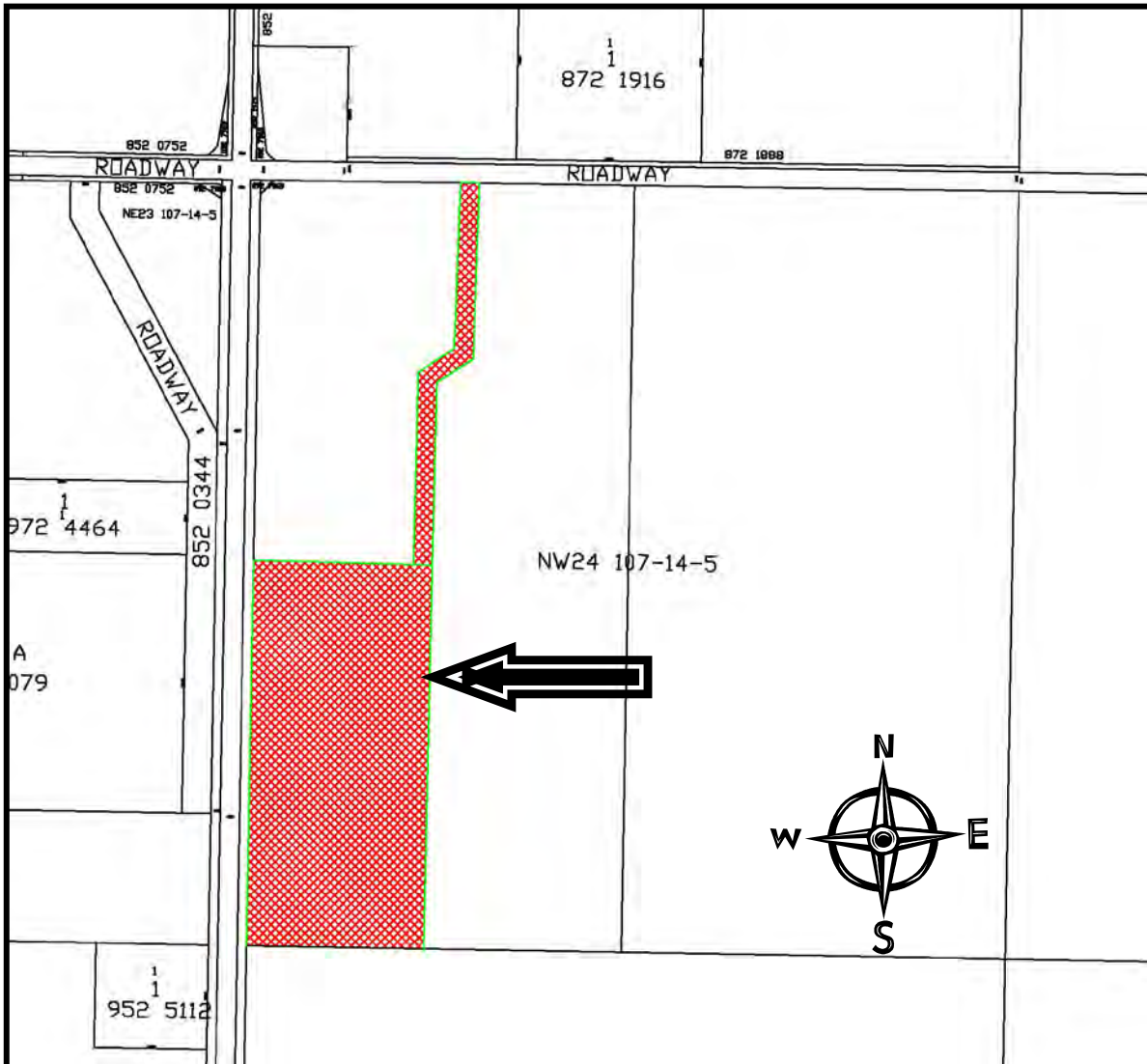
Joulia Whittleton
Chief Administrative Officer

BYLAW No. 964-14

SCHEDULE “A”

1. That the land use designation of the following property known as:

Part of the West half of NW 24-107-14-W5M within Mackenzie County, be rezoned from Agricultural “A” to Rural Industrial District “RI1”

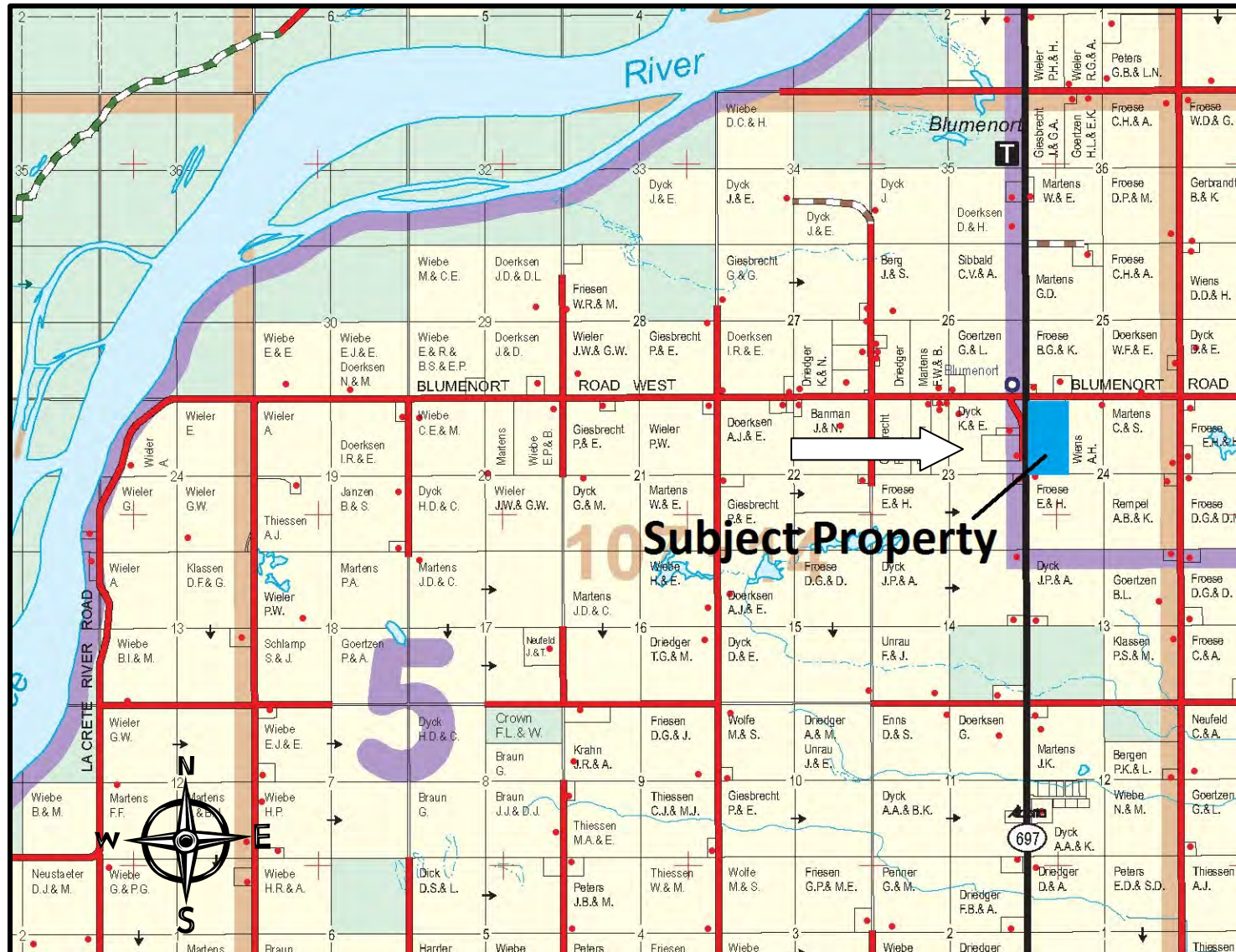


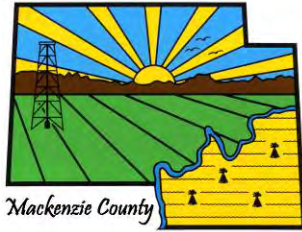
FROM: Agricultural “A”

TO: Rural Industrial District “RI1”

LAND USE BYLAW 964-14

Part of West Half of NW 24-107-14-W5M





MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	Byron Peters, Director of Planning & Development
Title:	PUBLIC HEARING Bylaw 965-14 Land Use Bylaw Amendment to add Section 8.16 - Hamlet Residential 2A "HR2A"

BACKGROUND / PROPOSAL:

There have been several requests to rezone hamlet residential properties to allow multifamily developments in 2014. Our current zoning districts do not do an adequate job of providing a transition area between existing low density developments and the proposed higher density multi-family developments.

This lack of transition zone has recently caused some difficulties between developers, adjacent landowners and the County. By creating a new HR2A zoning district, and implementing it appropriately, several future concerns should be minimized.

The proposed zoning is:

8.16 Hamlet Residential 2A "HR2A"

A. PERMITTED USE	B. DISCRETIONARY USE
<ul style="list-style-type: none"> a) ANCILLARY BUILDING/SHED b) DWELLING – SINGLE FAMILY c) GARAGE – ATTACHED 	<ul style="list-style-type: none"> a) BED AND BREAKFAST BUSINESS b) DWELLING – DUPLEX c) DWELLING – MULTIPLE d) DWELLING – ROW e) DWELLING – SHOW HOME f) GARAGE – DETACHED g) HOME BASED BUSINESS h) SECONDARY SUITE

C. DISTRICT REGULATIONS

In addition to the Regulations contained in Section 7, the following standards shall apply to every DEVELOPMENT in this LAND USE DISTRICT.

Author: B. Peters _____ **Reviewed by:** _____ **CAO** JW _____

(a) Lot Dimensions (minimum):

LOT WIDTH: 16.76 m (55 feet)
LOT DEPTH: 30.48 m (100 feet)

(b) Minimum Setbacks:

YARD – FRONT: 7.6 m (25 feet)
YARD – INTERIOR SIDE: 1.5 m (5 feet)
YARD – EXTERIOR SIDE: 3.1 m (10 feet)
YARD – REAR: 2.4 m (8 feet) with overhead utility servicing
1.5 m (5 feet) with underground utility servicing

D. ADDITIONAL REQUIREMENTS

- (a) All new subdivisions shall have underground servicing
- (b) The DEVELOPMENT may be required to provide:
 - i) Provision and access to garbage storage
 - ii) Lighting between DWELLING UNITS
 - iii) Orientation of buildings and general site appearance
 - iv) Safe pedestrian access to and from the public sidewalk fronting the building
 - v) Parking areas adjacent to streets must be paved
- (c) In addition to Section 7.28 of this BYLAW, the Development Authority may require any DISCRETIONARY USE to be screened from view with a vegetated buffer strip, privacy fencing and/or other screening of a visually pleasing nature, satisfactory to the Development Authority.
- (d) Buildings must be of new construction. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.

E. OTHER REQUIREMENTS

The Development Authority may decide on such other requirements as are necessary having due regard to the nature of the proposed DEVELOPMENT and the purpose of this LAND USE DISTRICT.

Author: B. Peters Reviewed by: _____ CAO JW

OPTIONS & BENEFITS:

To create a zoning district that allows for more intensive developments only as a discretionary use. This allows the County to assess a potential development and refuse it if it is deemed too intensive for the area. Also, for all discretionary use applications the adjacent landowners are notified, which allows for the people to speak regarding the development.

COSTS & SOURCE OF FUNDING:

Costs will be minimal (advertising), and will be borne by the Planning Department's operating budget.

SUSTAINABILITY PLAN:

No one goal really addresses this issue, but providing a variety of housing types and options to the people allows for more diversity in our communities.

COMMUNICATION:

The bylaw amendment has been advertised as per MGA requirements in the Northern Pioneer.

RECOMMENDED ACTION:

Motion 1

That second reading be given to Bylaw 965-14 being a Land Use Bylaw amendment to amend Mackenzie County Land Use Bylaw (927-13), to add Section 8.16 – Hamlet Residential 2A “HR2A”, subject to Public Hearing input.

Motion 2

That third reading be given to Bylaw 965-14 being a Land Use Bylaw amendment to amend Mackenzie County Land Use Bylaw (927-13), to add Section 8.16 – Hamlet Residential 2A “HR2A”.

Author: B. Peters Reviewed by: _____ CAO JW

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 965-14

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 965-14
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw by adding an additional hamlet residential zoning district in order to eliminate conflict areas.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw Section 8.16 be added as follows:

8.16 Hamlet Residential 2A “HR2A”

A. PERMITTED USE	B. DISCRETIONARY USE
a) ANCILLARY BUILDING/SHED	a) BED AND BREAKFAST BUSINESS
b) DWELLING – SINGLE FAMILY	b) DWELLING – DUPLEX
c) GARAGE – ATTACHED	c) DWELLING – MULTIPLE
	d) DWELLING – ROW
	e) DWELLING – SHOW HOME
	f) GARAGE – DETACHED
	g) HOME BASED BUSINESS
	h) SECONDARY SUITE

C. DISTRICT REGULATIONS

In addition to the Regulations contained in Section 7, the following standards shall apply to every DEVELOPMENT in this LAND USE DISTRICT.

(a) Lot Dimensions (minimum):

LOT WIDTH: 16.76 m (55 feet)

LOT DEPTH: 30.48 m (100 feet)

(b) Minimum Setbacks:

YARD – FRONT: 7.6 m (25 feet)

YARD – INTERIOR SIDE:	1.5 m (5 feet)
YARD – EXTERIOR SIDE:	3.1 m (10 feet)
YARD – REAR:	2.4 m (8 feet) with overhead utility servicing 1.5 m (5 feet) with underground utility servicing

D. ADDITIONAL REQUIREMENTS

- (a) All new subdivisions shall have underground servicing
- (b) The DEVELOPMENT may be required to provide:
 - i) Provision and access to garbage storage
 - ii) Lighting between DWELLING UNITS
 - iii) Orientation of buildings and general site appearance
 - iv) Safe pedestrian access to and from the public sidewalk fronting the building
 - v) Parking areas adjacent to streets must be paved
- (c) In addition to Section 7.28 of this BYLAW, the Development Authority may require any DISCRETIONARY USE to be screened from view with a vegetated buffer strip, privacy fencing and/or other screening of a visually pleasing nature, satisfactory to the Development Authority.
- (d) Buildings must be of new construction. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.

E. OTHER REQUIREMENTS

The Development Authority may decide on such other requirements as are necessary having due regard to the nature of the proposed DEVELOPMENT and the purpose of this LAND USE DISTRICT.

READ a first time this 23rd day of June, 2014.

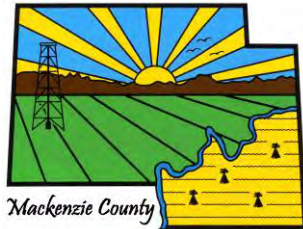
PUBLIC HEARING held this _____ day of _____, 2014.

READ a second time this _____ day of _____, 2014.

READ a third time and finally passed this _____ day of _____, 2014.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	John Klassen, Director of Environmental Services & Operations
Title:	Second Access Request – Plan 982 3830, Lot 1 (NE 21-105-14-W5M)

BACKGROUND / PROPOSAL:

Administration received an application for a second access to a parcel and as per Policy PW039 this needs to be approved by Council. Item 7 of the policy reads as follows...

Mackenzie County will approve only one access per titled property (rural or urban). Any and all subsequent accesses will be at the discretion of Council. Where deemed applicable and beneficial, a shared access to agricultural lands will be mandated.

As this parcel could be considered fragmented due to a creek running through the subdivision, two accesses would be desirable.

OPTIONS & BENEFITS:

Option 1: To approve the second access application as requested.

Option 2: To deny the second access.

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

Author: Sarah Martens **Reviewed by:** _____ **CAO** _____

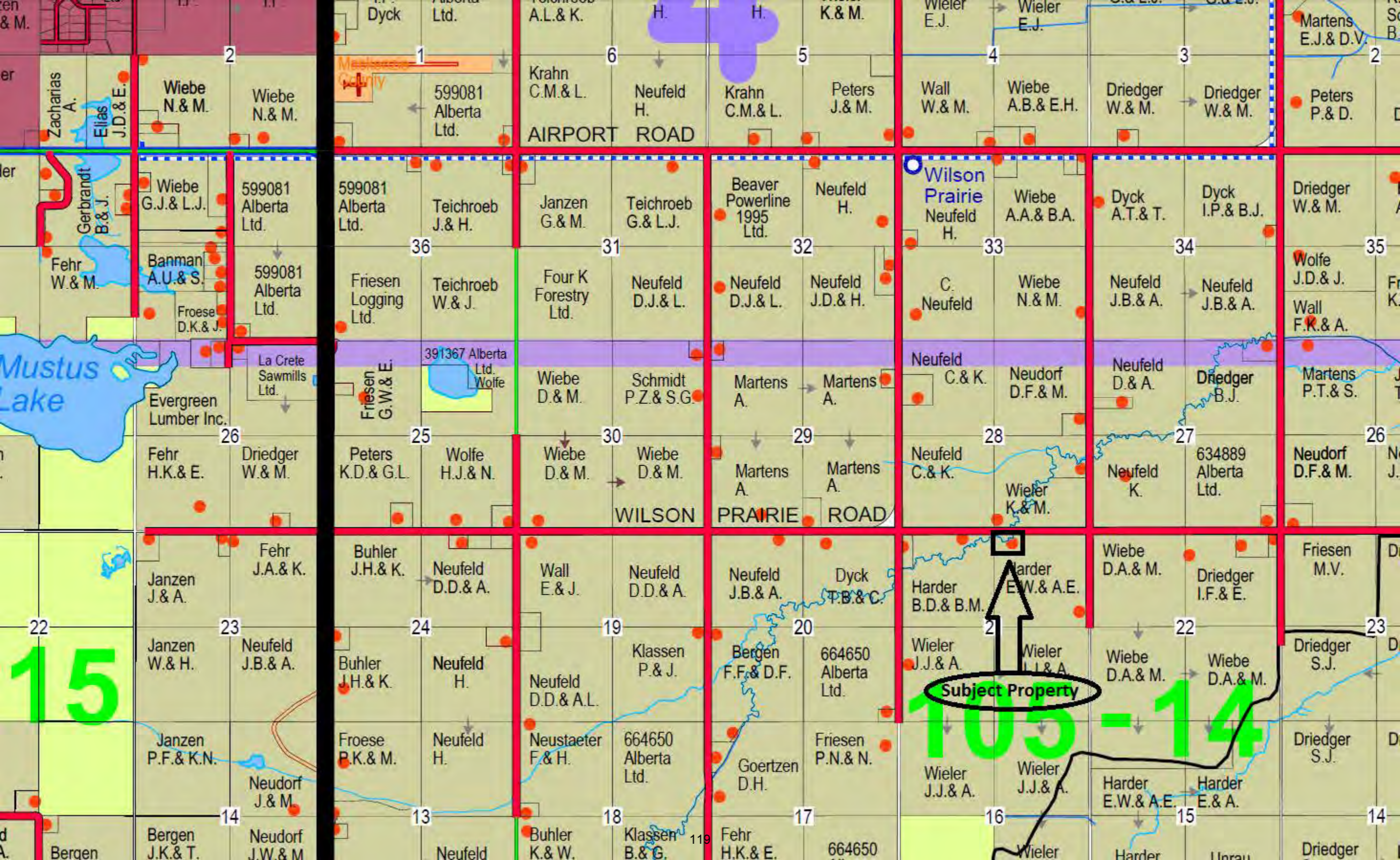
COMMUNICATION:

Administration will write a letter to the applicant on the decision of Council.

RECOMMENDED ACTION:

That the second access request for Plan 982 3830 Lot 1 on NE 21-105-14-W5M be approved due to fragmentation in the form of a creek running through the subdivision.

Author: Sarah Martens Reviewed by: _____ CAO _____



15

105-14

Subject Property

599081 Alberta Ltd.

599081 Alberta Ltd.

La Crete Sawmills Ltd.

391367 Alberta Ltd. Wolfe

AIRPORT ROAD

WILSON PRAIRIE ROAD

Wilson Prairie Neufeld H.

Wiebe N. & M.

Wiebe G. J. & L. J.

Banman A. U. & S.

Evergreen Lumber Inc.

Fehr H. K. & E.

Janzen J. & A.

Janzen W. & H.

Janzen P. F. & K. N.

Bergen J. K. & T.

Wiebe N. & M.

599081 Alberta Ltd.

599081 Alberta Ltd.

La Crete Sawmills Ltd.

Driedger W. & M.

Fehr J. A. & K.

Neufeld J. B. & A.

Neudorf J. & M.

Neudorf J. W. & M.

599081 Alberta Ltd.

Friesen Logging Ltd.

Friesen G. W. & E.

Peters K. D. & G. L.

Buhler J. H. & K.

Buhler J. H. & K.

Froese P. K. & M.

Neufeld

Teichroeb J. & H.

Teichroeb W. & J.

Wolfe H. J. & N.

Wolfe H. J. & N.

Neufeld D. D. & A.

Neufeld H.

Neufeld H.

Neufeld

Janzen G. & M.

Four K Forestry Ltd.

Wiebe D. & M.

Wiebe D. & M.

Wall E. & J.

Neufeld H.

Neustaeter F. & H.

Buhler K. & W.

Teichroeb G. & L. J.

Neufeld D. J. & L.

Schmidt P. Z. & S. G.

Wiebe D. & M.

Neufeld D. D. & A.

Klassen P. & J.

664650 Alberta Ltd.

Klassen B. & G.

Beaver Powerline 1995 Ltd.

Neufeld D. J. & L.

Martens A.

Martens A.

Neufeld J. B. & A.

Bergen F. F. & D. F.

Goertzen D. H.

Fehr H. K. & E.

Neufeld H.

Neufeld J. D. & H.

Martens A.

Martens A.

Neufeld D. D. & A.

664650 Alberta Ltd.

Friesen P. N. & N.

664650

Wilson Prairie Neufeld H.

C. Neufeld

Neufeld C. & K.

Neufeld C. & K.

Harder E. W. & A. E.

Wieler J. J. & A.

Wieler J. J. & A.

Wieler

Wiebe A. A. & B. A.

Wiebe N. & M.

Neudorf D. F. & M.

Neudorf D. F. & M.

Harder E. W. & A. E.

Wieler J. J. & A.

Wieler J. J. & A.

Harder

Dyck A. T. & T.

Neufeld J. B. & A.

Neufeld D. & A.

Neufeld K.

Wiebe D. A. & M.

Wiebe D. A. & M.

Harder E. W. & A. E.

Harder

Dyck I. P. & B. J.

Neufeld J. B. & A.

Neufeld D. & A.

634889 Alberta Ltd.

Driedger I. F. & E.

Wiebe D. A. & M.

Wiebe D. A. & M.

Harder

Driedger W. & M.

Wolfe J. D. & J.

Martens P. T. & S.

Neudorf D. F. & M.

Friesen M. V.

Driedger S. J.

Driedger S. J.

Driedger

Access 2 - Council Discretion

Access 1 - Existing Access



LOT 1

982 3830





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	John Klassen, Director of Environmental Services & Operations
Title:	Second Access Request – SE 9-107-14-W5M

BACKGROUND / PROPOSAL:

Administration received an application where the applicant has requested to move his existing second access and as per Policy PW039 this needs to be approved by Council. Item 7 of the policy reads as follows...

Mackenzie County will approve only one access per titled property (rural or urban). Any and all subsequent accesses will be at the discretion of Council. Where deemed applicable and beneficial, a shared access to agricultural lands will be mandated.

There is evidence of a water run on SE 9-107-14-W5M. During certain times of the year it would be fragmented due to spring run off or heavy rainfall.

The applicant wishes to move the access further south just north of the tree line as his grain bins are at that location and would make them more accessible. Access 3 needed to be widened to accommodate his farming and since he needed to widen anyway he wanted to move the access to a location that would better suit his farming needs.

OPTIONS & BENEFITS:

Option 1: To approve the second access application as requested.

Option 2: To deny the second access.

Author: Sarah Martens **Reviewed by:** _____ **CAO** _____

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

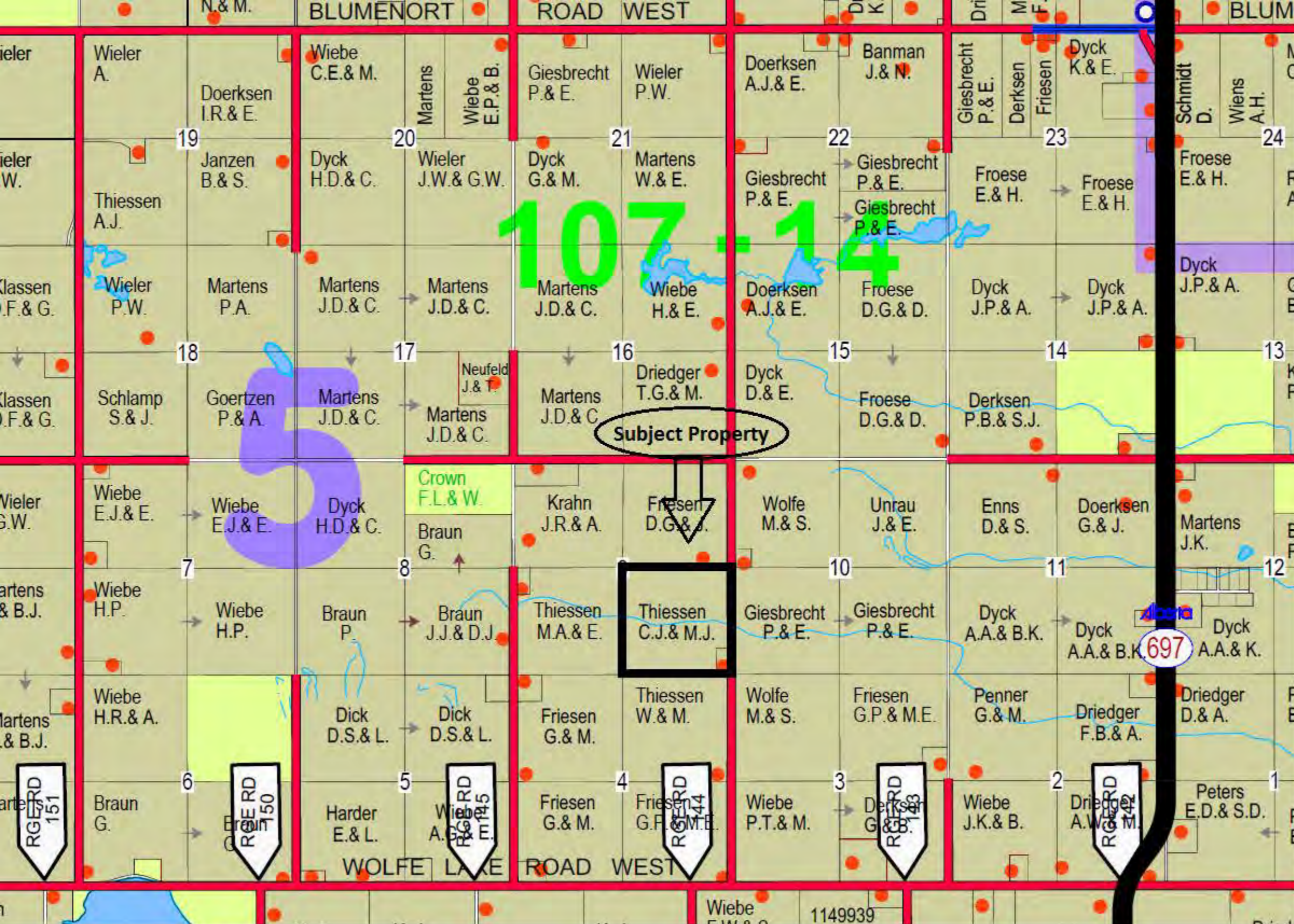
COMMUNICATION:

Administration will write a letter to the applicant on the decision of Council.

RECOMMENDED ACTION:

That the relocation of the second access for SE 9-107-14-W5M be approved due to fragmentation in the form of a seasonal water course running through the center of the quarter section.

Author: Sarah Martens Reviewed by: _____ CAO _____







MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	John Klassen, Director of Environmental Services & Operations
Title:	Second Access Request – NW 32-105-14-W5M

BACKGROUND / PROPOSAL:

Administration received an application for a second access to a parcel and as per Policy PW039 this needs to be approved by Council. Item 7 of the policy reads as follows...

Mackenzie County will approve only one access per titled property (rural or urban). Any and all subsequent accesses will be at the discretion of Council. Where deemed applicable and beneficial, a shared access to agricultural lands will be mandated.

The applicant wishes to add another access to NW 32-105-14-W5M so that the farm machinery and equipment do not need to cross his residence to gain access onto the field.

OPTIONS & BENEFITS:

Option 1: To approve the second access application as requested.

Option 2: To deny the second access.

COSTS & SOURCE OF FUNDING:

N/A

Author: Sarah Martens **Reviewed by:** _____ **CAO** _____

SUSTAINABILITY PLAN:

N/A

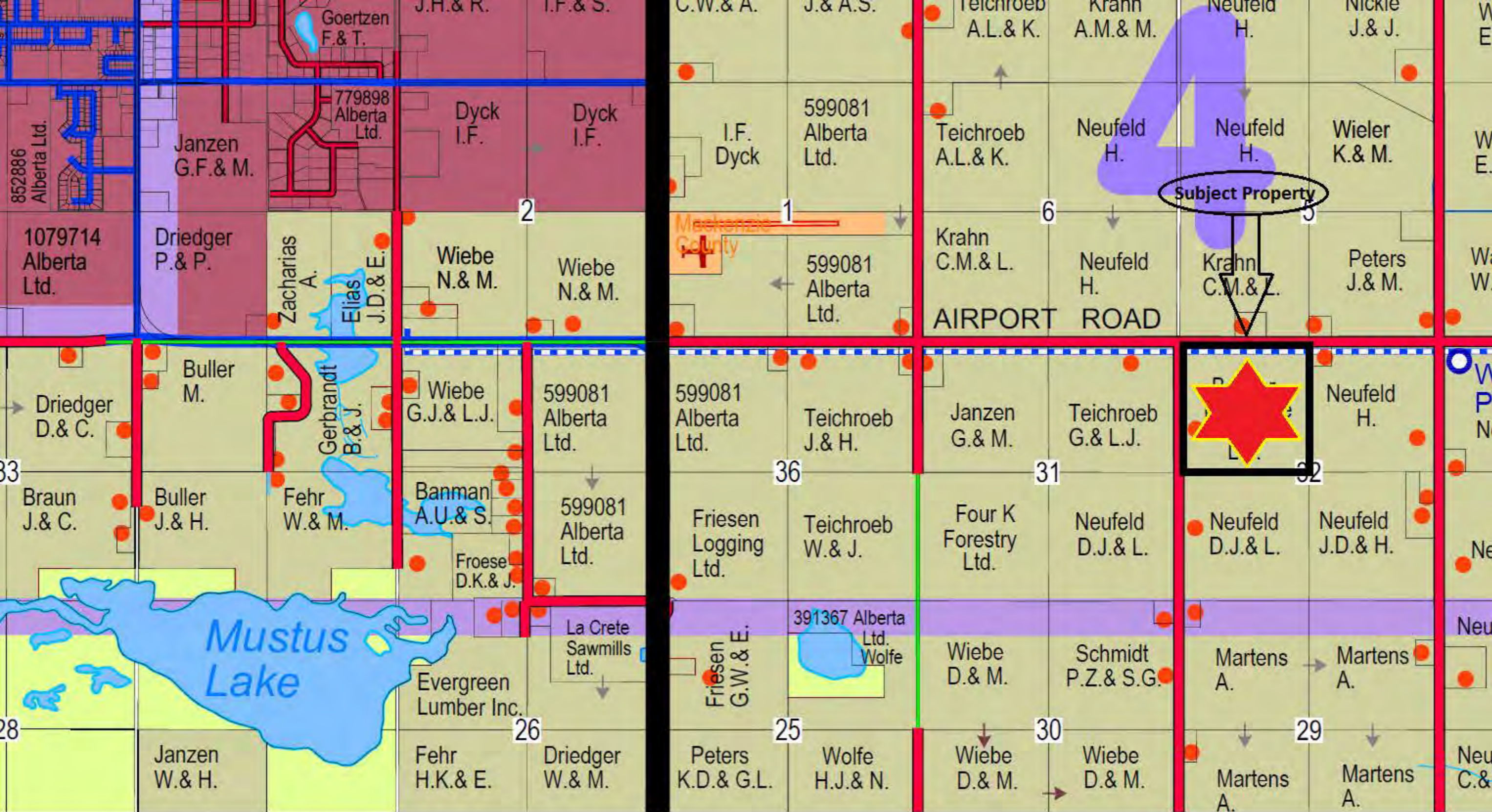
COMMUNICATION:

Administration will write a letter to the applicant on the decision of Council.

RECOMMENDED ACTION:

That the second access request for NW 32-105-14-W5M be approved.

Author: Sarah Martens Reviewed by: _____ CAO _____





NE31 105-14-5

Council Discretion →



Existing Access →

NW32 105-14-5

250 m 350 m

SUSTAINABILITY PLAN:

COMMUNICATION:

Administration will write a letter to the applicant on the decision of Council.

RECOMMENDED ACTION:

For discussion.

Author: Rp Reviewed by: CAO



RGE RD 173

+ ← 2nd Access Request

SE4 110-14-5

HIGHWAY 58

TWP RD 1100

3114 PX

3114 PX



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	John Klassen, Director of Environmental Services & Operations
Title:	2014 Wheel Loader Purchase

BACKGROUND / PROPOSAL:

The 2014 Loader purchase tenders were opened at Council meeting on June 11, 2014 and the following motion was passed;

MOTION 14-06-384 **MOVED** by Councillor Jorgensen

That the 2014 Wheel Loader Tenders be referred to the Public Works Committee for review and that a recommendation be brought back to Council.

CARRIED

Administration reviewed the tenders and applied the point system matrix which was included in the tender which was presented to the Public works Committee and in turn the following motion was passed;

MOTION PW-14-07-048 **MOVED** by Reeve Neufeld

That the Public Works Committee recommends to Council that the 2014 Wheel Loader tender purchase be awarded to Brandt Tractor Ltd. for \$247,000 + GST.

CARRIED

Author: _____ Reviewed by: _____ CAO JW

OPTIONS & BENEFITS:

As discussed in the previous Council and Public Works Committee meetings.

COSTS & SOURCE OF FUNDING:

Cost = \$247,000.00

To be funded from the 2014 approved capital budget consisting of \$266,000.00

SUSTAINABILITY PLAN:

NA

COMMUNICATION:

The County will sign a purchase agreement with Brandt Tractor Ltd.

RECOMMENDED ACTION:

That the 2014 Wheel Loader tender be awarded to Brandt Tractor Ltd. in the amount of \$247,000.00.

Author: John Klassen Reviewed by: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	Mark Schonken, Interim Director of Finance
Title:	Gravel – West La Crete Pit

BACKGROUND / PROPOSAL:

During the end of 2013 the County acquired the services of Northern Road Builders (NRB) to mine pit run from the West La Crete gravel pit. The contract for mining the pit run was based on volume of 30,000 cubic metres.

Due to the late start of NRB it was not able to mine the required volume in 2013 and had to complete the contract in 2014. However, underestimation of volumes mined in 2014 resulted in the contract being exceeded by approximately 10,000 cubic metres.

OPTIONS & BENEFITS:

Option 1

Only crush the volume as per the 2014 approved budget and crush the remaining volume in subsequent years.

Option 2

Crush the full volume of gravel in 2014. This would require that the budget be amended and the crushing contractor be informed of the change.

The Public Works Committee on July 2, 2014 recommended that option 2 be presented to Council.

Author: M. Schonken **Review Date:** **CAO** JW

COSTS & SOURCE OF FUNDING:

The cost of the crushing will partially be funded from the 2014 budget and the remainder from the 2014 unutilized gravel reserves.

Description	Rate	Actual	Budget	Variance
Pitrun stockpiled	QTY	39,979	30,000	9,979
Mining of pitrun	\$ 6.50	259,864	195,000	64,864
Crushing of gravel	\$ 10.37	414,582	262,500	152,082
Engineering	\$ 1.25	49,974	37,500	12,474
				229,419

Gravel Reserve balance is \$312,312.

SUSTAINABILITY PLAN:

COMMUNICATION:

Notify contractor of the change in volumes to be crushed.

RECOMMENDED ACTION: Requires 2/3

That the gravel operating budget be amended to include an additional \$230,000 to crush the full volume of gravel in 2014 with funding coming from the gravel reserve.

Author: M.Schonken Review Date: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	Ron Pelensky, Director of Community Services and Operations
Title:	Public Works – Vehicle Purchase Zama

BACKGROUND / PROPOSAL:

At the July 2nd Public Works Committee Meeting, quotes were reviewed for the purchase of a truck for Zama Public Works department. The original quote that was requested for budget purposes was for a ½ ton truck, however after review of the current fleet of vehicles, administration recommended the purchase of a ¾ ton truck, as it would be of more benefit to the County’s future uses.

The Public Works committee recommended the purchase of the Chevrolet truck, with the approval of the following motion:

MOTION PW-14-07-052 MOVED by Councillor Paul

That the Public Works Committee recommends to Council to amend the 2014 budget by providing additional funds in the amount of \$3,309.88 from the Vehicle Replacement Reserve.

CARRIED

OPTIONS & BENEFITS:

1. That the 2014 budget be amended to include the expenditure.
2. That Administration re-prioritize 2014 operating budget amounts to fund this expenditure.

Author: J. Batt Reviewed by: _____ CAO _____

COSTS & SOURCE OF FUNDING:

1. 2014 budget amendment to Vehicle Replacement Reserve.
2. N/A

SUSTAINABILITY PLAN:

N/A

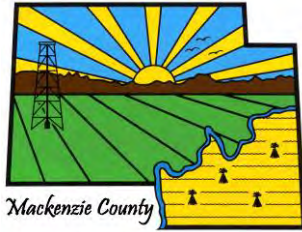
COMMUNICATION:

N/A

RECOMMENDED ACTION: Requires 2/3

That the capital budget be amended to include an additional \$3,309.88 for the purchase of the Public Works Vehicle for Zama with funding coming from the Vehicle Replacement Reserve.

Author: Elizabeth Nyakahuma Reviewed by: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	Byron Peters, Director of Planning & Development
Title:	Bylaw 968-14 Land Use Bylaw Amendment to Rezone Part of Plan 012 4176, Block 4, Lot A (Parts of Phase 5 & 6) from Hamlet Residential District 2 “HR2” to Hamlet Residential District 2A “HR2A” (La Crete)

BACKGROUND / PROPOSAL:

Bylaw 968-14 is a Land Use Bylaw Amendment to rezone Part of Plan 012 4176, Block 4, Lot A from Hamlet Residential District 2 “HR2” to Hamlet Residential District 2A “HR2A” to accommodate a transitional zone between Single Family dwellings and Multi-Family type dwellings.

The subject lands were recently rezoned from HR1 and HR1A to HR2. After the lands were re-zoned, some vocal opposition from the public came up, and a new zoning district, HR2A was developed in order to better address concerns between single family and multi-family developments both for this development, and for future developments.

Multifamily dwellings are discretionary in HR2A, allowing the planning commission the ability to restrict developments that are deemed too intensive, and also providing neighbors with the opportunity to appeal any approval.

At the June 11, 2014 Council meeting, Motion 14-06-376 was passed:
That a Memorandum of Understanding be entered into with Foothills Developments stating that the County and developer both work towards allowing 55+ condos and single family dwellings on the east side of 103 Street and eliminating rental row housing on the east side of 103 Street in the Hamlet of La Crete.

A Memorandum of Understanding has been signed with the developer to allow the County to re-zone a portion of the lands to HR2A in order to address the concerns that

Author: B. Peters **Reviewed by:** _____ **CAO** JW

the neighborhood raised, while still allowing the developer to generally develop what he originally intended.

COSTS & SOURCE OF FUNDING:

Costs will consist of advertising, and will be borne by the Planning Departments operating budget.

SUSTAINABILITY PLAN:

The Sustainability Plan does not address multi-family dwellings in the Municipality. As such, the proposed re-zoning neither supports nor contradicts the Sustainability Plan.

COMMUNICATION:

The bylaw amendment will be advertised as per MGA requirements.

RECOMMENDED ACTION:

That first reading be given to Bylaw 968-14 being a Land Use Bylaw Amendment to rezone Part of Plan 012 4176, Block 4, Lot A from Hamlet Residential 2 “HR2” to Hamlet Residential District 2A “HR2A” to accommodate a transition zone between single family and multi-family dwellings.

Author: B. Peters Reviewed by: _____ CAO _____

BYLAW NO. 968-14
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate low density multifamily development.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Part of Plan 012 4176, Block 4, Lot A within the Hamlet of La Crete, be rezoned from Hamlet Residential 2 "HR2" to Hamlet Residential District 2A "HR2A" to accommodate low density multifamily development, as outlined in Schedule "A" hereto attached.

READ a first time this ____ day of _____, 2014.

READ a second time this ____ day of _____, 2014.

READ a third time and finally passed this ____ day of _____, 2014.

Bill Neufeld
Reeve

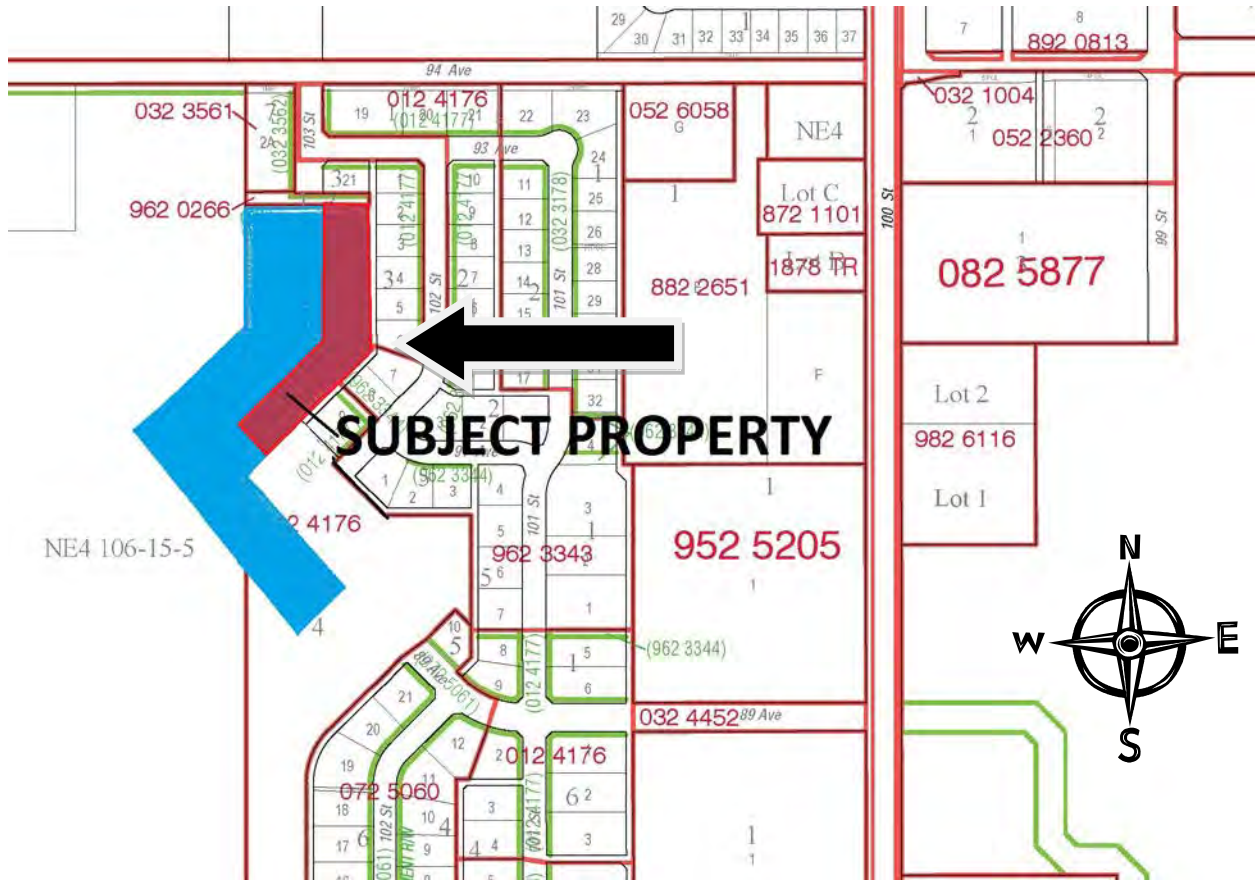
Joulia Whittleton
Chief Administrative Officer

BYLAW No. 968-14

SCHEDULE “A”

1. That the land use designation of the following property known as:

Part of Plan 012 4176, Block 4, Lot A within the Hamlet of La Crete, be rezoned from Hamlet Residential 2 “HR2” to Hamlet Residential District 2A “HR2A” to accommodate low density multifamily development, as outlined in red on the included map.



FROM: Hamlet Residential District 2 “HR2”

TO: Hamlet Residential 2A “HR2A”



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	Byron Peters, Director of Planning and Development
Title:	Development Statistics Report January to June 2014

BACKGROUND / PROPOSAL:

Following is the statistical comparisons from 2012 - 2014 (January to June) for total Development Permits.

Development Permit applications

- 2012 Development Permits 177 permits (construction value \$19,438,196.00)
- 2013 Development Permits 179 permits (construction value \$22,319,556.65)
- 2014 Development Permits 180 permits (construction value \$34,170,500.00)

Residential Building Activity Report

- 2013 Building Activity 84 permits (Value \$12,721,926.65)
- 2014 Building Activity 65 permits (Value \$15,338,500.00)
-

Subdivision applications

- 2013 subdivisions 23 applications
- 2014 subdivisions 28 applications

Author: Liane Lambert
Planner

Reviewed By: _____

CAO

JW

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

COMMUNICATION:

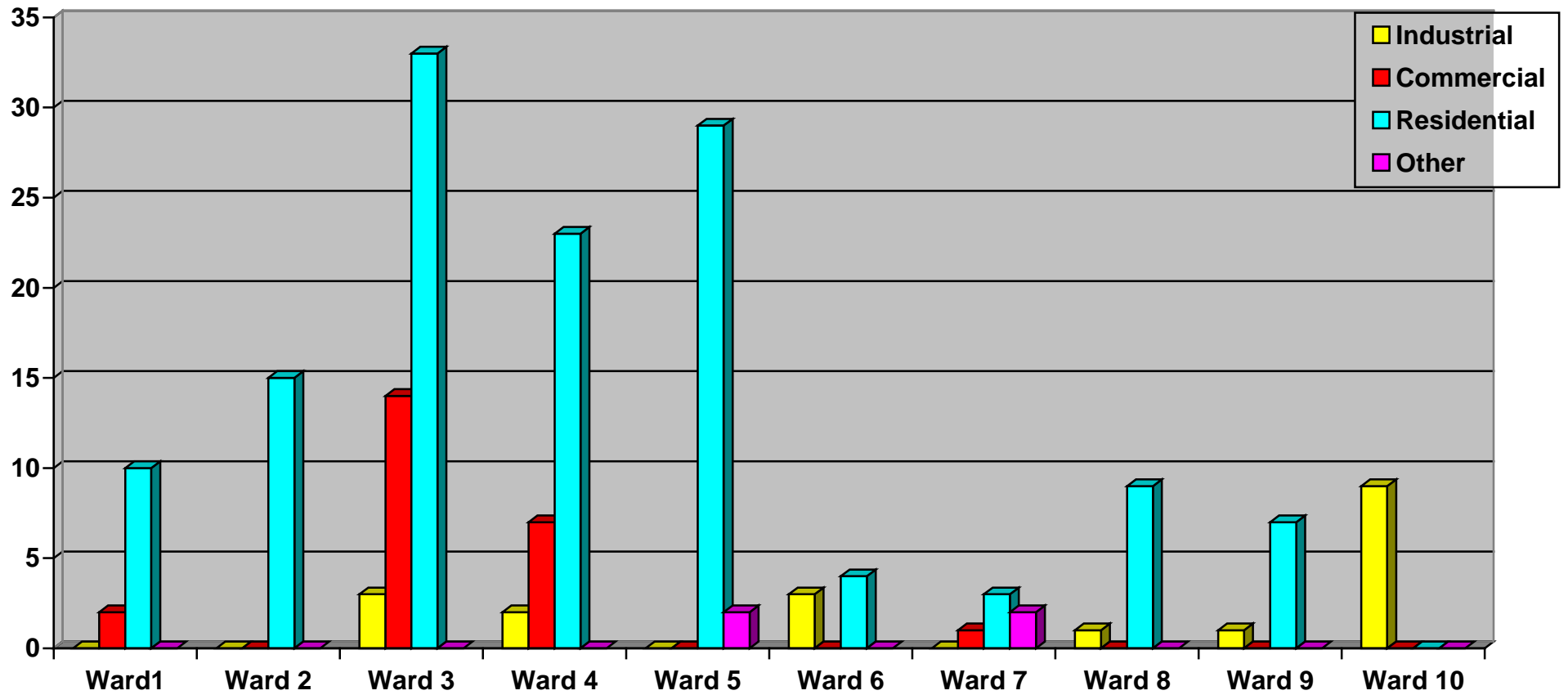
RECOMMENDED ACTION:

That the development statistics report for January to June 2014 be received for information.

Author: Liane Lambert
Development Officer

Reviewed By:

CAO



**Mackenzie County
Development Summary Report
January – June**

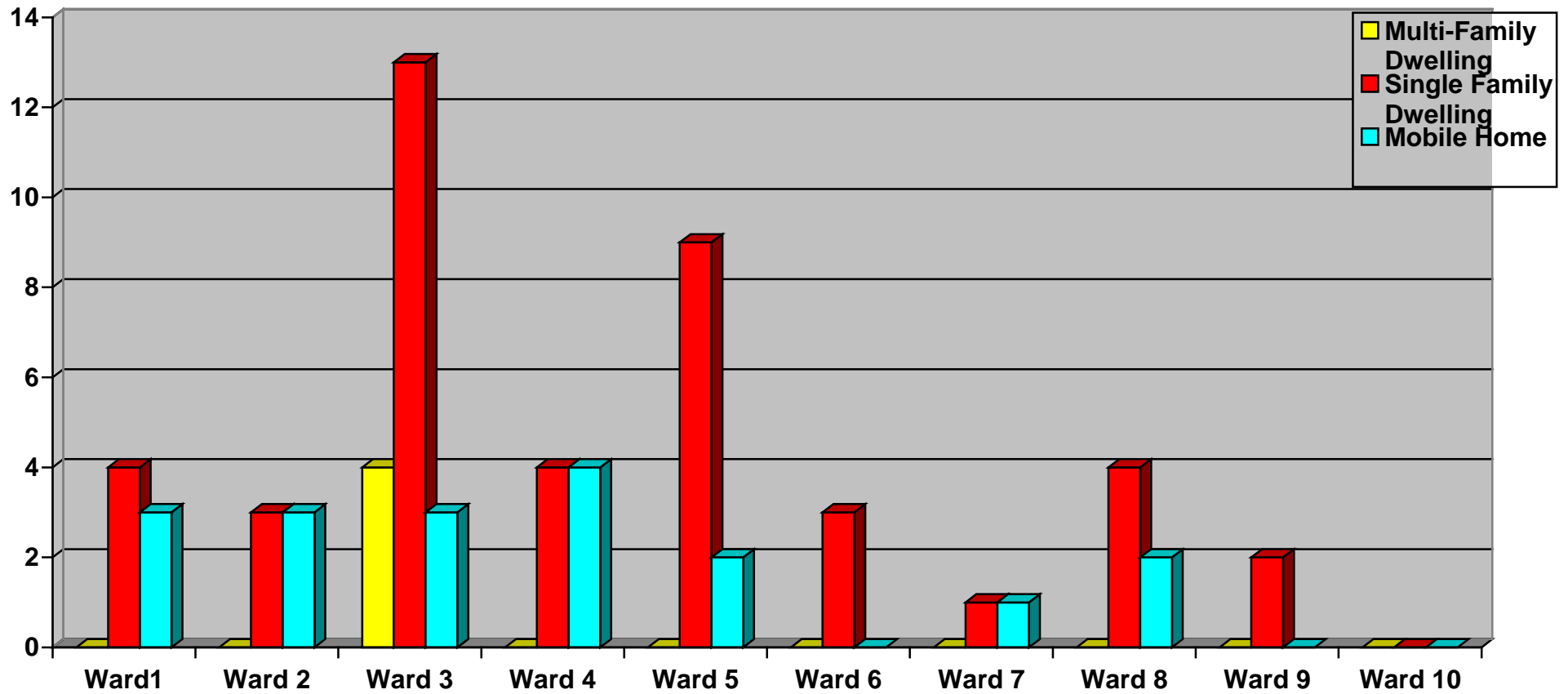
2014

**Mackenzie County
Year to Date Development Summary
January to June, 2014**

Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Industrial	0	0	3	2	0	3	0	1	1	9	19
Commercial	2	0	14	7	0	0	1	0	0	0	24
Residential	10	15	33	23	29	4	3	9	7	0	133
Other	0	0	0	0	2	0	2	0	0	0	4
Total	12	15	50	32	31	7	6	10	8	9	180

Development	Permits	Construction Cost
Industrial	19	\$2,430,000.00
Commercial	24	\$13,921,850.00
Residential	133	\$17,658,650.00
Other	4	\$160,000.00
TOTALS	180	\$34,170,500.00

Wards	Construction Cost
Ward 1	\$9,876,000.00
Ward 2	\$1,392,250.00
Ward 3	\$9,362,150.00
Ward 4	\$5,889,000.00
Ward 5	\$2,933,000.00
Ward 6	\$1,260,000.00
Ward 7	\$432,000.00
Ward 8	\$809,500.00
Ward 9	\$766,600.00
Ward 10	\$1,450,000.00
TOTAL	\$34,170,500.00



**Mackenzie County
Residential Building Activity Report
January – June**

2014

**Mackenzie County
Residential Building Activity Report
January – June, 2014**

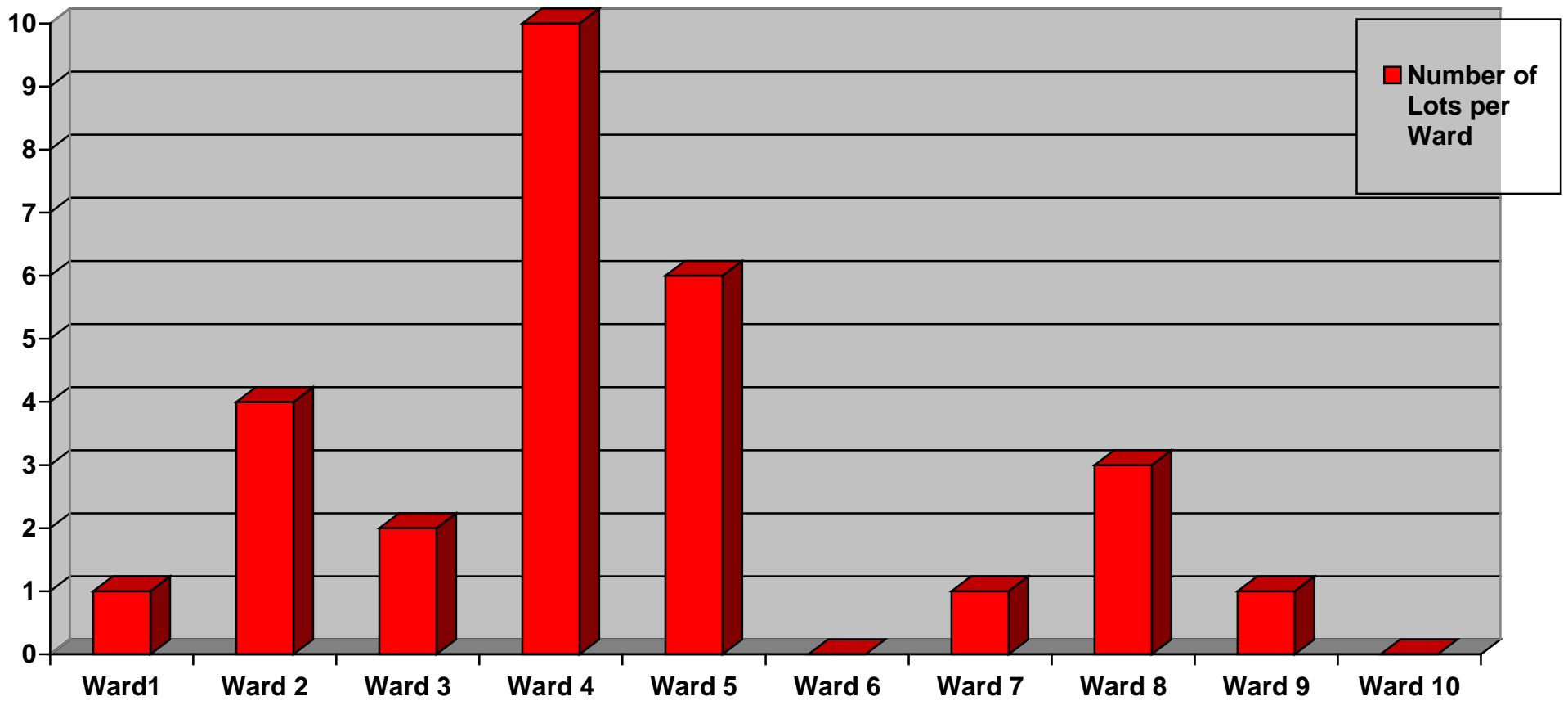
Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Multi-Family Dwelling	0	0	4	0	0	0	0	0	0	0	4
Single Family Dwelling	4	3	13	4	9	3	1	4	2	0	43
Mobile homes	3	3	3	4	2	0	1	2	0	0	18
Total	8	6	20	8	11	3	2	6	2	0	65

Wards	Permits	Multi-Family Dwelling Construction Cost
Ward 1		
Ward 2		
Ward 3	4	2,725,000.00
Ward 4		
Ward 5		
Ward 6		
Ward 7		
Ward 8		
Ward 9		
Ward 10		
TOTAL	4	2,725,000.00

Wards	Permits	Single Family Dwelling Construction Cost
Ward 1	4	1,244,000.00
Ward 2	3	906,000.00
Ward 3	13	3,095,000.00
Ward 4	4	1,025,000.00
Ward 5	9	1,872,000.00
Ward 6	3	1,080,000.00
Ward 7	1	350,000.00
Ward 8	4	579,500.00
Ward 9	2	403,000.00
Ward 10	0	\$0.00
TOTAL	43	\$10,554,500.00

Wards	Permits	Mobile Home Construction Cost
Ward 1	3	800,000.00
Ward 2	3	281,000.00
Ward 3	3	242,000.00
Ward 4	4	395,000.00
Ward 5	2	61,000.00
Ward 6	0	0.00
Ward 7	1	50,000.00
Ward 8	2	230,000.00
Ward 9	0	0.00
Ward 10	0	0.00
TOTAL	18	\$2,059,000.00

Wards	Permits	TOTAL Residential Building Activity
Ward 1	7	2,044,000.00
Ward 2	6	1,187,000.00
Ward 3	20	6,062,000.00
Ward 4	8	1,420,000.00
Ward 5	11	1,933,000.00
Ward 6	3	1,080,000.00
Ward 7	2	400,000.00
Ward 8	6	809,500.00
Ward 9	2	403,000.00
Ward 10	0	0.00
TOTAL	65	\$15,338,500.00



Mackenzie County
Subdivision Summary Report
January – June,
2014

**Mackenzie County
Subdivision Summary
January – June 2014**

Approved Subdivision Applications	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Urban	0	0	2	2	0	0	0	0	0	0	4
Rural	1	4	0	8	6	0	1	3	1	0	24
Rural Multi Lot	0	0	0	0	0	0	0	0	0	0	0
Total Applications	1	4	2	10	6	0	1	3	1	0	28

Wards	Number of lots	Rural in Acres	Multi Rural in Acres	Urban in Acres
Ward 1	1	10	0	0
Ward 2	4	50.7	0	0
Ward 3	2	0	0	16.56
Ward 4	16	142.04	0	23.83
Ward 5	6	56.53	0	0
Ward 6	0	0	0	0
Ward 7	4	7.3	0	0
Ward 8	3	30.59	0	0
Ward 9	1	0.94	0	0
Ward 10	0	0	0	0
TOTAL	37 lots	298.10	0	40.39

Total amount of area subdivided from January till June 2014 338.49, up 57.72 acres from 2013



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	Mark Schonken, Interim Director of Finance
Title:	Grants to Other Organizations – La Crete Walking Trail

BACKGROUND / PROPOSAL:

The County has received a request from the La Crete Jubilee Park committee for access to \$10,000, which has been designated by Council for walking trail development within La Crete. This \$10,000 is not specifically allocated to the Jubilee walking trail and that is what the committee is asking for.

Total funding from Mackenzie County will then be \$60,000 to this project. This amount includes \$50,000 which has already been budgeted for to the Jubilee walking trail. Refer to the attached letters.

A council motion is required for this \$10,000 to be reallocated to the Jubilee group as per their request.

The walking trail will be situated within the Jubilee Park and will be approximately 1,000 metres in length, refer to the attached layout.

OPTIONS & BENEFITS

No other requests have been received in respect to this funding. The request is also supported by La Crete Chamber of Commerce and La Crete Walking Trail Committee.

This project will result in a long term benefit to the community and optimal utilization of the Jubilee Park area.

Author: M. Schonken **Review Date:** _____ **CAO** _____

COSTS & SOURCE OF FUNDING:

The total cost for the project is estimated at \$175,000. Knelsen Sand & Gravel will be donating \$100,000 to the project with the remainder being funded by Mackenzie County and other local donors.

The County's contribution will be funded as follows: \$50,000 from the Walking Trails – La Crete reserve and \$10,000 from the capital budget for 2014 designated for walking trail development.

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION: Requires 2/3

That funding of \$10,000 be reallocated from the La Crete Walking Trail budget to the La Crete Jubilee Park Committee for development of a walking trail in Jubilee Park.

Author: _____ Review Date: _____ CAO _____



JUBILEE PARK COMMITTEE

Box 1088, La Crete, AB T0H 2H0



Mackenzie County
Box 640
Fort Vermilion, AB
T0H 1N0

June 18, 2014

Dear Ms. Joulia Whittleton:

On behalf of the La Crete Jubilee Park Committee we would like the Mackenzie County to consider the \$10,000 reserved for walking trails in the 2014 budget be accessible to the Jubilee Park for the development of approximately 1000 meters of walking trails.

Total cost of the walking trails is expected to be \$175,000. Knelsen's Sand & Gravel is donating \$100,000 back to the project. With the \$60,000 from the walking trail fund and other local donations we have been able to move forward and most of the trail preparation has been done. Paving is expected to commence in July.

For more information call one of the contacts below:

Sincerely:

Larry Neufeld
La Crete Chamber of Commerce
(780)928-2278

Susan Siemens
Jubilee Park Committee
(780)928-4447

RECEIVED
JUL 7 2014

MACKENZIE COUNTY
FORT VERMILION OFFICE



La Crete Walking Trail Committee
Box 450, La Crete, AB T0H 2H0



Mackenzie County
Box 640
Fort Vermilion, AB
T0H 1N0

June 18, 2014

Dear Ms. Joulia Whittleton:

This letter is to confirm that the La Crete Walking Trail Committee supports the La Crete Jubilee Park Committee in their endeavors to develop another 1000 meters of walking trails in the Jubilee Park.

The committee supports that the \$50,000 in the “walking trail fund” plus the additional \$10,000 approved in the 2014 budget go to the Jubilee Park for walking trails in the park. The total then would be \$60,000 to be disbursed to the Jubilee Park Committee for this purpose. The Jubilee Park Committee’s vision fulfills the purpose of our committee to provide walking trails for the community.

Sincerely:

A handwritten signature in blue ink that reads "Ann Knelsen".

Ann Knelsen
La Crete Walking Trail Committee Member



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

February 3, 2014

Community Facility Enhancement Program
Culture
Suite 212, 17205 - 106A Avenue
Edmonton, Alberta
T5S 1M7

To whom it may concern:

RE: JUBILEE PARK – GRANT APPLICATION

This letter is issued in support of the La Crete Chamber of Commerce application for Community Facility Enhancement Program funding for establishing a commemorative Jubilee Park in the Hamlet of La Crete. Further, Mackenzie County has identified \$50,000 in its 2013 budget as a contribution towards walking trail development within the Park; an additional \$10,000 is identified in the County's 2014 budget for walking trail development.

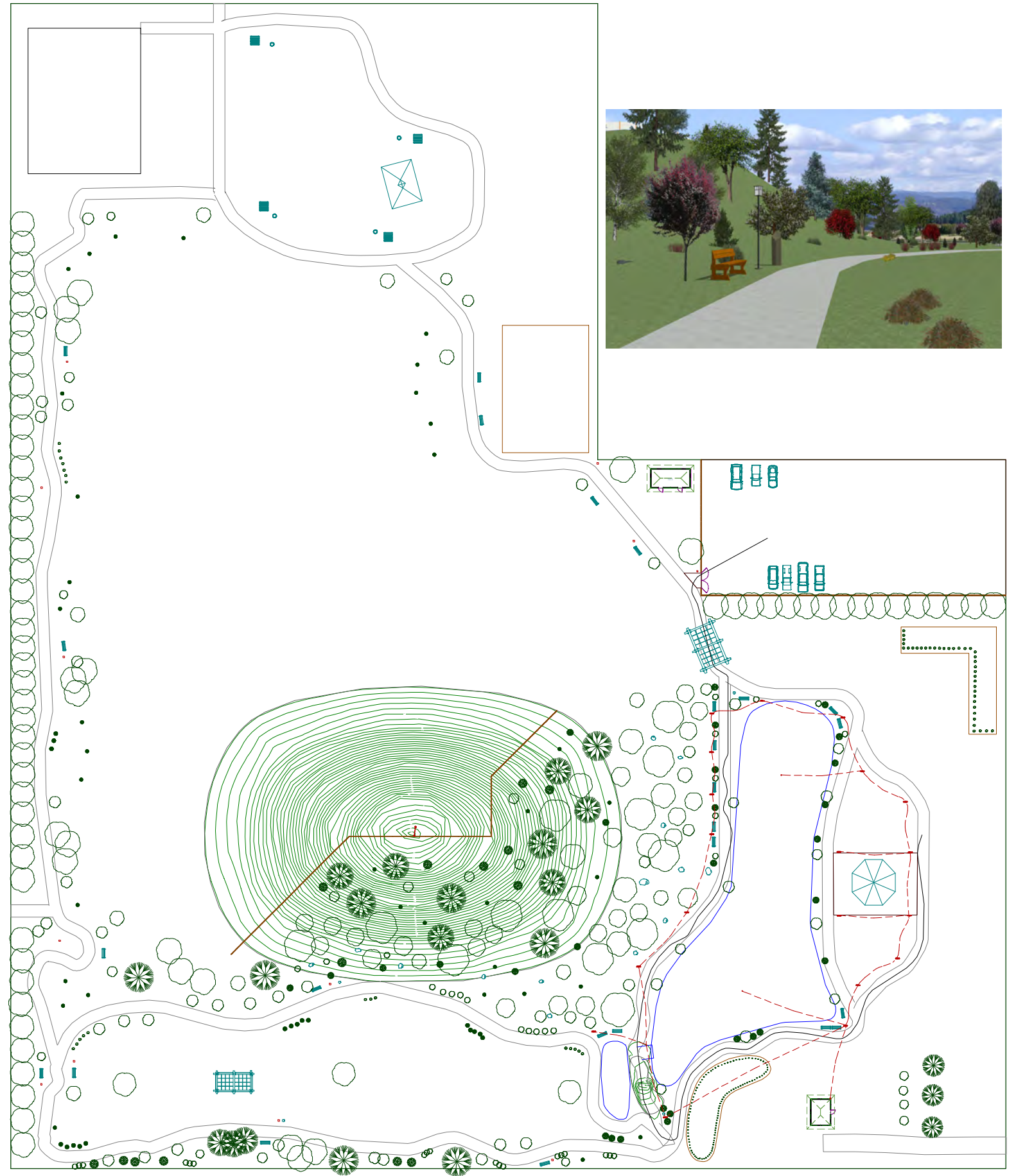
We wish success to this community group and all volunteers and donors that are contributing towards this community initiative.

If you require additional information, please contact Joulia Whittleton, Chief Administrative Officer, at (780) 927-3718.

Yours truly,

Bill Neufeld
Reeve

cc: Mackenzie County Council
La Crete Chamber of Commerce



DRAWINGS PROVIDED BY:
Byron Peters

PROJECT DESCRIPTION:
Jubilee Park

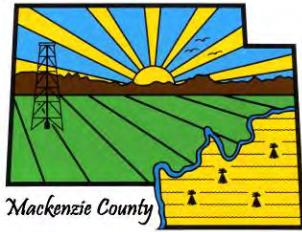
SHEET TITLE:
Park Overview

NO.	DESCRIPTION	BY	DATE

SCALE:
NTS

DATE:
March 2013

1



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	Mark Schonken, Interim Director of Finance
Title:	Financial Reports – January 1 to May 31, 2014

BACKGROUND / PROPOSAL:

The Finance Department provides financial reports to Council as per policy.

OPTIONS & BENEFITS:

Please review the following financial reports for the five-month period, January 1 – May 31, 2014:

- Investment Report
- Operating Statement
- Projects Progress Report

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: M. Schonken **Review Date:** _____ **CAO** JW

RECOMMENDED ACTION:

That the financial reports for the period, January 1 – May 31, 2014, be accepted for information.

Author: _____ **Review Date:** _____ **CAO** _____

Investment Report for May 2014

Chequing Account on May 31, 2014

Bank account balance 3,780,101

Investment Values on May 31, 2014

Short term investments (EM0-0377-A) 10,445,763
 Short term T-Bill (1044265-26) 235,693
 Long term investments (EM0-0374-A) 4,833,223
15,514,680

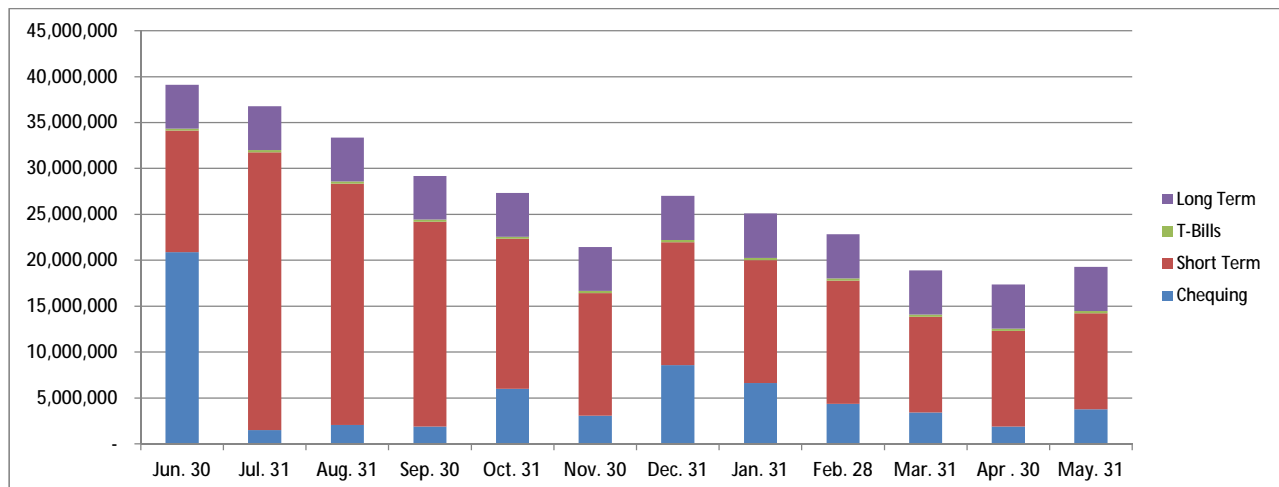
These balances include 'market value changes'.

Revenues

	Total	Short Term	Long Term
Interest received	103,139	75,226	27,914
Interest accrued	42,305	0	42,305
	145,445	75,226	70,219
Market value changes	5,684		5,684
Interest received, chequing account	22,295	22,295	
Grand total revenues before investment manager fees	173,424	97,521	75,903
Deduct: investment manager fees for investments	-12,179	-3,799	-8,380
Grand total revenues after investment manager fees	161,245	93,722	67,523

Balances in the Various Accounts - Last 12 Months

	Chequing	Short Term	T-Bills	Long Term	Total
Jun. 30	20,897,133	13,218,847	234,399	4,752,443	39,102,822
Jul. 31	1,509,730	30,251,520	234,519	4,788,275	36,784,043
Aug. 31	2,063,284	26,291,948	234,638	4,783,427	33,373,298
Sep. 30	1,881,237	22,319,926	234,754	4,756,336	29,192,253
Oct. 31	5,996,920	16,339,451	234,874	4,769,648	27,340,893
Nov. 30	3,074,689	13,357,913	234,990	4,768,550	21,436,142
Dec. 31	8,591,637	13,374,921	235,109	4,808,006	27,009,673
Jan. 31	6,630,401	13,390,430	235,229	4,839,986	25,096,045
Feb. 28	4,370,307	13,405,831	235,337	4,841,674	22,853,149
Mar. 31	3,422,054	10,420,938	235,457	4,832,968	18,911,417
Apr. 30	1,874,234	10,432,050	235,573	4,826,807	17,368,664
May. 31	3,780,101	10,445,763	235,693	4,833,223	19,294,782



MACKENZIE COUNTY
STATEMENT OF OPERATIONS

May 31, 2014

	2013 Actual	2014 Actual	2014	\$ Variance	% Variance
	Total	Total	Budget		
OPERATIONAL REVENUES					
Property taxes	\$31,120,528	\$33,994,968	\$33,579,123	(\$415,845)	-1%
User fees and sales of goods	\$3,232,396	\$1,724,342	\$4,212,096	\$2,487,754	59%
Government transfers	\$1,821,615	\$269,486	\$1,433,905	\$1,164,419	81%
Investment income (operating)	\$377,428	\$173,424	\$326,000	\$152,576	47%
Penalties and costs on taxes	\$240,452	\$299,885	\$140,000	(\$159,885)	-114%
Licenses, permits and fines	\$404,159	\$228,266	\$338,000	\$109,734	32%
Rentals	\$107,152	\$58,917	\$77,591	\$18,674	24%
Insurance proceeds	\$16,236	\$13,164	\$0	(\$13,164)	
Development levies	\$156,593	\$0	\$0	\$0	
Municipal reserve revenue	\$110,066	\$33,632	\$50,000	\$16,368	33%
Sale of non-TCA equipment	\$0	\$0	\$800	\$800	100%
Other	\$617,888	\$135,473	\$406,220	\$270,747	67%
Total operating revenues	\$38,204,512	\$36,931,558	\$40,563,735	\$3,632,177	9%
OPERATIONAL EXPENSES					
Legislative	\$617,724	\$248,765	\$770,981	\$522,216	68%
Administration	\$5,112,005	\$1,655,609	\$5,565,593	\$3,909,984	70%
Protective services	\$1,264,879	\$410,790	\$1,652,894	\$1,242,104	75%
Transportation	\$12,941,082	\$2,613,966	\$16,916,698	\$14,302,732	85%
Water, sewer, solid waste disposal	\$4,557,490	\$1,183,773	\$4,958,712	\$3,774,939	76%
Public health and welfare (FCSS)	\$611,618	\$440,952	\$690,341	\$249,389	36%
Planning, development	\$943,560	\$456,976	\$1,112,088	\$655,112	59%
Agriculture and veterinary	\$1,132,801	\$368,788	\$1,432,329	\$1,063,541	74%
Recreation and culture	\$1,762,045	\$685,268	\$2,293,447	\$1,608,179	70%
School requisitions	\$6,222,152	\$3,149,287	\$6,306,111	\$3,156,824	50%
Lodge requisitions	\$392,262	\$490,719	\$488,959	(\$1,760)	0%
Non-TCA projects	\$592,124	\$109,556	\$1,547,977	\$1,438,421	93%
Total operating expenses	\$36,149,743	\$11,814,449	\$43,736,130	\$31,921,681	73%
Excess (deficiency) before other	\$2,054,770	\$25,117,109	(\$3,172,395)	(\$28,289,504)	
CAPITAL REVENUES					
Government transfers for capital	\$4,954,981	\$925,000	\$16,044,583	\$15,119,583	94%
Other revenue for capital	\$207,455	\$18,000	\$646,970	\$628,970	97%
Proceeds from sale of TCA assets	\$1,523	\$75,000	\$556,000	\$481,000	87%
	\$5,163,959	\$1,018,000	\$17,247,553	\$16,229,553	94%
EXCESS (DEFICIENCY) - PSAB Model	\$7,218,728	\$26,135,109	\$14,075,158	(\$12,059,951)	
Convert to local government model					
Remove non-cash transactions	\$7,471,124	\$0	\$8,034,780	\$8,034,780	100%
Remove revenue for capital projects	(\$5,163,959)	(\$1,018,000)	(\$17,247,553)	(\$16,229,553)	94%
Long term debt principle	\$1,826,572	\$216,841	\$2,259,770	\$2,042,929	90%
Transfers to/from reserves	\$7,699,321	\$0	\$2,602,615	\$2,602,615	100%
EXCESS (DEFICIENCY) - LG Model	\$0	\$24,900,268	\$0	(\$24,900,268)	

Mackenzie County
Summary of All Units
For the Five Months Ending May 31, 2014

	2013 Actual	2014 Actual	2014	\$ Variance	% Variance
	Total	Total	Budget		
OPERATING REVENUES					
100-Taxation	\$30,860,986	\$33,734,420	\$33,320,265	(\$414,155)	-1%
124-Frontage	\$248,706	\$260,547	\$267,599	\$7,052	3%
420-Sales of goods and services	\$372,681	\$258,346	\$547,635	\$289,289	53%
421-Sale of water - metered	\$2,158,058	\$1,037,010	\$2,674,505	\$1,637,495	61%
422-Sale of water - bulk	\$701,657	\$428,986	\$989,956	\$560,970	57%
424-Sale of land	\$46,859	\$34,342	\$0	(\$34,342)	
510-Penalties on taxes	\$240,452	\$299,885	\$140,000	(\$159,885)	-114%
511-Penalties of AR and utilities	\$41,766	\$24,296	\$40,000	\$15,704	39%
520-Licenses and permits	\$22,484	\$30,315	\$33,000	\$2,685	8%
521-Offsite levy	\$156,593	\$0	\$0	\$0	
522-Municipal reserve revenue	\$110,066	\$33,632	\$50,000	\$16,368	33%
526-Safety code permits	\$308,789	\$153,136	\$250,000	\$96,864	39%
525-Subdivision fees	\$44,674	\$31,193	\$25,000	(\$6,193)	-25%
530-Fines	\$15,221	\$8,361	\$20,000	\$11,639	58%
531-Safety code fees	\$12,993	\$5,260	\$10,000	\$4,740	47%
550-Interest revenue	\$402,125	\$173,424	\$326,000	\$152,576	47%
551-Market value changes	(\$24,697)		\$0	\$0	
560-Rental and lease revenue	\$107,152	\$58,917	\$77,591	\$18,674	24%
570-Insurance proceeds	\$16,236	\$13,164	\$0	(\$13,164)	
592-Well drilling revenue	\$147,804	\$28,163	\$75,000	\$46,837	62%
597-Other revenue	\$282,095	\$39,525	\$212,875	\$173,350	81%
598-Community aggregate levy	\$97,889	\$2,298	\$50,000	\$47,702	95%
630-Sale of non-TCA equipment	\$0	\$0	\$800	\$800	100%
790-Tradeshaw Revenues	\$1,475	\$6,850	\$28,345	\$21,495	76%
840-Provincial grants	\$1,821,615	\$269,486	\$1,433,905	\$1,164,419	81%
890-Gain (Loss) Penny Rounding	\$0	(\$0)	\$0	\$0	
990-Over/under tax collections	\$10,836	\$0	(\$8,741)	(\$8,741)	100%
TOTAL REVENUE	\$38,204,512	\$36,931,558	\$40,563,735	\$3,632,177	9%
OPERATING EXPENSES					
110-Wages and salaries	\$5,645,161	\$2,749,799	\$6,737,023	\$3,987,224	59%
132-Benefits	\$1,017,599	\$586,912	\$1,404,288	\$817,376	58%
136-WCB contributions	\$63,138	\$6,276	\$47,345	\$41,069	87%
142-Recruiting	\$0	\$5,680	\$20,000	\$14,320	72%
150-Isolation cost	\$43,798	\$21,000	\$66,000	\$45,000	68%
151-Honoraria	\$515,230	\$191,619	\$566,050	\$374,431	66%
211-Travel and subsistence	\$317,291	\$109,378	\$375,630	\$266,252	71%
212-Promotional expense	\$102,704	\$24,761	\$77,500	\$52,739	68%
214-Memberships & conference fees	\$78,290	\$46,160	\$128,280	\$82,120	64%
215-Freight	\$111,899	\$27,538	\$123,980	\$96,442	78%
216-Postage	\$44,113	\$8,389	\$42,500	\$34,111	80%
217-Telephone	\$140,050	\$32,528	\$143,199	\$110,671	77%
221-Advertising	\$40,296	\$23,902	\$58,500	\$34,598	59%
223-Subscriptions and publications	\$6,227	\$5,366	\$11,512	\$6,146	53%
231-Audit fee	\$64,125	\$92,700	\$76,000	(\$16,700)	-22%
232-Legal fee	\$75,108	\$22,875	\$85,000	\$62,125	73%
233-Engineering consulting	\$99,267	\$55,618	\$98,500	\$42,882	44%
235-Professional fee	\$1,420,980	\$491,552	\$1,477,110	\$985,558	67%
236-Enhanced policing fee	\$257,812	\$35,575	\$284,000	\$248,425	87%
239-Training and education	\$53,303	\$84,490	\$207,456	\$122,966	59%
242-Computer programming	\$47,267	\$33,125	\$89,828	\$56,703	63%
251-Repair & maintenance - bridges	\$35,702	\$141	\$406,500	\$406,359	100%
252-Repair & maintenance - buildings	\$134,594	\$47,876	\$174,050	\$126,174	72%

	2013 Actual	2014 Actual	2014	\$ Variance	% Variance
	Total	Total	Budget		
253-Repair & maintenance - equipment	\$332,207	\$93,980	\$330,400	\$236,420	72%
255-Repair & maintenance - vehicles	\$67,877	\$24,652	\$94,300	\$69,648	74%
258-Contract graders	\$182,425	\$28,261	\$150,000	\$121,740	81%
259-Repair & maintenance - structural	\$1,543,400	\$186,893	\$1,727,605	\$1,540,712	89%
261-Ice bridge construction	\$144,054	\$52,417	\$120,000	\$67,583	56%
262-Rental - building and land	\$23,442	\$14,275	\$31,850	\$17,575	55%
263-Rental - vehicle and equipment	\$55,572	\$21,116	\$61,556	\$40,440	66%
266-Communications	\$73,018	\$37,104	\$107,342	\$70,238	65%
271-Licenses and permits	\$10,171	\$981	\$20,100	\$19,120	95%
272-Damage claims	\$27,916	\$0	\$5,000	\$5,000	100%
273-Taxes	\$817	\$0	\$15,000	\$15,000	100%
274-Insurance	\$271,727	\$0	\$313,000	\$313,000	100%
342-Assessor fees	\$261,782	\$109,360	\$262,100	\$152,740	58%
290-Election cost	\$14,282	\$0	\$5,000	\$5,000	100%
511-Goods and supplies	\$761,848	\$249,145	\$890,136	\$640,991	72%
521-Fuel and oil	\$944,698	\$286,063	\$820,550	\$534,487	65%
531-Chemicals and salt	\$233,128	\$46,982	\$295,600	\$248,618	84%
532-Dust control	\$458,750	\$210,900	\$656,000	\$445,100	68%
533-Grader blades	\$119,161	\$35,625	\$140,000	\$104,375	75%
534-Gravel (apply; supply and apply)	\$806,073	\$16,435	\$3,203,600	\$3,187,165	99% (3)
535-Gravel reclamation cost	\$26,529	\$0	\$0	\$0	
543-Natural gas	\$106,154	\$91,118	\$117,500	\$26,382	22%
544-Electrical power	\$692,901	\$286,589	\$716,643	\$430,054	60%
710-Grants to local governments	\$1,786,210	\$392,812	\$1,811,810	\$1,418,998	78%
735-Grants to other organizations	\$1,745,667	\$1,091,161	\$1,935,802	\$844,641	44%
747-School requisition	\$6,222,152	\$3,149,287	\$6,306,111	\$3,156,824	50%
750-Lodge requisition	\$392,262	\$490,719	\$488,959	(\$1,760)	0%
810-Interest and service charges	\$17,864	\$3,412	\$36,000	\$32,588	91%
831-Interest - long term debt	\$396,045	\$52,373	\$733,658	\$681,285	93%
921-Bad debt expense	(\$3,301)	\$139	\$7,500	\$7,361	98%
922-Tax cancellation/write-off	\$32,222	\$29,832	\$50,000	\$20,168	40%
992-Cost of land sold	\$25,486	\$0	\$0	\$0	
993-NBV value of disposed TCA	\$7,000	\$0	\$772,891	\$772,891	100%
994-Change in inventory	\$250,883	\$0	(\$979,509)	(\$979,509)	100%
995-Depreciation of TCA	\$7,213,241	\$0	\$8,241,398	\$8,241,398	100%
TOTAL	\$35,557,618	\$11,704,893	\$42,188,153	\$30,483,260	72%
Non-TCA projects	\$592,124	\$109,556	\$1,547,977	\$1,438,421	93%
TOTAL EXPENSES	\$36,149,743	\$11,814,449	\$43,736,130	\$31,921,681	73%
EXCESS (DEFICIENCY)	\$2,054,770	\$25,117,109	(\$3,172,395)	(\$28,289,504)	
OTHER					
840-Provincial transfers for capital	\$4,954,981	\$925,000	\$16,044,583	\$15,119,583	94%
575-Contributed TCA	\$150,000	\$0	\$0	\$0	
597-Other capital revenue	\$57,455	\$18,000	\$646,970	\$628,970	97%
630-Proceeds of sold TCA asset	\$1,523	\$75,000	\$556,000	\$481,000	87%
	\$5,163,959	\$1,018,000	\$17,247,553	\$16,229,553	94%
EXCESS (DEFICIENCY) - PS MODEL	\$7,218,728	\$26,135,109	\$14,075,158	(\$12,059,951)	
CONVERT TO LG INCOME STATEMENT					
Remove non-cash transactions					
993-NBV value of disposed TCA	\$7,000	\$0	\$772,891	\$772,891	100%
994-Change in inventory	\$250,883	\$0	(\$979,509)	(\$979,509)	100%
995-Amortization of TCA	\$7,213,241	\$0	\$8,241,398	\$8,241,398	100%

	2013 Actual	2014 Actual	2014	\$ Variance	% Variance
	Total	Total	Budget		
Remove TCA revenues					
Total of OTHER per above	(\$5,163,959)	(\$1,018,000)	(\$17,247,553)	(\$16,229,553)	94%
Add LTD principle paid					
832-Principle Payments	\$1,826,572	\$216,841	\$2,259,770	\$2,042,929	90%
Add/Deduct LG model TF to/from reserves					
920-Contribution from Capital Reserve	(\$353,085)	\$0	\$0	\$0	
930-Contributions from Operating Reserve	\$0	\$0	(\$1,661,104)	(\$1,661,104)	100%
762-Contribution to Capital (funding TCA projects)	\$3,583,050	\$0	\$2,728,719	\$2,728,719	100%
763-Contribution to Capital Reserves	\$2,889,832	\$0	\$1,435,000	\$1,435,000	100%
764-Contribution to Operating Reserves	\$1,579,524	\$0	\$100,000	\$100,000	100%
EXCESS (DEFICIENCY) - LG MODEL	\$0	\$24,900,268	\$0	(\$24,900,268)	

Note

- (1) Total audit fee includes consultation fee of \$35,200.
- (2) Bridge maintenance and repair expenses typically incur after June.
- (3) Gravel expenses typically incur in after June.

Project Name	Total costs	Costs in prior years	Costs in current year up to May 31, 2014	2014 Budget	2014 Budget Remaining on May 31, 2014	Status Update on May 31, 2014	Percentage of Completion (%)
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Administration Department

Signs with Flags for FV Office (CF)	1,607	1,607	-	23,393	23,393	Sign installed. Metal works need replacing and working on flowerbeds.	75%
Alarm System for FV Office (CF)	47,286	39,750	7,536	9,378	1,842	Work to be completed June 23-27, 2014.	96%
FV Office Building Improvements (roof and other) (CF)	136,806	127,787	9,019	22,213	13,194	In progress	95%
Virtual City Hall (CF)	15,585	15,585	-	4,415	4,415	In progress	78%
Wireless infrastructure & access control upgrades	8,351	-	8,351	15,000	6,649	Work to be completed June 23-27, 2014.	56%
Pressure sealer	-	-	-	8,929	8,929		0%
UPS Replacement (FV)	-	-	-	10,000	10,000		0%
Automatic Generator Unit (FV)	-	-	-	69,450	69,450	RFQ being drafted.	0%
Council Chamber Upgrade	-	-	-	22,500	22,500	Summer 2014.	0%
Zama Office Entrance (stones and a sign)	-	-	-	18,000	18,000	Planning	0%
Land Purchase from ESRD (CF)	42,673	42,673	-	133,328	133,328	In progress	24%
County House Repairs (CF)	78,582	75,454	3,128	9,570	6,442	Eavestrough replacement scheduled; and siding on porch scheduled for July.	95%
<i>Total department 12</i>			28,034	346,176	318,142		

Fire Department

LC - Repair fire hall parking lot	-	-	-	45,000	45,000	Planning stage	0%
LC - Combi tool (new)	-	-	-	8,000	8,000	On order	1%
LC - Upgrade foam system on tanker (new)	-	-	-	11,000	11,000	On order	1%
LC - Trailer for sprinkler equipment (new)	138	-	138	17,500	17,362	Completion scheduled for September	1%
FV - New tanker/pumper, with equipment	-	-	-	375,000	375,000	Working on tender	1%
FV - Work bench (new)	-	-	-	5,500	5,500	Planning stage	1%

Project Name	Total costs	Costs in prior years	Costs in current year up to May 31, 2014	2014 Budget	2014 Budget Remaining on May 31, 2014	Status Update on May 31, 2014	Percentage of Completion (%)
ZA - Power pack (new)	-	-	-	9,500	9,500	Planning stage	1%
<i>Total department 23</i>			138	471,500	471,362		

Transportation Department

LC 101 St & 103 Ave Reconstruction (CF & New)	1,522,535	1,521,867	668	80,195	79,527	Street Lights to be installed - Spring 2014	95%
New Road Infrastructure (CF)	242,044	186,734	55,310	313,266	257,956	In progress - Roads to new land - Continuous process	48%
Bridge File 81125 (CF)	56,036	28,452	27,584	320,553	292,969	Awarded and expected to start after July 15th. - Temp bridge to be installed this summer	16%
BF 81120/79239 (CF)	10,000	10,000	-	250,000	250,000	Tender development	4%
Zama Bears paw Crescent (CF)	511,261	511,261	-	15,633	15,633	Assessment	97%
Zama Utility Pole Relocation (CF)	53,513	53,513	-	8,943	8,943	Complete	100%
LC - 4WD loader	-	-	-	266,000	266,000	To be reviewed at PW committee on July 2nd.	1%
LC & FV - 3 ADW graders (LC 2, FV 1)	-	-	-	1,195,488	1,195,488	On order - expected delivery in September	25%
LC - 94th Ave East - Chip seal east to Hwy 697	6,465	-	6,465	345,000	338,535	Awarded to Westcan, expected start July	2%
LC - South Access West - paving to Heritage Centre	14,038	-	14,038	1,842,547	1,828,509	Awarded to Knelsen and expected to start mid July.	2%
HL - Golf Course Road Pave	6,401	-	6,401	487,453	481,052	Awarded to Knelsen and expected to start mid July.	2%
Zama Access Pave (PH V)	-	-	-	6,000,000	6,000,000	BCF application stage	0%
Lakeside Estate (Three street lights and walking trail from the sut	-	-	-	150,000	150,000	Signed the ATCO permission to proceed. Trial work start June.	2%
LC-Blue Hills Pave	-	-	-	2,500,000	2,500,000	BCF application stage	0%
LC - BF 81336 (CF & New)	5,000	5,000	-	50,000	50,000	Engineering assessment in progress	9%
LC - BF 75117 (CF & New)	29,800	29,800	-	325,000	325,000	Assessment complete; working with DRP for partial funding.	8%
LC - Spruce Road Rebuild (CF & New)	35,245	35,245	-	219,755	219,755	RFP complete and close on July 4th.	14%
LC - Angle broom attachment for Bobcat	-	-	-	5,700	5,700	Complete	100%

Project Name	Total costs	Costs in prior years	Costs in current year up to May 31, 2014	2014 Budget	2014 Budget Remaining on May 31, 2014	Status Update on May 31, 2014	Percentage of Completion (%)
LC - 84-inch hydraulic angle soil conditioner	-	-	-	8,100	8,100	Complete	100%
LC - Snow blower	-	-	-	49,000	49,000	Obtaining quotes	1%
FV - River Road seal coat	6,784	-	6,784	345,000	338,216	Tender awarded and scheduled for July	2%
LC - 101 St & 100 Ave - Traffic lights	-	-	-	200,000	200,000	Engineering assessment in progress	1%
ZA - Replacement vehicle	-	-	-	35,000	35,000	Quotes received - Decision July 2nd PW committee.	1%
ZA - Zero turn mower	7,767	-	7,767	13,000	5,233	Complete	100%
LC - South - Shoulder pull and road rehabilitation	22,793	-	22,793	100,000	77,207	Will commence during the summer months	23%
Gravel Reserve (to secure gravel source) (CF)	1,000	1,000	-	150,000	150,000	In progress - Await survey to be done FV lot 13	1%
FV - Hamlet asphalt pavement overlay 44th Ave	5,925	-	5,925	60,000	54,075	Awarded to Knelsen and will be completed with 45th St. tender in August	10%
FV - Bobcat/tool cat, with flail mower and sander	58,079	-	58,079	65,000	6,921	Complete	100%
FV - Trailer replacement	-	-	-	8,500	8,500	Quotes received - Decision July 2nd PW committee.	1%
FV - Sand and salt shelter	-	-	-	175,000	175,000	Planning	1%
FV - Cold storage/Emergency generator building	-	-	-	132,250	132,250	Researching other buildings.	1%
FV - Child Lake/Boyer River road rebuilds	-	-	-	123,000	123,000	AT approved \$50k - Planning with AT	1%
Zama Access Pave (PH IV) (CF)	2,723,374	2,723,374	-	20,000	20,000	Final inspection pending	99%
FV - North- Shoulder pull and road rehabilitation	-	-	-	509,261	509,261	Scheduled to start on June 23rd. (8, 10 & 13 mile roads)	0%
FV - 45th Street repaving	11,696	-	11,696	370,000	358,304	Awarded and construction planned for July to Sept.	3%
HWY 88 Connector Upgrade (CF)	6,950,123	6,889,862	60,261	50,000	(10,261)	Complete	100%
<i>Total department 32</i>			283,771	16,788,644	16,504,873		

Airport Department

FV Airport Development (CF)	1,363,667	1,363,667	-	16,382	16,382		99%
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Project Name	Total costs	Costs in prior years	Costs in current year up to May 31, 2014	2014 Budget	2014 Budget Remaining on May 31, 2014	Status Update on May 31, 2014	Percentage of Completion (%)
LC Instrument Approach (CF)	36,112	36,112	-	13,889	13,889		72%
<i>Total department 33</i>			-	30,271	30,271		

Water Treatment & Distribution Department

FV - Truck Meter Upgrade	25,129	-	25,129	20,864	(4,265)	Complete	100%
FV - 43rd Water Line Replacement	4,763	-	4,763	344,398	339,635	Installation of main line complete and servicing is in progress.	90%
ZA - Distribution pump house upgrades (CF & New)	72,679	30,885	41,794	887,684	845,890	AB WWP application submitted	8%
LC Wells Rehabilitation	-	-	-	141,763	141,763	Sand seperator to be installed June 23rd	1%
High Level Rural Water Line (South)	1,386,898	-	1,386,898	1,665,612	278,714	Complete, may have some final cleanup to do.	83%
FV - 50th St - Water & sewer extension	11,757	-	11,757	580,000	568,243	Design in progress. Scheduling meeting with ratepayers.	2%
FV, LC & ZA - Utility pipeline locator	-	-	-	6,000	6,000	On order	1%
FV - SCADA computer replacement	-	-	-	7,500	7,500	Complete	100%
Generators for the three water treatment plants	-	-	-	700,000	700,000	Tender closing June 23rd	0%
<i>Total department 41</i>			1,470,341	4,353,821	2,883,480		

Sewer Disposal Department

LC Lagoon Upgrade (CF)	2,244,715	1,107,063	1,137,652	5,921,740	4,784,088	Cells are being constructed; 1st claim was submitted to AT	32%
Zama - Lift station upgrade (CF & New)	114,232	1,572	112,660	1,370,919	1,258,259	AB WWP application was submitted	8%
FV - Complete Upgrade Main Lift Station (CF)	53,438	24,917	28,521	50,083	21,562	Final stage of completion	90%
LC - Replace pump at main lift station	26,021	-	26,021	27,000	979	Complete	100%
<i>Total department 42</i>			1,304,854	7,369,742	6,064,888		

Solid Waste Disposal

Project Name	Total costs	Costs in prior years	Costs in current year up to May 31, 2014	2014 Budget	2014 Budget Remaining on May 31, 2014	Status Update on May 31, 2014	Percentage of Completion (%)
Two 40 Yard Bins (CF)	18,280	17,600	680	7,732	7,052	Quotes requested	72%
LC waste transfer stn - Building for recycle centre	-	-	-	7,680	7,680	Re-evaluating options, because quotes were too high.	0%
Rocky Lane waste transfer station - Build up ramp	-	-	-	12,000	12,000	Planning	0%
<i>Total department 43</i>			680	27,412	26,732		

Planning & Development Department

Trimble GeoExplorer 6000 XH (CF)	-	-	-	17,000	17,000	finalizing details - in progress	0%
Wide format plotter/scanner	-	-	-	25,500	25,500	obtaining quotes	0%
<i>Total department 61</i>			-	42,500	42,500		

Agricultural Services Department

HL - Rural Drainage - Phase II & Phase III (CF)	1,087,805	1,093,312	(5,507)	50,000	55,507	Obtaining permit from First Nations	95%
LC - Buffalo Head/Steep Hill/Bear River Drainage (Phase I)	26,167	-	26,167	900,000	873,833	Hydrological study Complete and being reviewed by ESRD.	3%
<i>Total department 63</i>			20,660	950,000	929,340		

Recreation Department

FV - Capital (requests from Recreation Society)	38,005	-	38,005	115,002	76,997		33%
LC - Capital (requests from Recreation Society)	85,531	-	85,531	232,436	146,905		37%
Grounds Improvements (2014 - FV Walking Trail) (CF)	473,180	473,180	-	74,620	74,620	To start June 25th	86%
Jubilee Park in La Crete (CF)	33,455	33,455	-	50,000	50,000	Estimate to be completed by Sept.	40%
ZA - Capital (requests from Recreation Society)	-	-	-	43,500	43,500		0%
LC Splash Park (CF)	-	-	-	255,000	255,000		0%
FV Splash Park (CF)	83,214	83,214	-	227,786	227,786	Goods and material were acquired; and construction planned for July.	27%

Project Name	Total costs	Costs in prior years	Costs in current year up to May 31, 2014	2014 Budget	2014 Budget Remaining on May 31, 2014	Status Update on May 31, 2014	Percentage of Completion (%)
<i>Total department 71</i>			123,536	998,344	874,808		

Parks & Playgrounds Department

Machesis Lake - Concrete Toilets (CF)	16,775	16,775	-	17,225	17,225	Construction started	49%
Machesis Lake - Horse camp - road	-	-	-	25,000	25,000	Proposal sent to Alberta Parks.	2%
Bridge campground - Survey & improvements	-	-	-	19,000	19,000	Open house June 23 and estimate to complete by Oct.	1%
LC - Jubilee Park - fencing top of the Hill	-	-	-	5,220	5,220	Scheduled by Jubilee committee.	0%
LC - Walking Trails	-	-	-	10,000	10,000	Propose transfer to Jubilee Park	0%
Hutch Lake - Marina improvements	-	-	-	6,000	6,000	Scheduled for July	0%
Wadlin Lake - Grounds improvements	-	-	-	20,000	20,000	Planning stage	0%
Wadlin Lake - Marina - dock & improvements	-	-	-	6,000	6,000	Scheduled for July	0%
FV - Walking Trails	-	-	-	10,000	10,000	Planning stage	0%
<i>Total department 72</i>			-	118,445	118,445		

TOTAL 2013 Capital Projects	3,232,014	31,496,855	28,264,841
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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	2014 Strategic Priorities Update

BACKGROUND / PROPOSAL:

A Strategic Priorities session was held with Council and administration on December 11 – 13, 2013. Priorities are reviewed quarterly in order to update the short version list as council and administration completes activities and projects.

Attached is an updated priority list showing items to be removed (in red), items to be added (in blue), and items to be postponed (in purple).

Also attached is a cleaned up revised version for July 2014 for Council consideration and approval.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

COMMUNICATION:

Author: C. Gabriel Reviewed by: _____ CAO JW

RECOMMENDED ACTION:

That the Mackenzie County 2014 Strategic Priorities revision for July 2014 be approved as presented.

Author: _____ Reviewed by: _____ CAO _____



STRATEGIC PRIORITIES CHART

COUNCIL PRIORITIES (Council/CAO)

NOW		ADVOCACY
1. HOUSING ENTITY: Housing needs study funds completion	Oct	<input type="checkbox"/> Zama Road Paving Funds
2. HAMLET STREETS: Review Develop Policy	Sept	<input type="checkbox"/> Highway Development
3. RURAL ROADS: MY rural road upgrade plan	Sept	<input type="checkbox"/> Canada Postal Service – La Crete
4. RURAL WATER : Water Service Policy	Jan-	<input type="checkbox"/> Land Use Framework Input
5. ECONOMIC DEVELOPMENT: Strategy Review	Feb-	<input type="checkbox"/> Senior's housing
6. OIL AND GAS STRATEGY	Sept	<input type="checkbox"/> OSB Plant
7. ZAMA ROAD: Business Case	Aug	
NEXT		
<input type="checkbox"/> TRANSPORTATION DEVELOPMENT		<input type="checkbox"/> TOURISM: Strategy (REDI)
<input type="checkbox"/> REVENUE DECLINE		<input type="checkbox"/> BRANDING STRATEGY (2015 – REDI)

OPERATIONAL STRATEGIES (CAO/Staff)

CHIEF ADMINISTRATIVE OFFICER (Joulia)		ECONOMIC DEVELOPMENT (Joulia/Byron)	
1. HOUSING ENTITY: Study Funds Completion	Oct	1. OIL AND GAS STRATEGY: Info	Sept
2. RURAL WATER : Water Service Policy	Jan	2. ECONOMIC DEVELOPMENT: Str. Rev.	Feb-
3. REVENUE DECLINE (tax rate discussion)	Feb	3. ZAMA ROAD: Business Case	Aug
4. Canada Postal Service – La Crete	Aug	<input type="checkbox"/> OSB Plant	
<input type="checkbox"/> MARA Agreement	May	<input type="checkbox"/> TRANSPORTATION DEVELOPMENT (Apache and P5 Road Assessments)	
<input type="checkbox"/> Regional Sustainability Study	Oct	<input type="checkbox"/> Bio-Industrial Project	
First Nations Relations: Orientation	Jan		
COMMUNITY SERVICES (Ron)		AGRICULTURAL SERVICES (Grant)	
1. COR Certification: Update Safety Manual Self-Audit	Nov	1. Surface Water Management Plan - Lidar	July
2. Rec. Board Agreement Renewal	Aug	2. Steephill Creek/BHP Surface Water Management Plan – ESRD Approval	July
3. Disaster Emergency Planning – Implementation Plan Communication & Shelter Planning	Dec	3. 2014 Ag Fair Planning	July
<input type="checkbox"/> Radio Communication System – Secure Frequency Channel	Aug	<input type="checkbox"/> Emergency Livestock Response Plan	Nov
		<input type="checkbox"/> Wilson Prairie Surface Management Plan	Aug
PLANNING & DEVELOPMENT (Byron)		LEGISLATIVE SERVICES (Carol)	
1. Infrastructure Master Plans	Aug	1. Communication Plan – Front Desk Protocol	Sept
2. Land Use Framework		2. Flag Policy	Sept
3. LC & FV Airports – Infrastructure Review	Sept	3. Cell Phone Review & Draft RFP	Sept
Municipal Reserve Policy		Virtual City Hall Implementation	
Airport Vicinity Protection Area		<input type="checkbox"/> Human Resource Policy Review	Nov
<input type="checkbox"/> Urban Development Policy	Sept	<input type="checkbox"/> Event Planning – Golf, 88 Opening	Sept
FINANCE (Mark)		PUBLIC WORKS* (John/Ron)	
1. Long Term Capital Plan	Aug	1. RURAL ROADS: MY RR upgrade plan	Sept
2. Long Term Financial Plan	Sept	2. HAMLET STREETS: Review Develop Policy	Sept
3. _____		3. Gravel Pit Transfer (Meander)	Oct
Master Card Policy		<input type="checkbox"/> Multi-Year Capital Assessment	Oct
<input type="checkbox"/> Investments Strategy Review		<input type="checkbox"/> _____	
ENVIRONMENTAL (John)			

<ol style="list-style-type: none">1. LC Water Source Review (OMNI Report)2. Rural Water3. HL North Waterline Assessment<input type="checkbox"/> Sewer Servicing Options<input type="checkbox"/> Potable Water Supply Study RFP	<p>Apr.</p> <p>Aug</p>	<p>Codes:</p> <p>BOLD CAPITALS – Council NOW Priorities</p> <p>CAPITALS – Council NEXT Priorities</p> <p><i>Italics</i> – Advocacy</p> <p>Regular Title Case – Operational Strategies</p> <p>* See Monthly Capital Projects Progress Report</p>
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STRATEGIC PRIORITIES CHART

COUNCIL PRIORITIES (Council/CAO)

NOW		ADVOCACY
1. HOUSING ENTITY: Housing needs study funds 2. HAMLET STREETS: Develop Policy 3. RURAL ROADS: MY rural road upgrade plan 4. OIL AND GAS STRATEGY 5. ZAMA ROAD: Business Case 6. 7.	Oct Sept Sept Sept Aug	<input type="checkbox"/> <i>Zama Road Paving Funds</i> <input type="checkbox"/> <i>Highway Development</i> <input type="checkbox"/> <i>Canada Postal Service – La Crete</i> <input type="checkbox"/> <i>Land Use Framework Input</i> <input type="checkbox"/> <i>Senior's housing</i> <input type="checkbox"/> <i>OSB Plant</i>
NEXT		
<input type="checkbox"/> TRANSPORTATION DEVELOPMENT <input type="checkbox"/> REVENUE DECLINE	<input type="checkbox"/> TOURISM: Strategy (REDI) <input type="checkbox"/> BRANDING STRATEGY (2015 – REDI)	

OPERATIONAL STRATEGIES (CAO/Staff)

CHIEF ADMINISTRATIVE OFFICER (Joulia)		ECONOMIC DEVELOPMENT (Joulia/Byron)	
1. HOUSING ENTITY: Study Completion 2. Canada Postal Service – La Crete 3. _____ <input type="checkbox"/> Regional Sustainability Study <input type="checkbox"/> _____	Oct Aug Oct	1. OIL AND GAS STRATEGY: Info 2. ZAMA ROAD: Business Case 3. _____ <input type="checkbox"/> OSB Plant <input type="checkbox"/> TRANSPORTATION DEVELOPMENT (Apache and P5 Road Assessments) <input type="checkbox"/> Bio-Industrial Project	Sept Aug
COMMUNITY SERVICES (Ron)		AGRICULTURAL SERVICES (Grant)	
1. COR Certification: Self-Audit 2. Rec. Board Agreement Renewal 3. Disaster Emergency Planning – Communication & Shelter Planning <input type="checkbox"/> Radio Communication System – Secure Frequency Channel <input type="checkbox"/> _____	Nov Aug Dec Aug	1. Surface Water Management Plan - Lidar 2. Steephill Creek/BHP Surface Water Management Plan – ESRD Approval 3. 2014 Ag Fair Planning <input type="checkbox"/> Emergency Livestock Response Plan <input type="checkbox"/> Wilson Prairie Surface Management Plan	July July July Nov Aug
PLANNING & DEVELOPMENT (Byron)		LEGISLATIVE SERVICES (Carol)	
1. Infrastructure Master Plans 2. Land Use Framework 3. LC & FV Airports – Infrastructure Review <input type="checkbox"/> Urban Development Policy <input type="checkbox"/> _____	Aug Sept Sept	1. Communication Plan – Front Desk Protocol 2. Flag Policy 3. Cell Phone Review & Draft RFP <input type="checkbox"/> Human Resource Policy Review <input type="checkbox"/> Event Planning – Golf, 88 Opening	Sept Sept Sept Nov Sept
FINANCE (Mark)		PUBLIC WORKS* (John/Ron)	
1. Long Term Capital Plan 2. Long Term Financial Plan 3. _____ <input type="checkbox"/> Investments Strategy Review <input type="checkbox"/> _____	Aug Sept	1. RURAL ROADS: MY RR upgrade plan 2. HAMLET STREETS: Develop Policy 3. Gravel Pit Transfer (Meander) <input type="checkbox"/> Multi-Year Capital Assessment <input type="checkbox"/> _____	Sept Sept Oct Oct
ENVIRONMENTAL (John)			
1. Rural Water 2. HL North Waterline Assessment 3. _____ <input type="checkbox"/> Sewer Servicing Options <input type="checkbox"/> Potable Water Supply Study RFP	Aug	Codes: BOLD CAPITALS – Council NOW Priorities CAPITALS – Council NEXT Priorities <i>Italics</i> – Advocacy Regular Title Case – Operational Strategies * See Monthly Capital Projects Progress Report	



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	FCM First Nations – Municipal Community Infrastructure Partnership Program

BACKGROUND / PROPOSAL:

Prior to March 2014, the Federation of Canadian Municipalities (FCM) offered community workshops to bring First Nations and municipalities together. These workshops assisted in creating new partnerships, strengthen existing relationships, and building capacity to develop service agreements on water, wastewater, solid waste, fire, animal control, etc.

We were advised that the Community Infrastructure Partnership Program (CIPP) is successful because of FCM's ability to renew communities' resolve to work through issues that may stall progress. Community commitment is key to continued success.

OPTIONS & BENEFITS:

In early 2014, Mackenzie County submitted an application to the FCM to host a workshop under the First Nations – Municipal Community Infrastructure Partnership Program and was successful. A workshop was held in February 2014 and we received very positive feedback from everyone; the session was insightful, relevant, and set a good basis for future collaboration.

Most recently we received a FCM notification that the program has been extended. However, in order to be considered, an application must be submitted. Six community pairings will be selected and will receive assistance from FCM:

“In the coming month we will be issuing a call for applications for First Nations and municipalities that would like to participate in a peer learning initiative that will be the focus of the next phase of the program. From the pool of applicants, 6 community pairings will be selected from across the country. Those pairings that are selected will benefit from several face-to-face workshops, regular meetings

Author: J. Whittleton **Review by:** _____ **CAO** JW

with the CIPP team on joint service agreement development, networking and peer learning opportunities, and access to peer-mentorship.”

Please review the attached document.

As goes for any relationship, in order to derive a mutual benefit from it, a continuing work on building this relationship from all participants is required. While this could take place with or without FCM assistance, administration is certain that having FCM professionals involved will greatly assist in moving any potential joint initiative with First Nations forward.

Administration is seeking Council direction regarding submission of application under the renewed program. Mackenzie County Council could select one of the First Nations that showed interest in the last workshop and partner in submitting the application with one of them (Little Red River Cree Nation, Beaver First Nations).

COSTS & SOURCE OF FUNDING:

FCM will absorb the workshop costs for successful applicants. Mackenzie County will be responsible for honorariums and expenses of its Councillors from its annual operating budget.

SUSTAINABILITY PLAN:

Mackenzie County identified fostering successful relationships with First Nations as one of its priorities.

COMMUNICATION:

If endorsed by Council, administration will notify the selected First Nations community as appropriate and seek their engagement in the process.

RECOMMENDED ACTION:

That Mackenzie County communicates their intent to _____ First Nations to submit an application under the FCM First Nations – Municipal Community Infrastructure Partnership Program and seeks their commitment prior to the application.

Author: J. Whittleton Review by: _____ CAO JW

From: [Erin Strachan](#)
Subject: Update on First Nations -Municipal Community Infrastructure Partnership Program (of FCM) / Mise à jour à propos du Programme de partenariat en infrastructures communautaires Premières Nations -municipalités (de la FCM)
Date: Monday, June 30, 2014 2:39:12 PM

Hello,

We are pleased to announce that funding has been renewed for the First Nations-Municipal Community Infrastructure Partnership Program (CIPP), for the next two years. With this funding from Aboriginal Affairs and Northern Development Canada (AANDC), we are launching the next phase of the CIPP. In this phase, the team is looking forward to continuing its support of First Nations and municipalities as they partner together on joint service agreements.

As you may know, the CIPP aims to foster relationships between First Nations and adjacent municipalities across Canada, encouraging mutually beneficial community infrastructure service agreements, with a focus on water and wastewater, but also including fire and solid waste agreements. So far, CIPP has supported over 90 municipalities and First Nations in the development of joint service agreements for water, wastewater, fire protection, solid waste and many others. Service agreements have been of benefit to both First Nations and adjacent municipalities through the improved efficiency of service delivery, cost savings and establishment of strong working relationships. www.fcm.ca/cipp

In the coming month we will be issuing a call for applications for First Nations and municipalities that would like to participate in a peer learning initiative that will be the focus of the next phase of the program. From the pool of applicants, 6 community pairings will be selected from across the country. Those pairings that are selected will benefit from several face-to-face workshops, regular meetings with the CIPP team on joint service agreement development, networking and peer learning opportunities, and access to peer-mentorship. Please stay tuned for this call for applications. If you know of First Nations and municipal partners that may wish to apply, please forward this message or send community contact information to the email address in bold below.

We want to hear about your ongoing efforts to build strong relationships and develop successful service agreements with your neighboring First Nation or municipality. Please get in touch to update us on the status of your service agreements. **Contact Erin Strachan, Program Coordinator at (613)-907-6349 or by email at estrachan@fcm.ca**

Thank you for your continued interest in the work of CIPP.

Erin Strachan

Program Coordinator, First Nations - Municipal CIPP | Coordonnatrice de programme, PPIC Premières Nations - municipalités

National Programs
Programmes nationaux



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Zama Street Naming (Old Trailer Park)

BACKGROUND / PROPOSAL:

The trailer park in Zama was located at 2015 and 2027 Aspen Dr. with each trailer designated a site number. The trailer park has an internal road system but the addressing remained “Aspen Dr.” In 2010, the trailer park was subdivided and each lot surveyed. This in turn made the internal road system requiring names. The three small roads running off Aspen Dr. are not required to have names designated to them at this time. The main street running from north to south and splitting the park requires naming.

OPTIONS & BENEFITS:

The Zama City school children were canvased:

Option 1 “Dusty Lane”

Option 2 “Muddy Boot Road”

COSTS & SOURCE OF FUNDING:

Sign - \$100

SUSTAINABILITY PLAN:

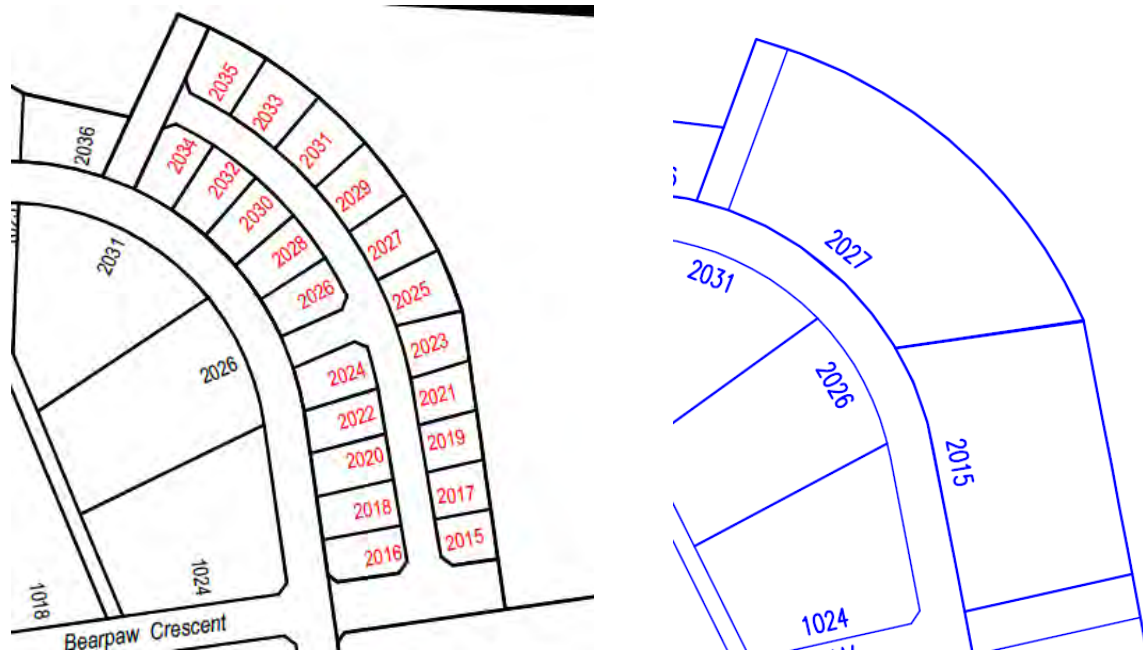
This item relates to the County’s Sustainability Plan under Environmental Sustainability G4. Zama City Development Plan

Author: D. Roberts Reviewed by: CAO JW

COMMUNICATION:

RECOMMENDED ACTION:

That the main street running from north to south and splitting the Zama trailer park subdivision in the Hamlet of Zama be named “Dusty Lane”.



Author: _____ Reviewed by: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Letter of Support – Fort Vermilion Skate Park

BACKGROUND / PROPOSAL:

Please see the attached request from Leslie Prenoslo, Health Promotion Coordinator regarding a letter of request for a skate park.

OPTIONS & BENEFITS:

Provides recreation opportunities for our youth.

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

That a letter of support be provided to the Fort Vermilion Recreation Board for their application to the Alberta Blue Cross Healthy Communities Grant for a skate park.

Author: C. Gabriel Reviewed by: _____ CAO JW

From: [Ricky Paul](#)
To: [Julia Whittleton](#)
Subject: Fwd: skate park
Date: Tuesday, July 01, 2014 11:38:44 PM

Ricky Paul

Begin forwarded message:

From: Leslie Prenoslo <Leslie.Prenoslo@albertahealthservices.ca>
Date: June 30, 2014 at 2:34:26 PM MDT
To: Ricky Paul <ricky@mackenziecounty.com>
Subject: skate park

Hi Ricky,

I have been talking with Ilene and Chris more about the possibility of a skate park and we are going to work on submitting an application to that Alberta Blue Cross Healthy Communities Grant in August in behalf of the Rec Board. We need to have three letters of reference to accompany the application... do you think you could write one on behalf of the county? Or if you have other ideas for who would be good to ask? I am going to write one, and have asked the RCMP.

Thanks!

Leslie

Leslie Prenoslo, RD

Health Promotion Coordinator
Healthy Children & Youth

tel: 780-927-6428 cell: 780-247-0114 fax: 780-927-4440

email: leslie.prenoslo@albertahealthservices.ca

address: 4804-50 Street (PO Box 68), Fort Vermilion AB, T0H 1N0

Alberta Health Services

www.albertahealthservices.ca

“Eat smart, move more, think positive - children are watching us”

Looking for resources to support building healthy school communities? Visit
www.albertahealthservices.ca/csh.asp

This message and any attached documents are only for the use of the intended recipient(s), are confidential and may contain privileged information. Any unauthorized review, use, retransmission, or other disclosure is strictly prohibited. If you have received this message in error, please notify the sender immediately, and then delete the original message. Thank you.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Proposed Layer Hen Operations

BACKGROUND / PROPOSAL:

For discussion. See attached email from Danny Friesen.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

For discussion.

Author: _____ Reviewed by: _____ CAO _____

From: [danny friesen](#)
To: [Joulia Whittleton](#); [John W. Driedger](#); [Bill Kostiw](#); [Colleen Nate](#)
Subject: Proposed layer hen operations
Date: Monday, July 07, 2014 10:53:26 PM

From: danny friesen <dannyf@live.ca>
Sent: Monday, July 7, 2014 9:23 AM
To: Rod
Subject: Proposed layer hen operations

Hello to whom it may concern with Mackenzie County Council.

Recently the Alberta government together with the egg farmers of Alberta have offered an expansion of quota available by lottery system to any new layer hen operations in Alberta. Danny Friesen myself and wife Tara Warkentin, and Rodney and Brooklyn friesen(brother who currently has the chicken operation on Richardson farms old place) each applied for the lottery draw of quota. How the new system works is they will have 1500 hen amounts and you have to build within two years and have them on your farm for 10 years it to become a bona-fide quota.

We're coming to you as powerful lobbying municipal government backstop to send a letter on our behalf of the advantages of growing local and the feed grains that would not have to be transported south and how it would create jobs in the region as we would jointly put a egg grading station in the county.

This letter could be sent to the Egg farmers of Alberta in Calgary as well as the Minister of agriculture and even the premier office as this is crucial to making a start with four small operations we could have a tremendous start in the confined feeding operation sector of Northern Alberta

We feel this could be the start of an untapped industry in this region..

Sincerely Danny Friesen

P.S the application process was closed June 27 and they are sorting through them and an announcement will be made by end of July so your cooperation is paramount in this if it could be drafted up and signed by reeves and CAO along with other ag service board members if you felt this would help plead our case

Sent from my BlackBerry 10 smartphone on the Bell network.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Commercial Fisheries

BACKGROUND / PROPOSAL:

For discussion.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

For discussion.

Author: _____ Reviewed by: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Tri-Council Branding Options

BACKGROUND / PROPOSAL:

At the May 8, 2014 Tri-Council Meeting the following motion was made:

MOTION 11 -14 MOVED by Deputy Mayor Chris MacLeod (HL)

That the Mackenzie Regional Golf Tournament Committee proceeds to develop the Tri-Council Logo as presented. All three municipalities will share the development costs.

CARRIED BY CONSENSUS

All three Councils were presented with three different concept options and the results were as follows:

- Town of Rainbow Lake – Concept A or B
- Mackenzie County – Concept B
- Town of High Level – Concept A

A teleconference was scheduled for June 30, 2014 between all three CAO's and The Studio Group to discuss the logo (likes and dislikes of the concepts presented, etc.). In attendance in the teleconference was Joulia Whittleton and Carol Gabriel from Mackenzie County and Dan Fletcher from the Town of Rainbow Lake.

The group concluded that The Studio Group would go back to the drawing board to provide us with additional options based on the "Concept A" design. These additional designs will be part of the original scope of the project with no additional costs.

The CAO from the Town of High Level was notified of the result of the teleconference as he was not in attendance.

Author: C. Gabriel **Reviewed by:** _____ **CAO** _____

OPTIONS & BENEFITS:

Attached are the revised logos based on our teleconference with the designer. There are some revisions of the previous logos as well as some new ones to consider.

Here is a brief overview provided by the designer:

CONCEPT A

- Two new color options to consider (bolder)
- Green speaks to sustainability

CONCEPT B

- New color options
- Made all the diamonds the same color tone so that one doesn't look more "important" than the others
- Changed the font so something a bit more modern and bold

CONCEPT C

- This is a new concept I thought of after our call
- I wanted to develop a more traditional looking municipal crest but give it a modern spin
- This is now my favorite concept

CONCEPTS D & E

- These are additional concepts
- I don't think these are as strong as A, B, and C but I wanted to show you some other ideas

Please share these with the group, collect feedback and let me know if we have a concept that we can move ahead with. We can do minor adjustments to the chosen concept still so if there is feedback that is fine.

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

Author: C. Gabriel Reviewed by: _____ CAO _____

COMMUNICATION:

N/A

RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel Reviewed by: CAO



mackenzie

REGIONAL ALLIANCE OF MUNICIPALITIES

High Level • Mackenzie County • Rainbow Lake



mackenzie

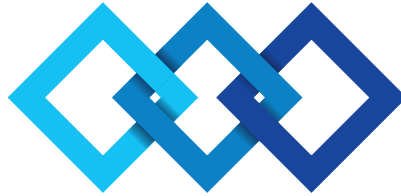
REGIONAL ALLIANCE OF MUNICIPALITIES

High Level • Mackenzie County • Rainbow Lake

Mackenzie Regional Alliance of Municipalities

LOGO DESIGN: CONCEPT A REVISION 1





Mackenzie Regional Alliance

OF MUNICIPALITIES

High Level • Mackenzie County • Rainbow Lake



Mackenzie Regional Alliance

OF MUNICIPALITIES

High Level • Mackenzie County • Rainbow Lake

Mackenzie Regional Alliance of Municipalities

LOGO DESIGN: CONCEPT B REVISION 1

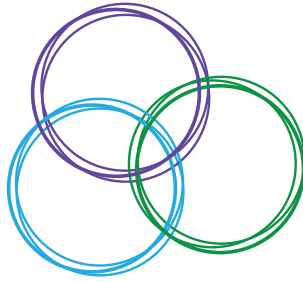




Mackenzie Regional Alliance of Municipalities

LOGO DESIGN: CONCEPT C





mackenzie

REGIONAL ALLIANCE OF MUNICIPALITIES

High Level Mackenzie County Rainbow Lake

REGIONAL ALLIANCE OF MUNICIPALITIES

Mackenzie

HIGH LEVEL MACKENZIE COUNTY RAINBOW LAKE

REGIONAL ALLIANCE OF MUNICIPALITIES

Mackenzie

HIGH LEVEL MACKENZIE COUNTY RAINBOW LAKE

Mackenzie Regional Alliance of Municipalities

LOGO DESIGN: CONCEPTS D & E





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Action List
- Correspondence – Alberta ESRD (Managing Disease Risk Bison)
- Correspondence – United Steelworkers
- Correspondence – Mennonite Mutual Insurance (La Crete Intersection)
- AAMDC Member Bulletin – Meeting the Candidates for Premier
- 2015 Municipal Internship Program
- Fort Vermilion Interagency Committee Meeting Minutes
- Mackenzie Library Board Meeting Minutes
- La Crete Recreation Board Meeting Minutes
- Mackenzie Housing Management Board Meeting Minutes
- High Level Forests Public Advisory Group Meeting Minutes
- FCM – Green Municipal Fund (Alberta Brownfield Roadmap 2014)
- FCM – Municipal Infrastructure and Transportation Policy Statement
- ESRD – Alberta Community Resilience Program
- Alberta Recreation & Parks Association Conference & Energize Workshop
- Dispatch Digest
- MMSA Monitor
- Peace Country Regional Science Fair Report
-

RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel **Review by:** _____ **CAO** JW

Mackenzie County Action List as of June 23, 2014

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
July 9, 2012 Council Meeting			
12-07-494	That administration proceed as discussed regarding the access to Plan 0023789, Block 1, Lot 1.	John Byron	In progress
February 27, 2013 Council Meeting			
13-02-121	That administration continue to work towards expanding the Fort Vermilion Bridge Campground recreational area by applying for a lease with Alberta Environment & Sustainable Resource Development that encompasses both existing and future area.	Ron P.	Application for lease in progress
May 28, 2013 Council Meeting			
13-05-375	That the Zama Access paving be the first capital priority for paving a road outside a hamlet boundary and that administration continue reviewing options and applying for provincial and/or federal grants as these may become available with intent to complete the paving of this road.	Joulia	In progress Letter sent to DM Rob Penny and meeting held
October 8, 2013 Council Meeting			
13-10-693	That administration be instructed to continue pursuing taking over the lease for the Meander North and Meander South gravel pits from Environment & Sustainable Resource Development (ESRD) and negotiate with ESRD to fund reclamation and survey costs.	Ron P. Mark	In progress
October 30, 2013 Council Meeting			
13-10-798	That administration investigate further options for future bridge replacement.	John K. Ron P.	PW Committee
13-10-833	That administration negotiate with the property owner for the mobile home encroaching into laneway.	Byron Joulia	May 2014 Met w/ landowner \$4-5,000 should cover cost
February 26, 2014 Council Meeting			
14-02-116	That the County participate in the Transportation Routing and Vehicle Information System Multi-Jurisdiction (TRAVIS-MJ) permitting system.	Don	In progress
14-02-118	That Tolko, Ainsworth, and the La Crete Sawmills be invited to present their business plans to Council.	Joulia	Tolko – August 6

Motion	Action Required	Action By	Status
March 11, 2014 Council Meeting			
14-03-135	That the road use agreement and the TRAVIS implementation options be referred to the Public Works Committee.	Don	PW Committee
14-03-141	That administration continue to work with bylaw enforcement to enforce proper usage of current utility right-of-ways and that the Public Works Committee draft a maintenance policy and review fine structure for the existing utility lane ways and back alleys.	Ron John	PW Committee
14-03-152	That a letter of support be sent for Councillor Wardley and Greg Newman to participate as candidates on the regional plan review panels.	Joulia	
14-03-165	That administration be instructed to research policies by other municipalities on the lowering of the municipal flag.	Carol	In progress
March 26, 2014 Council Meeting			
14-03-187	That administration proceed with revising street names in the Hamlet of La Crete as required, and that a full list be taken back to Council for approval prior to implementation.	Byron	In progress
April 28, 2014 Council Meeting			
14-04-257	That the Zama airport remain as is with a NOTAM and that administration investigate the costs of re-designating and possible reopening of the airport to fixed wing aircraft in the future.	Don	In progress
14-04-276	That administration bring back a revised Policy DEV001 Urban Development Standards to include low and high pressure sewer system options for all multi-lot development.	Byron	In progress
14-04-287	That the sale of land by public auction for properties under tax arrears be set for September 24, 2014.	Mark	24-Sep-14
14-04-297	That a letter be sent to the Town of High Level, Town of Rainbow Lake, the La Crete Municipal Nursing Association, and the Mackenzie Housing Management Board requesting their support in covering the costs for their members attending Mackenzie Housing Management Board meetings and functions.	Carol	
14-04-298	That a letter of support be sent to the County of Leduc and copied to the Alberta Association of Municipal Districts and Counties and the Alberta Urban Municipalities Association.	Joulia	
May 13, 2014 Council Meeting			
14-05-324	That the County applied dust control areas for 2014	Ron	Update Map

Motion	Action Required	Action By	Status
	be approved as amended with additional intersection treatments on the route to Machesis Lake.		
14-05-361	That the request from the Town of Rainbow Lake to amend the Revenue Sharing Agreement, to recognize \$796,400.00 as a minimum amount, be approved and that administration prepare the documentation for signature.	Joulia	In progress
June 11, 2014 Council Meeting			
14-06-376	That a Memorandum of Understanding be entered into with Foothills Developments stating that the County and developer both work towards allowing 55+ condos and single family dwellings on the east side of 103 Street and eliminating rental row housing on the east side of 103 Street in the Hamlet of La Crete.	Byron	In progress
14-06-384	That the 2014 Wheel Loader Tenders be referred to the Public Works Committee for review and that a recommendation be brought back to Council.	John	July 14, 2014
14-06-390	That the Previous Senior's Bus (Unit 1038) be donated "as is where is" to Wheels in Action and that they be encouraged to share its use with the Brighter Futures Society.	John	In progress
14-06-392	That a letter be sent to the Mackenzie Regional Waste Management Commission advising that the \$25 tipping fee for white goods be charged directly to the end user at the time of drop-off to the regional landfill and not to the municipality.	Ron	In progress
14-06-394	That administration investigate the operational guidelines and contract of the La Crete Ferry.	Joulia	August 6 @ 9 am
14-06-407	That the Community Services Committee be instructed to review the current policy regarding capital funding in regards to non-profit organizations.	Mark Ron	
14-06-421	That administration proceeds with tax recovery options for Winter Petroleum as discussed.	Joulia Mark	
June 23, 2014 Council Meeting			
14-06-435	That administration be authorized to accept the Town of High Level credit of \$25,440 for 2013 fire invoices issued for response to Ainsworth fires, and that a letter be sent to Ainsworth and copy to the Town of High Level explaining the County's charges.	Joulia Ron	
14-06-436	That a letter be enclosed with the next regional service sharing agreement payment to the Town of	Joulia	

Motion	Action Required	Action By	Status
	High Level requesting that the Town provide a detailed explanation of the distribution of these funds referencing the spirit of regional cooperation and shared benefit in which it was made and emphasizing transparency.		
14-06-439	That the Finance Committee undertakes the Municipal Sustainability Self-Assessment provided by Municipal Affairs and presents the results to Council.	Mark Joulia	September 9, 2014
14-06-443	That administration request a meeting with DMI to discuss options for the completion of the P5 Road (East Peace Resource Road).	Joulia	Meeting was held June 26, 2014
14-06-444	That the existing data supplied by Nichols Applied Management through the regional sustainability study be highlighted at the open houses and made available at the 2015 ratepayer meetings.	Joulia	
14-06-445	That administration respond to the letter of concern by Dave Ward.	Joulia	
14-06-450	That administration enter into an agreement with La Prairie Group Contractors to produce 1500 tonne to winter sand in trade for them receiving 3500 tonne of reject crusher fines.	Ron	In progress

Motion	Action Required	Action By	Status
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Community Sustainability Plan – Action Items

Tasks	Responsibility	Approximate Deadline
Sustainable governance items:		
Citizen-engagement plan, formal avenues for active citizen involvement in strategic planning, long-term planning; undertake citizen satisfaction surveys;	CAO	
Local elections – collect, keep and report to Council voter data from municipal elections (comparative between elections);	Carol	
Review and/or establish Council Policy/Procedure on media communications, responding to citizens, contact with Government, etc.;	CAO, Carol	
Establish a Council Library in the Corporate Office (make a variety of municipal government related books and magazines available);	CAO, Carol	Completed
Service delivery items:		
Review standards for the services that are delivered and establish a formal process to review and evaluate compliance with those standards;	Management Team	
Infrastructure items:		
Review and recommend options regarding an infrastructure management system;	Management Team	
Review/develop a plan for maintaining municipal infrastructure;	Management Team	
Economic vitality items:		
Bring options regarding establishing an annual business licensing;	Byron	Completed
Risk management items:		
Review and report to Council regarding a municipal service continuity plan;	Management Team	In progress
Review and report to Council regarding Occupational Health and Safety practices (inclusive of CORE certification status).	CAO	In progress

June 16, 2014

McKenzie County
Box 640
Fort Vermilion, Alberta
T0H 1N0

Dear Bill Neufeld – Reeve:

Subject: Managing Disease Risk in Alberta's Wood Bison with Special Focus on Bison outside of Wood Buffalo National Park – Disease Sampling Results for Wabasca/Mikkwa and Ronald Lake Herds.

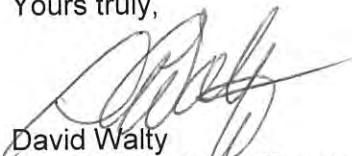
I am writing to provide you with an update on bison disease sampling results from 2013/14. A total of 12 bison, (2 received from hunters, 1 from a response action taken when a bison was found within 6 miles of agricultural land south of Ft. Vermilion and 9 samples from our bison sampling program in March of this year) were tested from the Wabasca/Mikkwa herd. A total of 49 bison from the Ronald Lake herd were sampled. The results were negative for bovine brucellosis for all samples from both herds.

These results do not indicate that these two herds are disease free, rather that we have not detected it. Additional samples are required to characterize the disease free status of these herds at a nationally accepted prevalence level.

We hope to provide a 2013/14 Progress Report on the "Managing Disease Risk in Alberta's Wood Bison with Special Focus on Bison outside Wood Buffalo National Park" program by early summer. We will forward a copy of that report once complete. For more information on the program, please visit the website:
<http://www.srd.alberta.ca/FishWildlife/WildlifeDiseases/WoodBisonDiseaseManagement.aspx>.

Should you have any questions on the disease test results please do not hesitate to contact Lyle Fullerton, Special Projects Coordinator, Wildlife Management at 780 624-6496 or Lyle.Fullerton@gov.ab.ca for the Wabasca/Mikkwa herd, or Joann Skilnick, Wildlife Biologist, 780 743-7258 or Joann.Skilnick@gov.ab.ca for the Ronald Lake herd.

Yours truly,



David Walty
Fish and Wildlife Program Manager
Operations, Environment and Sustainable Resource Development
Lower Peace Area

cc: Lyle Fullerton
Joann Skilnick

RECEIVED
JUN 24 2014

MACKENZIE COUNTY
FORT VERMILION OFFICE

June 16, 2014

Dear Mayor and Councillors,

In 2004, the House of Commons came together in historic fashion to unanimously pass the Westray Act. The legislation came in response to the horrific Westray coalmine explosion in Nova Scotia that killed 26 miners on May 9, 1992, and after a strong lobby campaign by the United Steelworkers to demand "No More Westrays".

The legislation was intended to hold corporate executives, directors and managers criminally responsible for workplace deaths. Ten years later, approximately 10,000 Canadians have been killed on the job, yet not one corporate executive has faced a single day in jail.

In response to this shameful record, our union has launched a campaign to "Stop The Killing and Enforce The Law", which asks provincial, territorial and federal governments to work together to ensure that workplace deaths are taken seriously and that, where warranted, the Westray Law is enforced.

As part of this campaign, we are asking City Councils to pass resolutions expressing their support for proactive action to protect workers. Though not an area of municipal responsibility, we recognize you as community leaders and this is a community issue. There is no place in Canada that has not been touched by workplace deaths, and your voices are needed to encourage senior levels of government to take steps to enforce the Westray Law.

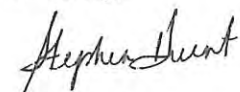
Already communities across Canada have endorsed the enclosed resolution, including Toronto, Sudbury, St. Sault Marie, Hamilton in Ontario, Nanaimo, Burnaby, Lake Cowichan, New Westminster, Port Alberni, Mission in British Columbia, and Flin Flon in Manitoba.

I respectfully request that your council consider adding its voice by passing this resolution, and sending it to your provincial municipal association. In doing so, you will be sending a message to senior levels of government that it is time to work together to Stop the Killing, and Enforce the Law.

We would be pleased to have a representative from our union make a presentation to your council to provide additional information. Please contact Health & Safety Coordinator Ron Corbeil at 604-683-1117 or rcorbeil@usw.ca to schedule.

Thank you for your consideration.

Sincerely,



Stephen Hunt
Director

SH/BW/dl
encl.

copy: Scott Lunny, Assistant to the Director
Ron Corbeil, USW D3 Health & Safety Coordinator
USW Staff Reps

our ref: 1920-100 Westray

United Steel, Paper and Forestry, Rubber, Manufacturing, Energy, Allied Industrial and Service Workers International Union

SAMPLE RESOLUTION

Enforce the Westray Amendments to Canada's Criminal Code

WHEREAS it has been more than two decades since the Westray mine disaster in Nova Scotia and a decade since amendments were made to the Criminal Code of Canada to hold corporations, their directors and executives criminally accountable for the health and safety of workers; and

WHEREAS police and prosecutors are not utilizing the Westray amendments, and not investigating workplace fatalities through the lens of criminal accountability; and

WHEREAS more than 1,000 workers a year are killed at work

THEREFORE BE IT RESOLVED that this Council support a campaign to urge our federal/provincial/territorial government to ensure that:

- Crown attorneys are educated, trained and directed to apply the Westray amendments;

- Dedicated prosecutors are given the responsibility for health and safety fatalities;

- Police are educated, trained and directed to apply the Westray amendments;

- There is greater coordination among regulators, police and Crown attorneys so that health and safety regulators are trained to reach out to police when there is a possibility that Westray amendment charges are warranted.

RECEIVED
JUN 24 2014

**MACKENZIE COUNTY
FORT VERMILION OFFICE**



Mennonite Mutual Insurance Co. (Alberta) Ltd.

June 27, 2014

To: The Council of Mackenzie County

Info to Council

Re: Intersection of 104 St & 98 Ave., La Crete

As you may know there recently was a second incident at the address of 10409 98 Ave., where a motor vehicle made impact with the home as a result of not stopping for the intersection immediately across the property.

On behalf of the interests of MMI, its policyholders and the community at large, we are requesting that the intersection be given some consideration as to its safety and appropriate action taken as a preventive measure. We are interested in seeing what, if any, creative solutions can be taken to help keep our community safe. (larger stop sign, red flashing light on top of sign, rumble strips leading up to intersection, etc.)

Thank you in advance for looking into this matter and we look forward to hearing what council might prescribe as a necessary safety measure to address these types of hazards.

Yours truly,

John Dyck
La Crete Team Leader



Mennonite Mutual Insurance Co. (Alberta) Ltd.
Mennonite Insurance Agency Ltd.
PO Box 2260, La Crete, AB, T0H 2H0
Tel: (780) 928-3711 Toll Free: 1-877-988-3711
Fax: (780) 928-3712 Toll Free: 1-877-558-3712
Cell: 780-841-1076 Email: jdyck@mmiab.ca

Head Office:
#300, 2946 – 32 Street NE
Calgary, AB T1Y 6J7
Tel: (403) 275-6996
Fax: (403) 291-6733
Toll-Free Tel: 1-866-222-6996
Toll-Free Fax: 1-866-671-6733

Website: www.mmiab.ca
Email: office@mmiab.ca

Branch Office:
Box 2260
La Crete, AB T0H 2H0
Tel: (780) 928-3711
Fax: (780) 928-3712
Toll-free Tel: 1-877-988-3711
Toll-free Fax: 1-877-558-3712

Meet the Candidates for Premier

The AAMDC invites member municipalities to participate in an upcoming event, ***the AAMDC Premier Candidates Forum***. This event offers an opportunity to hear each of the three participating PC leadership candidate's platforms and learn more about the candidate's views on rural municipal issues. There will also be an open microphone opportunity with each candidate.

The AAMDC Premier Candidates Forum will offer each candidate some time to share their platform and vision, and answer audience questions. The AAMDC values the strong working relationship we have established with the Government of Alberta. We see this event as an opportunity to share some of our key rural municipal issues with the candidates.

The Premier Candidates Forum will take place **Thursday, August 7, 2014** from 1:30 p.m. until 4:30 p.m., at the Nisku Inn (1101 4th St.) in Nisku, AB. Coffee and snacks will be provided. More information will be available in the upcoming weeks through Contact!

We ask that you RSVP by **July 30** to confirm our catering numbers. You may confirm your attendance with from Cindy Carstairs at 780.955.4095 or by email at cindy.carstairs@aamdc.com

Enquiries may be directed to:

Cindy Carstairs
Advocacy & Convention Administration Coordinator
780.955.4095

Kim Heyman
Director, Advocacy & Communications
780.955.4079

From: [Tom Burton](mailto:Tom.Burton@gov.ab.ca)
To: [Tom Burton](mailto:Tom.Burton@gov.ab.ca)
Subject: FW: 2015 Municipal Internship Program
Date: Monday, July 07, 2014 2:06:17 PM

From: municipalservicesbranch@gov.ab.ca [<mailto:municipalservicesbranch@gov.ab.ca>]
Sent: July 7, 2014 1:03 PM
To: Gerald Rhodes
Subject: 2015 Municipal Internship Program

Dear Chief Administrative Officer:

The Municipal Internship Program is being offered for a 14th year, starting in May 2015. To date, more than 200 interns have participated in or are currently part of this program. It brings highly educated, enthusiastic recent post-secondary graduates interested in pursuing a career in municipal government into the field and provides them first-hand experience and knowledge. For municipalities and planning service agencies, this is a unique opportunity to help develop the future leaders of Alberta's municipal sector.

New!

2015 will be an exciting year for the Internship Program as we launch a new stream for Finance Officers. This new stream aims to enlarge the pool of financial professionals available to take on roles in the municipal financial field. The new stream will start with a pilot of five host municipalities and interns.

The Municipal Internship Program is part of the Alberta Community Partnership program, formerly called the Regional Collaboration Program. This change has not altered the operation of the Internship Program, but has resulted in a simplified Application Form and revised Guidelines. Information on how to apply to host an intern is provided below.

Be Part of the Program

You are invited to apply to be one of the 22 hosts who will be selected for the May 2015 Internship program. Host organizations receive a grant to assist with costs and are supported in their efforts to train and mentor their interns by a team of ministry staff.

The objective of the Municipal Internship Program is to work with Alberta municipalities and planning service agencies to help address succession issues. To respond to these issues, the program offers three streams:

Municipal Internship Program for Administrators (12 positions)

- Time period: May 2015 – April 2016
- **Municipalities must have a population between 700 and 100,000.**

- Municipalities may collaborate to host an intern; at least one of the partners must meet the population requirement.
- The Chief Administrative Officer/senior manager must agree to serve as the intern supervisor for the duration of the program.
- Hosts will provide experience in all major functional areas of the municipality.
- This program helps interns prepare for senior administrative positions in Alberta's municipal governments.
- Hosts receive a grant of \$43,000 to assist with the costs of hosting an intern.

Municipal Internship Program for Finance Officers (5 positions)

- Time period: May 2015 – April 2016
- **Municipalities must have a population between 2,500 and 100,000.**
- Municipalities may collaborate to host an intern; at least one of the partners must meet the population requirement.
- The Chief Financial Officer must agree to serve as the intern supervisor for the duration of the program.
- Hosts will provide comprehensive experience in the financial services area of the municipality, in addition to opportunities to experience other departments.
- This program helps interns to be better prepared to take on financial services roles in Alberta's municipalities.
- Hosts receive a grant of \$43,000 to assist with the costs of hosting an intern.

Municipal Internship Program for Land Use Planners (5 positions)

- Time period: May 2015 – April 2017
- **Municipalities must have a planning department that undertakes in-house the full range of planning services and must have a population between 5,000 and 100,000.**
- Municipalities may collaborate to host an intern; at least one of the partners must meet the population requirement and collectively the partners must provide the full range of planning services.
- The senior planner must agree to serve as the intern supervisor for the duration of the program and support the intern in pursuing his/her Registered Professional Planning accreditation through completion and signoff of responsible, professional planning experience.
- This program helps interns to be better prepared to enter the municipal planning field in Alberta's municipalities.
- Hosts receive a grant of \$67,000 over two years to assist with the costs of hosting an intern (\$43,000 in the first year, \$24,000 in the second year).

Municipal Partnerships

If your municipality feels that it may not have the capacity to host an intern on its own, we encourage you to consider partnering with another municipality or planning service agency. Municipal partnerships enable interns to gain a broader understanding of municipal administration and/or planning, and help develop a wider variety of skills.

For the Administrator and Finance Officer streams, partnerships are particularly important if your municipality does not have a specific department or function, such as planning or human resources. In this case, your intern could spend time in another municipality that has

these departments. For the Land Use Planner stream, partnerships may allow municipalities that receive their planning services from an intermunicipal planning service agency the opportunity to partner with that agency to provide an intern with direct municipal planning experiences.

You may formally or informally partner to host an intern as long as one of the organizations meets the eligibility requirements; that organization is designated as the project manager for the initiative. The project manager is required to submit the municipal grant application on behalf of the partnering organizations. The application should clearly outline what role each of the municipalities or planning service agency would play in hosting an intern. For more information on municipal partnerships and eligibility requirements, refer to the program website or contact ministry staff.

To Apply

Details on how to apply to the Municipal Internship Program can be obtained by visiting the program website at www.municipalaffairs.alberta.ca/ms/internship.

To ensure your application will be considered, please have your completed documentation returned to the ministry no later than **October 1, 2014**. Applications can be submitted via email, regular mail or by fax. Mail and fax information is provided on the application form. The Minister will select the hosts for the 2015/16 Administrator and Finance Officer streams and 2015-17 Land Use Planner stream by December 2014.

If you have any questions about the Municipal Internship Program, please refer to the website or contact ministry staff toll-free by dialing 310-0000, then 780-427-2225 and ask for Ms. Wendy Peters or Ms. Melanie Wood.

Thank you for your interest in helping build strong local governments.

Yours truly,

Gary Sandberg
Assistant Deputy Minister
Municipal Services & Legislation Division
Alberta Municipal Affairs

**Fort Vermilion Interagency Committee Meeting Minutes
Fort Vermilion School Division – June 19th 2014**

Attendance:

Irene van der Kloet (Brighter Futures Society)
Leslie Prenoslo (Alberta Health Services – Healthy Children and Youth)
Sharon Wurtz (Alberta Health Services – Health Promotion)
Tracey Parenteau (Northern Lakes College/North East Community Adult Learning/Victim Services)
Maarten Braat (Fort Vermilion Board of Trade)

Summary:

1.0 Call to Order at 10:07 am

2.0 Regrets: none

3.0 Adoption of Agenda: Maarten moved to approve.

4.0 Approval of Minutes from April meeting: Sharon moved to accept.

5.0 Current Business

5.1 **100th Anniversary of Board of Trade** – Went really well, good article in the Pioneer, all done!

5.2 **Aboriginal Day** – Saturday, June 21st events in Fort (see poster). Still looking for bucket sale donations, and anyone is welcome to volunteer that day!



Aboriginal Poster.pdf

6.0 Roundtable

6.1 Maarten:

- Splash park construction started yesterday, hopefully will be done August 1st

6.2 Brighter Futures (Irene)

- All Head Starts are closed now for the summer.
- 20 year celebrations are underway. Fort's is next Friday, June 27th 11-1 barbeque at park behind the library.
- Busses have been cancelled for Fort, La Crete, High Level for next year. Moving Paddle's van to La Crete, and hoping to find a new van for Fort (though would need driver).
- AGM is June 29th at 7:00 pm at Stardust in High Level

6.3 Tracey (College/VSU/NECALC)

- Last day of college is Thursday, closed until August 26th
- NECALC hosting First Aid course on June 25th/26th
- "Like" North East Adult Community Learning Council on Facebook for current courses
- Working with FVSS on babysitting course, potentially June 28th
- Hopefully hosting Food Safe course in the fall

- VSU provided school with colouring books/crayons on “get smart with strangers”
- Mark your calendars, RCMP Regiment Ball in Fort Vermilion on September 13th. Raising money for a full-time summer recreation programmer for youth. Tickets \$50.
- VSU is always looking for volunteers.

6.4 Health Promotion Updates (Sharon and Leslie)

- Kevin is working on planning a bike safety rodeo for Fort, probably late summer or fall
- Diabetes walk involved many community partners, held this past Friday
- Fort Public School received a grant to start up a healthy catering business in Fort, more information will come next school year

7.0 Meeting adjourned at 10:40 am.

Next Meeting is Thursday, September 4th at 10:00 at Fort Vermilion School Division Office.

Mackenzie County Library Board (MCLB)
May 12th, 2014 Board Meeting Minutes
Mackenzie County Office
Fort Vermilion, Alberta

Present: Lisa Wardley, Wally Schroeder, Beth Kappelar, La Dawn Dachuk, Lorraine Peters, Lucille Labrecque, Lorna Joch.

Regrets: John Driedger (We really missed you John)

1.0 Call to Order: The meeting was called to order by Beth Kappelar at 7:09 p.m.

2.0 Approval of Agenda:

MOTION #2014-04-01 Lisa Wardley moved the approval of the agenda as revised. **CARRIED**

3.0 Approval of the Minutes:

MOTION #2014-04-02 Wally Schroeder moved the approval of the Apr. 7/14 minutes as presented. **CARRIED**

4.0 Review of Action Items:

- The action items of the previous MCLB meeting were reviewed.

5.0 Financial:

5.1 Financial report as of April 30, 2014:

- Balance brought forward: \$ 35,152.83
- Total Revenues \$ 113,020.05
- Total Expenses \$ 109,826.30
- Ending Bank Balance \$ 38,346.58

MOTION #2014-04-03 Lisa Wardley moved to accept the financial report as presented. **CARRIED**

6.0 Library Reports:

6.1 La Crete:

- Financials to Apr 30/14: Income of \$38 K, Expenses of \$27 K, Net Income, \$11K, Bank Balance \$95K
- The inter-library loan materials have been received. The book boxes are too large.
- Freeding and Freegal works They did freeze an ipad and iphone.
- The Insignia update should be completed by May 12/14.
- The Senior Tea will occur June 2/14. Rustic Roots Greenhouse will again be donating flowers.
- The Salmon Grill fund raiser will be held Oct 25/14 at \$50 per plate.
- The MCLB policy documents were discussed.

6.2 Fort Vermilion:

- Their AGM was held May 5/14. Susan McNeil is the new chair.
- A photography course was offered. It was well attended.
- They have posted a half time library position.
- The new library cards are being handed out to patrons.

6.3 Zama:

- The Insignia conversion is 95% completed.
- New patron cards have been mailed out.
- The library patron recruitment drive resulted in 20 new members. It will continue to May 30, 2014.

6.4 High Level:

- The High Level Library is willing to cooperate with MCLB initiatives.
- They received the inter-library loan materials.
- They are planning a MCLC card roll out meeting.

MOTION #2014-04-04 Lorraine Peters moved to accept the library reports as presented. **CARRIED**

...2

7.0 Old Business:

7.1 MCLB Web Site:

- Some updates and cleanups were done to the website. The side bar is the same for all pages.
- The website links to Facebook and Goodreads Connect which gives book reviews by readers. Box.com, for storing documents, would also be a useful link. Ipal could also be useful.
- the MCLC recommends that the 3 County libraries be linked to the MCLC web site.
- Library calendars have not been added to the website.

7.2 Mackenzie County Library Consortium (MCLC) Conversion Update:

- Patrons are using Freegal and Freading.

MOTION #2014-04-05 Wally Schroeder moved that libraries could submit conversion cost invoices until Dec 31, 2014.

CARRIED

7.3 Vacant MCLB Position:

- No applications from Fort Vermilion for the MCLB position were received.
- The position will be advertised again.

7.4 MCLB Policies:

MOTION #2014-04-06 Wally Schroeder moved the acceptance of the revised policies as discussed.

CARRIED

7.5 Revised Library Service Agreements:

MOTION #2014-04-07 Lucille Labrecque move that Beth Kappelar, chair of MCLB, sign the new Library Services Agreements on behalf of the MCLB.

CARRIED

7.6 Alberta Libraries Trustees Association Conference:

- The 2 MCLB members ,who attended the conference, tabled written reports on the conference.

MOTION #2014-04-08 Lorraine Peters moved the acceptance of the conference reports.

CARRIED

8.0 New Business:

8.1 MCLB Plan of Service:

MOTION #2014-04-09 Lucille Labrecque moved to approve the updated MCLB Plan of Service.

CARRIED

8.2 MCLC T-Shirts:

- T-shirts will be purchased for library employees and library societies to celebrate national library month in October. They will also be used to promote the MCLC initiatives.

9.0 Correspondence:

9.1 Inspiring Possibilities: Aboriginal Role Models Share Their Stories.

9.2 Seniors Roc: Senior's Week June 2-8

MOTION #2014-04-10 Lisa Wardley moved to accept the correspondence for information.

CARRIED

10.0 In Camera:

- Not required

11.0 Next Meeting Date and Location: Fort Vermilion County Office, June 19/14 at 7:00 p.m.

12.0 Adjournment:

MOTION # 2014-04-11 Lorraine Peters moved the meeting adjourned at 9:55 p.m.

CARRIED

These minutes were adopted this 19th day of June, 2014.

Beth Kappelar, Chair

LA CRETE RECREATION SOCIETY
REGULAR MEETING
MAY 15, 2014

Northern Lights Recreation Centre
La Crete, Alberta

President: Simon Wiebe, Vice President
Darlene Bergen, Secretary-Treasurer
George Derksen, Director
John Zacharias, Director
Shawn Wieler, Director
Wendy Morris, Director
Philip Doerksen, Arena Manager
Peter F. Braun, MD Rep
Brent Holick, Minor Hockey

Absent: Abe Fehr, President
George Fehr, Director
Tracey Siemens, Director

Call to Order: Vice President Simon Wiebe called the meeting to order at 6:09 p.m.

Approval of Agenda

1. Peter Braun moved to accept the agenda as amended.
8.1 Ball diamond fence

CARRIED

Approval of Previous Meeting's Minutes

1. Shawn Wieler moved to accept the April 10, 2014 Regular Meeting Minutes as presented.

CARRIED

Business from the Minutes

1. Community Recreation Coalition had a meeting Tuesday. Have 3 applications for the Recreation Director position.
2. Wendy Morris moved to accept the Business from the Minutes

Review of Action Sheet

1. Reviewed items. George Derksen moved to accept the Action Sheet.

Financial Report

1. Reviewed finances.
2. Ice rent overall is up.

3. John Zacharias moved to accept the financial report as presented.

CARRIED

Manager's Report – Philip Doerksen

1. Challenge Cup worked well.
2. Tennis courts have been prepared for the season.
3. Attended the arena conference. Took a course on lighting which was useful. Will get a proposal on new lights for the arena.
4. Ball diamonds are being used. League has begun.
5. Will switch the figure skating and minor hockey room with the used equipment room and improve shelving.
6. Upgrading the electrical panel has begun. Redline currently installing.
7. Peter Braun moved to accept the Manager's Report as presented.

CARRIED

New Business

- 8.1 Ball Diamond Fence – \$30,000 cost estimate. County has approved 50% for capital cost.

Simon Wiebe moved to approve the ball diamond fence spending capital dollars to cover half of the cost.

CARRIED

Consider sending a letter to the County regarding the BHP skate shack cost. BHP outdoor rink has a lot of damage again.

Peter Braun moved to go in camera at 7:09 p.m.

Darlene Bergen moved to go out of camera at 7:14 p.m.

Wendy Morris moved that the meeting be adjourned at 7:14 p.m.

Next Meeting: June 12, 2014

**MACKENZIE HOUSING MANAGEMENT BOARD
REGULAR BOARD MEETING
June 2, 2014 – 10:00 A.M.
Fireside Room – Heimstaed Lodge**

In Attendance: George Friesen, Chair
Wally Olorenshaw
Ellis Forest
Wally Schroeder-Vice Chair
Paul Driedger
Cheryl Cunningham – Burns via telephone 10:10 am

Regrets: Jack Eccles
John W Driedger
Peter H. Wieler
Mike Kowal

Administration: Barbara Spurgeon, Chief Administrative Officer
Evelyn Peters, Executive Assistant
Zona Peters, Health Care Manager
Dorothy Klassen, Lodge Manager
Henry Goertzen, Property Manager

Call to Order: Chair George Friesen called the Board meeting to order at 10:10 a.m.

Agenda: **Approval of Agenda**

14 - 66 Moved by Ellis Forest

That the agenda be approved as distributed.

Carried

Minutes: **April 28, 2014 Regular Board Meeting**

14 - 67 Moved by

That the April 28, 2014 regular board meeting minutes be approved as distributed.

Carried

Reports:

CAO Report

14 - 68

Moved by Paul Driedger

That the Chief Administrative Officer report be received for information.

Carried

14 - 69

Moved by Wally Schroeder

That administration set up a meeting with MLA to address unpaid Alberta Health Services account

Carried

14 - 70

Moved by Wally Schroeder

That a letter be written to High Level Mayor in regards to obtaining property for future construction of Lodge in High Level

Carried

14 -71

Moved by Wally Olorenshaw

That administration research subsidized housing in Rainbow Lake

Carried

Financial Reports

Housing Financial Reports– April 30, 2014

14- 72

Moved by Paul Driedger

That the April 30, 2014 Housing financial report be received for information.

Carried

Lodge Financial Reports– April 30, 2014

14 - 73

Moved by Wally Schroeder

That the April 30, 2014 Lodge financial report be received for information.

Carried

Assisted Care Financial Reports– April 30, 2014

14 - 74

Moved by Ellis Forest

That the April 30, 2014 Assisted Care financial report be received for information.

Carried

New Business:

Attendance at Board Functions

14- 75

Moved by Wally Olorenshaw

That policy GOV-021 Attendance at Board Approved Functions be approved as amended.

Mackenzie Housing Management Board recognizes the importance of board members having the opportunity to attend functions that improves board governance and networking. Mackenzie Housing Management Board also recognizes that financial resources are limited and so not all board members can attend all functions.

Board members putting their names forward for board approval to attend board functions shall be responsible to advise Administration in a timely manner if they are unable to attend the Board approved function. If Administration is unable to find another board member to attend instead, the approved board member is responsible to cover the costs of the organization. For example: If the function is a conference or convention that requires a registration fee that cannot be recovered if the Board member does not attend and a replacement is not available, Administration is authorized to recover the funds through deductions from the Board member honorariums. Exemption appeals can be addressed by the board.

Information:

14 - 76

Moved by Paul Driedger

That the following be accepted for information.

- Bank reconciliation for August 2013
- High Level Golf Tournament
-

Carried

Next Meeting Date:

14 – 77

Moved by Wally Olorenshaw

That the June 30, 2014 Regular Board Meeting be changed to June 23, 2014 at 10:00 am Fireside Room – Phase 1 Heimstaed Lodge

Carried

Adjournment:

14- 78

Moved by Ellis Forest

That the board meeting of June 2, 2014 be adjourned at 11:17 am.

Carried

George Friesen, Chair

Evelyn Peters
Executive Assistant



HIGH LEVEL FORESTS PUBLIC ADVISORY GROUP

MINUTES

Tuesday, June 3, 2014

5pm, Town of High Level office, Room 150

Jeremy Beal (CSA Coordinator)
Margaret Carroll (High Level Chamber
of Commerce)
George Friesen (Friesen Industries)

Mike Morgan (Town of High Level)
Boyd Langford (Town of Rainbow
Lake)
Melanie Plantinga (Tolko High Level)

INFORMATION SENT:

Mark Andrews (Cenovus)
Walter Sarapuk (MacKenzie County)
Wayne Auger (Lubicon Lake Nation)
Harvey Sewpagaham (LRRF)
Lindee Dumas (LRRCN)
Pat Cabezas (N'Deh Ltd. Partnership)
Teresa Griffiths (Flow North Paddling
Company)
Crystal McAteer (Town of High Level)
Matt Munson (Dene Tha)
Walter Sarapuk (MacKenzie County)

Fort Vermilion Heritage Center
Aaron Doepel (LCSM)
Carol Gabriel (Mackenzie County)
Paddle Prairie Metis Settlement
Conroy Sewpagaham (LRRCN)
Paul Catt (Watt Mnt Wanderers)
Keith Badger (Nataskinan
Development)
Kieran Broderick (Beaver First Nation)
Dave Beck (Ainsworth)
Baptiste Metchooyeah (Dene Tha')

INFORMATION SENT, Regrets:

John Thurston (Next Generation)
Cheryl Ernst (High Level Chamber of
Commerce)
Mike Cardinal (Tallcree First Nation)

Bob Evans (Tolko HLLD)
Marilee Cranna Toews (Hungry Bend
Sandhills Society)
Tim Heemskerk (Northern Lights
Forest Education Society)

1. CALL TO ORDER

1.1. Meeting called to order 5:48

2. ADOPTION OF THE AGENDA

Moved by **Boyd Langford**

Seconded by **George Friesen**

Carried

3. APPROVAL OF MINUTES (April 1, 2014)

Moved by **Mike Morgan**

Seconded by **Boyd Langford**

Carried

3.1. Action Items from April 1, 2014

- Melanie will have hauling hotline cards reprinted prior to next hauling season.
- Student tree plant – John MacLellan will be planting with Grade 1 students in town. This will be part of the 200 millionth tree planting celebration.
- There are several cutblocks north of High Level which are visible from the Highway. Jeremy and Joe will discuss posting signs informing the public about operations there. What about the area logged near Twin Lakes? As that is primarily DMI's Quota we will leave that decision up to them. Some PAG members have heard questions and comments about the operations being located so close to the recreation area at Twin Lakes.

4. AROUND THE TABLE

4.1. **Mike Morgan** – Students have arrived in High Level. There are 4 silviculture students helping with the tree plant and 5 students working with the operations department

4.2. **Boyd Langford** – Husky turn around is underway and Rainbow lake is busy. Jeremy let Boyd know that there will be logging operations in the Rainbow Lake area. Does Boyd recommend any particular public consultation? Boyd recommends that the companies inform the Town of the operations in a letter to the CAO Dan Fletcher.

There was recently a fire approximately 7km SW of Rainbow Lake. Jeremy asks if it was in the "Fire Smart Zone"? Boyd is unsure, but suggests that Jeremy call Dan Fletcher.

4.3. **George Friesen** – Is the Louisiana Pacific (LP) purchase of Ainsworth on hold? It appears to be dead. The purchase would give LP more than 75% of the OSB sales to the USA. This was deemed to be a monopoly and the sale was not allowed. Boyd met with the Manager of the High Level plant and was told that they had shipped their first OSB to a Chinese supplier. The Chinese could utilize all the OSB this mill could produce. Are they going to twin the lines? Unsure at this time, that is a business decision of Ainsworth.

4.4. **Margaret Carroll** – Nothing in particular.

5. NEW BUSINESS

5.1. Indicators and Targets for Detailed Forest Management Plan

- Presentation of basic outline. See attached.
- 3.1 Soil quality.
- 3.2 Water Quantity and Quality
- 3.2.2 Riparian zones minimize disturbance – 3.4% in landbase (in theory). Comply with regulations
- 4.1 Forest Carbon – Target not yet identified.
- 4.2 Forest Land Conversion – to be discussed with Government.
- 5.1 Establish AACs(annual allowable cut) – must be sustainable. Must also fully utilize resource to reap economic benefit.
- 5.2 Communities - Reduce wildfire threat potential. AVI informs level of risk. Rainbow, High Level, Meander, Tall Cree.
- 5.2.2.1. Integrate other uses. Support agreements. For example there is an agreement with Crestview. Tolko sells oversize to Crestview.
- 5.2.3.1 Maintain Long run sustained Yield Average. Regenerated trees will meet or exceed the growth of naturally reforested stands. Analysis to compare Growth and Yield curves of natural and managed stands.
- 6.1.1.1 Implement Public involvement program. 1st Nations consultation. Meet Government standards. Receive information from 1st Nations on how plans will impact them.
- 6.2.1.1. Public Participation. PAG . VOIT will be expanded and may include: Open houses, Web page, Newspaper articles.

These VOITS (Value, Objective, Indicators, Targets) as presented are a framework – Silvacom and the companies will populate with targets, how measured. This will be done through discussion with SRD, 1st Nations and other stakeholders.

5.2. Update on progress with DFMP

- Started working beginning of 2014, with Silvacom. Companies and Government input. Landbase document is coming together. Temporary Sample Plots(TSP) are being completed by Benchmark Environmental. These assess the timber around a fixed point. The data collected will be used in Growth and Yield curves. Less involved than Permanent Sample Plots(PSP); which are expensive to manage. Many companies are using TSPs. The Land base update should be complete by the summer, Growth and Yield curves in fall. These items make up the Landscape assessment. Next step forecast modeling.
- Pushing to be finished end of 2015.
- Where does PAG fit in? By the end of Fall there will be more to discuss about the VOITs. The Government may have questions for the PAG to provide direction.

5.3. Update on progress with Operational Planning and Herbicide Program

- Open house 1st week of May. Some members of the public stopped in.
- GDP was submitted May 30th.
- GDP First Nation Consultation is 50-60% completed. After the consultation is complete the final step is to provide the government the record of consultation
- Herbicide Program – There will mainly be spraying in the Zama area. Program will begin the end of July and last about 3 weeks. Blackhawk Helicopters, will spray and IFT will plan and supervise. George asks will the

Aspen come back? The herbicide goes into roots to kill the tree and may impact other stems of the same clone. The aspen come back in 3-4 years. But the conifer has an advantage for a few years. Bushes and grasses will come back.

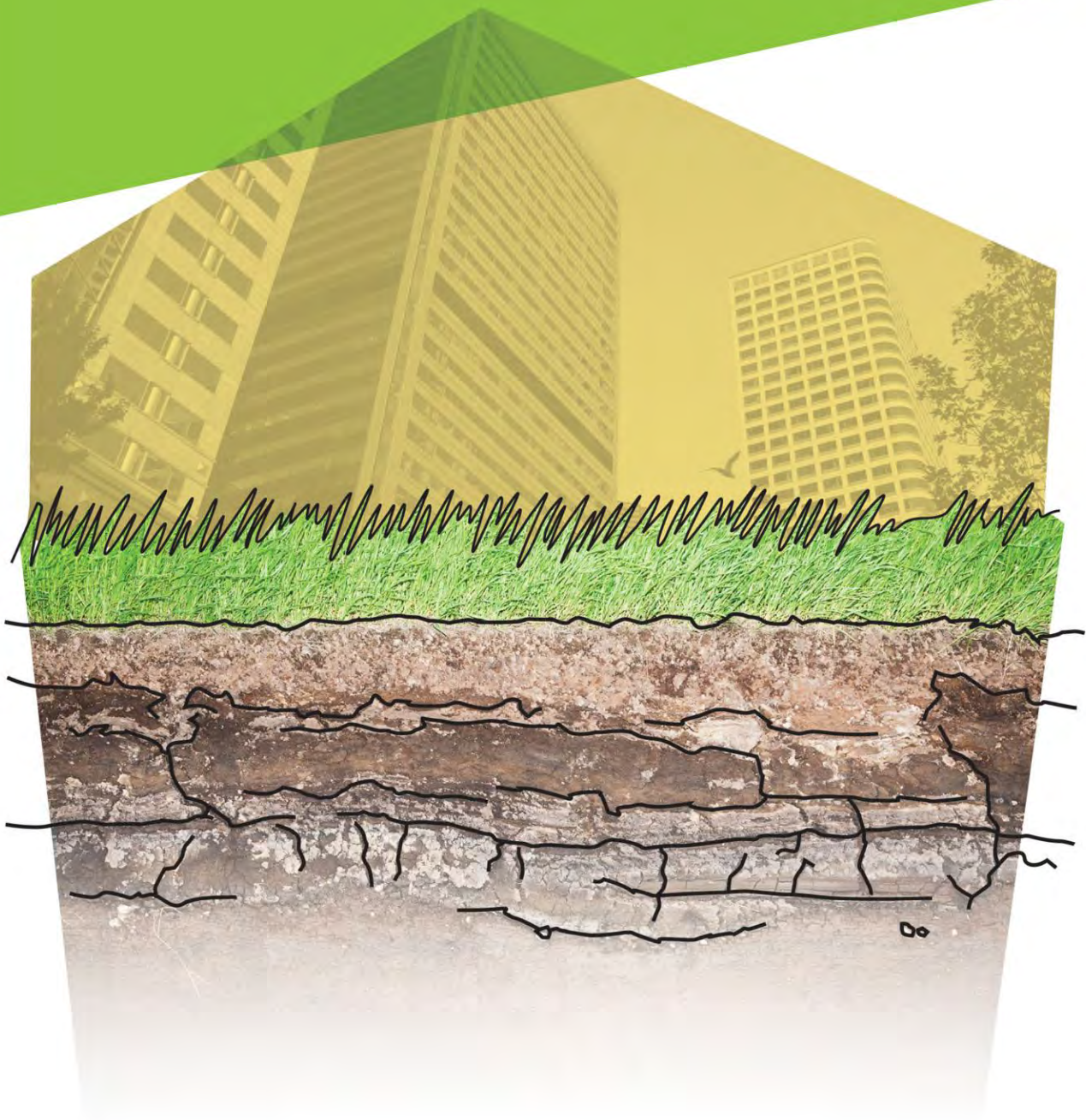
6. CLIPPING SERVICE

7. NEXT MEETING – September 2, 2014

8. ADJOURNMENT 7:20pm

GREEN MUNICIPAL FUND

Alberta Brownfield Roadmap 2014



INTRODUCTION

The Federation of Canadian Municipalities' (FCM) Green Municipal Fund™ (GMF) has produced this series of Brownfield Roadmaps to help municipalities and their private-sector partners better understand how to redevelop brownfields in their communities. The roadmaps provide a high-level overview of the brownfield redevelopment process in each province and territory, and link each process step to relevant legislative requirements and potential sources of funding.

Developed in close consultation with provincial and territorial governments, each roadmap features an easy-to-follow path through:

- The generic brownfield redevelopment process — a description of the steps that are typically followed when redeveloping a brownfield site in Canada
- Provincial requirements — an overview of provincial legislation and policy requirements associated with each step in the process
- Funding and incentive programs — a list of relevant resources, such as GMF, that are available to support municipalities and their partners as they undertake brownfield redevelopment

The roadmaps feature a flowchart that summarizes the main activities and milestones, illustrates where the steps are connected, and links to further details in the document.

Visit [Revitalize Your Brownfields](#) for additional tools, guidance and resources related to brownfield redevelopment.

The information presented is current to the publication date and may not capture all relevant programs. Please contact the responsible organizations to verify up-to-date information.

NOTE: This document summarizes current provincial legislation and must not be regarded as a formal legal interpretation. Please refer to the identified legislation for complete details on legislative requirements, and seek legal advice if necessary.

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This publication is available on the FCM Green Municipal Fund website at www.fcm.ca/gmf under "Resources."

Federation of Canadian Municipalities
24 Clarence Street
Ottawa, Ontario K1N 5P3

Tel.: 877-997-9926

www.fcm.ca/gmf

1 Plan



2 Study



3 Remediate



4 Redevelop



Generic Brownfield Redevelopment Process

- Conduct community-wide brownfield planning and engagement activities
- Standardize and streamline approval processes for redevelopment proposals
- Consider interim land use planning
- Compile inventory of brownfield sites; track and showcase redevelopment progress

- Develop sustainable remediation/redevelopment plan
- Complete Environmental Site Assessments
- Complete risk assessment (if required)
- Determine remedial objective
- Conduct remediation/risk management studies/optimization
- Develop remedial/risk management action plan that includes sustainable approaches where possible

- Complete building demolition and recycle soil and waste where possible
- Remediate site or implement risk management strategies using sustainable approaches where possible
- Receive confirmation of compliance/contaminated site closure

- Perform ongoing risk management and monitoring as required
- Design and construct site infrastructure

Provincial Requirements

- Consider including brownfield redevelopment opportunities to the Municipal Development Plan
- Consider developing a Community Revitalization Levy District or an Area Redevelopment Plan (optional as per Municipal Government Act)
- Identify contaminated sites in the community as per Public Sector Accounting Board standard PS 3260

- Perform Phase I Environmental Site Assessment
- If required, perform preliminary Phase II Environmental Site Assessment and submit it with Record of Site Condition to Alberta Environment and Sustainable Resource Development
- If required, perform Phase II Delineation Environmental Site Assessment and update Record of Site Condition
- Consider rezoning site to meet redevelopment goals
- Decide whether to apply Tier 1 or Tier 2 guidelines or exposure control
- For exposure control, if required, develop risk management and/or exposure plan

- Perform remediation, risk management and/or exposure control activities as planned
- Update Record of Site Condition and, if applicable, receive Remediation Certificate issued by the Province for remediated areas

- Perform ongoing site management or monitoring
- Meet local government planning approval and permitting requirements

Funding and Incentive Programs

Green Municipal Fund (GMF) grants are available for sustainable neighbourhood action plans or community brownfield action plans (50 per cent of eligible costs; grant maximum of \$175,000)

Other programs:
Alberta Municipal Sustainability Initiative (operating grants)

GMF grants are available for feasibility studies and field tests (50 per cent of eligible costs; grant maximum of \$175,000)

Other programs:
Sustainable Development Technology Canada offers innovative technology development funding (soil and water treatment, technology development and demonstration)

GMF loans are available for brownfield capital projects (up to 80 per cent of eligible costs)

Other programs:
Community Revitalization Levies

GMF loans and grants are available for capital projects in the energy, transportation, waste, and water sectors (up to 80 per cent of eligible costs)

Other programs:
Community Revitalization Levies
Alberta Municipal Sustainability Initiative (capital grants)
Also, consider obtaining private funding from financial institutions, developers

Generic Brownfield Redevelopment Process

This section outlines the steps that are typically undertaken in planning, assessing, remediating and redeveloping brownfield sites. Not all of the steps may be required for every project. Some steps are suggested best practices and some steps can be performed concurrently. The process is described using universal site remediation terminology.



Plan

Community-wide brownfield planning activities

This step includes planning activities associated with brownfield redevelopment, such as sustainable community plans, community improvement plans (CIPs), neighbourhood plans, brownfield redevelopment strategies, and stakeholder and community engagement. **Parties typically involved:** municipal planning department, planning consultants.

Standardize and streamline approval processes for brownfield redevelopment proposals

Municipalities should standardize and streamline approval processes to ensure that brownfield redevelopment proposals are treated in an efficient, consistent and timely manner. Long approval processes can have a significant impact on a project's bottom line and jeopardize its financial viability. The streamlining process should include consultations with stakeholders, such as the public and developers. **Parties typically involved:** municipal planning department, consultants.

Interim land use planning

Municipalities may consider undertaking interim land uses for sites that cannot be redeveloped immediately — for financial or other reasons. In this case, rather than leaving sites vacant, temporary or interim uses (such as parking lots, community gardens, or temporary commercial/industrial uses) could be more economically and socially beneficial to the community. However, the interim land use should not increase risks to human health and the environment, nor should it impede future redevelopment to a desirable end use. **Parties typically involved:** municipal planning department, planning consultants.

Identification and inventories of brownfield sites

In some provinces and territories, information related to brownfields or contaminated sites is compiled into databases or site registries. These inventories may be made available to the public. Municipalities can reference this information to identify contaminated sites and create a municipal brownfield inventory. Municipalities can also use this information to showcase progress on brownfield redevelopment in their community.

Municipalities should also note that the standard on [Liability for Contaminated Sites, Section PS 3260](#), contained in the [Public Sector Accounting Handbook](#) of Chartered Professional Accountants Canada, comes into effect for fiscal periods commencing on or after April 1, 2014. Section PS 3260 contains standards for municipalities on how to account for and report a liability associated with the remediation of contaminated sites for which they are responsible. Specifically, it establishes when to recognize and how to measure a liability for remediation. To properly estimate and track the associated liabilities, municipalities may need to develop an inventory of contaminated or potentially contaminated sites. Careful consideration should be given to the scope of Section PS 3260. A liability generally results from contamination at sites that are no longer in productive use or contamination arising from an unexpected event, such as a natural disaster. The standard does not apply to liabilities associated with retiring long-lived tangible capital assets in productive use (e.g. operation of a solid waste landfill site). For more information, contact [CPA Canada](#). **Parties typically involved:** municipal treasury, property, planning, and engineering and works departments, auditors and provincial officials.



Study

Sustainable remediation and redevelopment

Sustainable remediation considers the full picture when making decisions about brownfield remediation and redevelopment projects. It ensures that all aspects of the project — from assessment to redevelopment — are managed in a way that optimizes and balances environmental, social and economic benefits. A range of remediation and risk management techniques may be considered, such as administrative controls (e.g. zoning and land use restrictions); physical barriers or ground covers (e.g. asphalt); in-situ techniques, which are applied in the ground or in water; and ex-situ techniques, which involve excavating contaminated soil or pumping out groundwater.

Environmental site assessments

Known or suspected contaminated sites must be assessed to determine the type, concentration, location and extent of contamination. This information is gathered by using specific contaminated site assessment approaches, usually performed in phases and with more detailed information collected in each phase. The phases are typically defined as follows:

- **Phase I Environmental Site Assessment:** a preliminary assessment to characterize a site by evaluating current and historical land uses or activities, potential areas of contamination, and surrounding land uses or activities.
- **Phase II Environmental Site Assessment:** a preliminary assessment during which field samples are analyzed to determine contaminant types and concentrations.
- **Detailed or Delineation Environmental Site Assessment:** in some cases, a more detailed assessment is performed to confirm contaminant types and concentrations, and to delineate contaminated areas.

Following the site assessment, the generic provincial remedial objectives (i.e. the concentrations of contaminants allowed in the soil or groundwater based on the specific land use) should be reviewed to determine the feasibility of meeting these

objectives. In some provinces, remedial objectives are called remedial or remediation standards or criteria. **Parties typically involved:** municipal engineers and planners, environmental consultants.

Risk assessment

If, based on the site assessment results, it is not feasible to meet the generic provincial remedial objectives, there is an option in most provinces to perform a detailed risk assessment to develop site-specific or risk-based remediation objectives. The risk assessment must demonstrate that the site-specific objectives will protect both the environment and human health to the same extent as the generic objectives, if those objectives could have been met. **Parties typically involved:** municipal engineers and planners, environmental consultants, risk assessors.

Remedial objective determination

The final remedial objectives for the site are determined in this step. These could be either generic remedial objectives set by the province or territory, or the equally protective site-specific or risk-based remedial objectives. **Parties typically involved:** municipal engineers and planners, environmental consultants.

Remediation/risk management feasibility studies/optimization

In this step, remediation or risk management options for the site are evaluated. This could entail a study evaluating the feasibility of various options, based on available literature or based on past experience. It could also include an in-depth bench- or field-scale analysis to support the selection of a specific technology or method, or to optimize the operating parameters for a specific technology or method. **Parties typically involved:** municipal engineers and planners, environmental consultants, remediation contractors.

Remedial/risk management action planning

Based on the review of the remediation and risk management options applicable to and viable for the site, the final options are selected and a remedial action plan is developed to outline how these options will be implemented. Where possible, this plan should include the use of [sustainable approaches](#). **Parties typically involved:** municipal engineers and planners, environmental consultants, remediation contractors.



Remediate

Building demolition and soil and waste recycling

This step involves building and infrastructure demolition and soil and waste removal (e.g., utilities, roads, above-ground or underground storage tanks). Where possible soil and waste should be recycled on-site or reused for other purposes. **Parties typically involved:** municipal engineers and planners, environmental consultants, remediation contractors, waste management contractors.

Remediation/risk management implementation

In this step, the site remediation, risk management actions, or both, are carried out as described in the remedial action plan. Where [possible sustainable remediation or risk management approaches](#) should be used. These activities are performed until the contamination is removed, altered, contained or destroyed to meet the provincial remedial objectives or the site-specific, risk-based objectives. **Parties typically involved:** municipal engineers and planners, environmental consultants, remediation contractors.



Redevelop

Confirmation of compliance/contaminated site closure

This step results in official verification that the site has met the established remediation or risk management objectives. The regulatory documentation required at this stage typically states:

- whether the site meets the regulatory requirements
- whether ongoing monitoring is required
- whether continued risk management is required

At this stage, typically, the results of the remediation or risk management actions and the next steps for redevelopment are communicated to stakeholders and the

community. **Parties typically involved:** municipal engineers and planners, environmental consultants, provincial officials.

Ongoing risk management and monitoring

Once remediation is complete or risk management activities have been implemented, long-term monitoring or risk management may be required, depending on the restrictions placed on the site. This could involve periodic sampling of soil or groundwater, or other restrictions placed on the site (e.g., limitations on excavation or on land use, or access controls). **Parties typically involved:** municipal engineers and planners, environmental and planning consultants, developers, construction contractors.

Design and construction of infrastructure

This step involves redevelopment activities, including the design and construction of infrastructure on the site. **Parties typically involved:** municipal engineers and planners, environmental and planning consultants, developers, construction contractors.

Provincial Requirements

This section outlines the key pieces of Alberta brownfields legislation and policy positions related to each generic step.

Key legislation and sources of information¹

- [Municipal Government Act, 2000, Chapter M-26](#). This Act was amended in 2005 to allow municipalities to use Community Revitalization Levies, a form of tax increment financing, within a predetermined Community Revitalization Levy District.
- [Alberta Environmental Protection and Enhancement Act, 2000, Chapter E-12](#). Part 5 of the Act, on *Release of Substances*, contains provisions related to brownfield redevelopment activities.

Other documents related to contaminated site legislation in Alberta are available on the [Inspections & Compliance](#) page of Alberta Environment and Sustainable Resource Development website.

¹ NOTE: This document summarizes current provincial legislation and must not be regarded as a formal legal interpretation. Please refer to the identified legislation for complete details on legislative requirements, and seek legal advice if necessary.



Plan

Consider brownfield redevelopment opportunities in Municipal Development Plan

The [Municipal Government Act](#) (MGA) includes the requirements for Alberta communities to develop a Municipal Development Plan, which is to address future land use and development within the municipality. As such, this document provides municipalities the opportunity to plan for brownfield related activities within the community.

For more information:

Major Legislative Projects and Strategic Planning Branch

Alberta Municipal Affairs

780-422-8343 or toll-free in Alberta at 310-0000

lgsmail@gov.ab.ca

Consider developing a Community Revitalization Levy District

The [Municipal Government Act](#) (MGA) was amended in 2005 to allow for the implementation of a Community Revitalization Levy (CRL) and an Area Redevelopment Plan within a predetermined Community Revitalization Levy District. The CRL is a form of tax increment financing where a municipal council may pass a bylaw (following approval by the Lieutenant Governor in Council as per MGA 381.2[4]) that authorizes the council to impose a levy (or tax) related to the incremental assessed value of property in a CRL area. The purpose of the tax is to

raise revenue toward the payment of infrastructure and other costs associated with the redevelopment of property in the CRL area.

For more information:

Major Legislative Projects and Strategic Planning Branch

Alberta Municipal Affairs

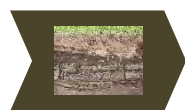
780-422-8343 or toll-free in Alberta at 310-0000

lgsmail@gov.ab.ca

Identify contaminated sites within the community

As a result of the [Standard on Liability for Contaminated Sites, Section PS 3260](#), municipalities may need to develop an inventory of contaminated or potentially contaminated sites in order to estimate and track the liabilities associated with them. In developing the inventory, careful consideration should be given to the scope of the Section PS 3260. Guidance and additional information on the application of PS 3260 in Alberta can be found on the [Government Financial Officers Association of Alberta website](#).

Having an understanding of contaminated or potentially contaminated land within their community will also help municipalities plan for brownfield redevelopment. The [Environmental Site Assessment Repository](#) is an online, searchable database that provides scientific and technical information about assessed and reclaimed sites throughout Alberta.



Study

Phase I Environmental Site Assessment

As per Alberta's [Record of Site Condition application form](#) the following standards should be used for a Phase I Environmental Site Assessment:

- For upstream oil and gas sites – [Alberta Environment Phase I Environmental Site Assessment Guideline for Upstream Oil and Gas Sites \(2001\)](#)
- For all other sites – [CSA Standard Z768, Phase I Environmental Site Assessment](#), as amended.

Phase II Environmental Site Assessment and Record of Site Condition

The preliminary Phase II Environmental Site Assessment involves initial sampling to determine contaminant type, concentration and location. The [CSA Standard Z769, Phase II Environmental Site Assessment](#) (ESA) (as amended) should be used to undertake this assessment. Depending on the identification of a substance release and the nature of the release, the Phase II ESA may need to be submitted to Alberta Environment and Sustainable Resource Development, along with the corresponding [Record of Site Condition form](#). More information on the Record of Site Condition, and when to submit it, is available on the [Record of Site Condition](#) web page. The Record of Site Condition must be completed by a licensed operator or the environmental consultant who conducts the assessment or remediation.

Phase II Delineation Environmental Site Assessment and Record of Site Condition

A more detailed Phase II ESA may be required to further delineate the contamination on the site. As per the [Record of Site Condition application form](#), the [CSA Standard Z769, Phase II Environmental Site Assessment](#) (as amended) should be used to perform a Phase II ESA. Upon completion of this assessment, an updated Record of Site Condition is submitted to Alberta Environment and Sustainable Resource Development.

Rezone site to meet redevelopment goals (if required)

Based on site assessment and remedial planning activities, if required, a site could be rezoned to meet redevelopment goals would allow (e.g., if a more sensitive land-use is the development goal).

Tier 1 or Tier 2 guidelines or exposure control

Under the [Alberta Soil and Groundwater Remediation Guidelines](#), there are three available management options for contaminated sites: Tier 1, Tier 2, and exposure control.

- Tier 1 guidelines are generic; they are developed to protect sensitive sites and can be used at most sites without modification.
- Tier 2 guidelines describe how to develop site-specific guidelines by modifying the Tier 1 guidelines using site-specific information.
- Exposure control involves risk management through exposure barriers, or administrative controls based on site-specific risk assessment.

When Tier 2 or site-specific remediation objectives are used, it may be necessary to discuss this approach with Alberta Environment and Sustainable Resource Development prior to remediation to ensure that the remediation outcomes at project completion will be acceptable.

Risk management/exposure control plan

If exposure control is used, the responsible party may prepare a remedial action, risk management, or exposure control plan, and an updated [Record of Site Condition Form](#) for approval by Alberta Environment and Sustainable Resource Development.



Remediate

Remediation, risk management and/or exposure control activities

The responsible party undertakes remediation. If a risk management or exposure control plan has been approved for the site, the activities outlined in this plan are followed.

Record of Site Condition and Remediation Certificate

The responsible party submits an updated Record of Site Condition Form to Alberta Environment and Sustainable Resource Development. At this stage, the responsible party may apply for a Remediation Certificate for the remediated portions of the site, as per EPEA s. 117, and the *Remediation Certificate Regulations*. Remediation Certificates cannot be issued for areas that require ongoing risk management. When risk management activities are undertaken for a portion of the site, restrictions may also apply to issuing Remediation Certificates for the remediated portion of the site. See the [Remediation Certificates](#) website for more information.



Redevelop

Ongoing site management and monitoring

If a risk management or exposure control plan has been implemented, ongoing soil and groundwater monitoring may be required at the site.

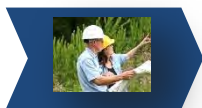
Local government planning approval and permitting requirements

Refer to the local municipality for building and other permitting requirements.

Funding and Incentive Programs

This section details funding and incentive programs shown in the flowchart on page 1:

- FCM’s Green Municipal Fund™ (GMF) brownfield funding opportunities
- Federal programs that fund some aspect of brownfield redevelopment
- Provincial programs that fund some aspect of brownfield redevelopment



Plan

GMF grants for plans

Through GMF, FCM provides grants for plans, including community brownfield action plans (e.g. community brownfield strategies, community improvement plans or revitalization plans). FCM will provide up to 50 per cent of eligible project costs to a maximum of \$175,000. In most cases, GMF funding can be combined with federal and provincial funding.

Status: Currently accepting applications.

Contact:

Federation of Canadian Municipalities

Green Municipal Fund

1-877-997-9926 • gmf@fcm.ca

For more information: [FCM’s Green Municipal Fund](#)

Alberta Municipal Sustainability Initiative (MSI) Operating Program

The MSI program provides financial support to municipalities for infrastructure and is the Province of Alberta’s key initiative for strengthening the municipal sector. The MSI operating program supports qualifying operating expenses relating to planning activities, capacity building, municipal services, and support to non-profit organizations. In relation to brownfield assessment and planning, grants are available for the development of municipal development plans, area redevelopment plans, sustainability plans and land use and development plans, including related feasibility studies and environmental site and risk assessments. Municipalities are allocated funding for eligible capital infrastructure projects under MSI capital (see Redevelopment section on page 10).

Status: Funding is available for MSI operating until 2015. The program ends in 2016.

Contact:

Municipal Grants Unit

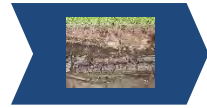
Grants and Education Property Tax Branch

Alberta Municipal Affairs

780-427-2225 or toll-free in Alberta at 310-0000

ma.msioperatinggrants@gov.ab.ca

For more information: [Alberta Municipal Affairs](#)



Study

GMF grants for feasibility studies and field tests

Through GMF, FCM provides grants for feasibility studies (including Phase II environmental site assessments and remedial action planning) and field tests for remediation techniques. FCM will provide up to 50 per cent of eligible project costs to a maximum of \$175,000. In most cases, GMF funding can be combined with federal and provincial funding.

Status: Currently accepting applications.

Contact:

Federation of Canadian Municipalities
Green Municipal Fund
1-877-997-9926 • gmf@fcm.ca

For more information: [FCM's Green Municipal Fund](#)

Sustainable Development Technology Canada — Innovative Technology Development Funding

Sustainable Development Technology Canada (SDTC) is a federally funded, not-for-profit foundation. SDTC finances and supports the development and demonstration of clean technologies that provide solutions to issues of climate change, clean air, water quality and soil, and deliver economic, environmental and health benefits to Canadians. On average, SDTC funds 33–50 per cent of eligible project costs.

Status: Currently accepting applications.

Contact:

Sustainable Development Technology Canada
Screening and Evaluations Manager
613-234-6313

For more information: [Sustainable Development Technology Canada](#)



Remediate

GMF loans for brownfield capital projects

Through GMF, FCM provides loans for remediation and risk management activities at a brownfield site. Up to 80 per cent of eligible project costs are covered. In most cases, GMF funding can be combined with federal and provincial funding.

Status: Currently accepting applications.

Contact:

Federation of Canadian Municipalities
Green Municipal Fund
1-877-997-9926 • gmf@fcm.ca

For more information: [FCM's Green Municipal Fund — brownfields capital projects](#)

Community Revitalization Levies

As per the [Municipal Government Act](#) (MGA) municipalities can create a Community Revitalization Levy (CRL) District and establish a Community Revitalization Levy for that district. The municipal council may pass a bylaw (following approval by the Lieutenant Governor in Council as per MGA 381.2[4]) that authorizes the council to impose a levy (or tax) related to the incremental assessed value of property in a CRL area. The purpose of the tax is to raise revenue toward the payment of infrastructure and other costs associated with the redevelopment of property in the CRL area. The tax rate must be at least equal to the total of the municipal and education tax rates applied by the municipality.

For more information:

Major Legislative Projects and Strategic Planning Branch
Alberta Municipal Affairs
780-422-8343 or toll-free in Alberta at 310-0000
lgsmail@gov.ab.ca



Redevelop

GMF loans and grants for redevelopment capital projects

Through GMF, FCM provides loans and grants for redevelopment activities related to energy, water, waste and transportation. Funding is provided for up to 80 per cent of eligible project costs. The loan maximum is \$10 million, and the grant amount is set at up to 20 per cent of the loan to a maximum of \$1 million. In most cases, GMF funding can be combined with federal and provincial funding.

Status: Currently accepting applications.

Contact:

Federation of Canadian Municipalities

Green Municipal Fund

1-877-997-9926 • gmf@fcm.ca

For more information: [FCM's Green Municipal Fund](#)

Community Revitalization Levies

As per the [Municipal Government Act](#) (MGA) municipalities can create a Community Revitalization Levy (CRL) District and establish a Community Revitalization Levy for that district. The municipal council may pass a bylaw (following approval by the Lieutenant Governor in Council as per MGA 381.2[4]) that authorizes the council to impose a levy (or tax) related to the incremental assessed value of property in a CRL area. The purpose of the tax is to raise revenue toward the payment of infrastructure and other costs associated with the redevelopment of property in the CRL area. The tax rate must be at least equal to the total of the municipal and education tax rates applied by the municipality.

For more information:

Major Legislative Projects and Strategic Planning Branch

Alberta Municipal Affairs

780-422-8343 or toll-free in Alberta at 310-0000

lgsmail@gov.ab.ca

Alberta Municipal Sustainability Initiative (MSI) Capital Program

The MSI program provides financial support to municipalities for infrastructure and is the Province of Alberta's key initiative for strengthening the municipal sector. The MSI capital program supports qualifying projects that result in the purchase, construction, development, betterment, rehabilitation or non-routine maintenance of infrastructure that enhances long-term municipal sustainability. Eligible projects include municipal roads, bridges, public transit, water and wastewater systems, emergency services facilities and equipment, solid waste management facilities and equipment, regional and community airport facilities and equipment; and other municipal buildings and facilities such as recreational and sports facilities, libraries, public works buildings, and cultural or community centres. MSI capital funding can be used for land reclamation and land rehabilitation activities that involve assets or land owned by the municipality, other municipalities, provincially or municipally controlled entities, or non-profit organizations. MSI capital funding complements the MSI operating program, which can be used to support eligible operating expenses related to brownfield assessment and planning activities (see Community Planning).

Status: Currently accepting applications.

Contact:

Municipal Grants Unit

Grants and Education Property Tax Branch

Alberta Municipal Affairs

780-427-2225 or toll-free in Alberta at 310-0000

ma.msicapitalgrants@gov.ab.ca

For more information: [Alberta Municipal Affairs](#)

Private funding from financial institutions, developers

Municipalities should also seek information on private funding sources to assist with brownfield redevelopment activities.

MUNICIPAL INFRASTRUCTURE

Municipal governments are the stewards of their communities' civic resources, supporting local quality of life by investing billions of dollars in physical and social infrastructure.

During the past 20 years, as successive federal and provincial governments off-loaded responsibilities to municipal governments and cut transfer payments, municipal governments were forced to assume many new and unfunded responsibilities. This off-loading, combined with limited municipal revenue, and created a chronic fiscal shortfall, as local governments struggled to meet growing responsibilities they could not afford. The result has been growing national municipal infrastructure deficit estimated at more than \$123 billion and a backlog of infrastructure nearing the end of its service life.

Beginning in 1993, the Government of Canada responded to this deficit by investing from \$13 to \$14 billion in municipal infrastructure through a variety of programs. While welcome, this has not been enough to eliminate the municipal infrastructure deficit and the short-term, ad hoc approach made planning difficult. In 2002, FCM called for the transfer of a portion of the federal gas tax to municipal governments to provide stable, predictable funding and support sound planning. The five-year federal Gas Tax Fund was introduced in 2005. In response to FCM's call for an ongoing federal revenue-sharing arrangement, the Government of Canada committed to legislating a permanent annual investment of \$2 billion in municipal infrastructure through the Gas Tax Fund in Budget 2011.

The permanent Gas Tax Fund, which delivers \$2 billion a year to cities and communities, is a significant advance over previous federal short-term municipal infrastructure investment programs. Municipalities need adequate, predictable and stable revenue; the permanent Gas Tax Fund is one of the first national programs to meet those criteria.

In 2007, the Government of Canada launched the Building Canada Plan (BCP), which included a \$33-billion investment plan for federal, provincial/territorial and municipal infrastructure to run from 2007 to 2014. BCP set a new standard for long-term, federal infrastructure planning. Spending was accelerated under the Government of Canada's stimulus program in 2009 and 2010, and the program provides an important reference point for the future of the Government of Canada's Long-term Infrastructure Plan (LTIP). In Budget 2011, the Government of Canada announced a process to develop a new long-term infrastructure plan (LTIP) to replace the BCP when it expires in 2014. Municipal infrastructure projects are planned, financed, executed and maintained over 40, 50 and even 60 years. To make the most of public investments and eliminate the municipal infrastructure deficit, municipal governments need predictable, long-term revenue. The permanent Gas Tax Fund was a step toward that goal, laying the groundwork for a national plan to eliminate the municipal infrastructure deficit.

Key Principles

Municipal Infrastructure and the Economy

Municipal infrastructure provides the foundations on which our economy rests. Businesses need good roads and safe bridges to deliver goods and services. Commuters need fast, efficient public transit to get to work. And growing companies count on high-quality community services to attract skilled employees. Yet today, those foundations are threatened. Municipal governments will continue to do their part to maintain them, but their resources are limited by their enforced dependence on a regressive property tax system. They collect just eight percent of Canada's total tax revenue and cannot meet the challenge of renewing and maintaining infrastructure on their own.

The commitment made by the federal government in 2011 to develop a new long-term infrastructure plan (LTIP) presents an opportunity to stop the decline in municipal infrastructure and secure Canada's economic foundations. To work, the plan must break the cycle of short-term thinking and one-off funding that caused Canada's municipal infrastructure deficit to balloon over the past two decades, despite increased investments by all orders of government.

Municipal Infrastructure and the Environment

FCM's member municipalities contribute significantly to meeting Canada's environmental goals by, for example, reducing energy consumption, encouraging public transit, and reducing the amount of waste sent to landfills.

Municipalities could make an even greater contribution to meeting these goals as part of a national plan with national coordination. Efforts to engage the municipal sector in meeting broad national environmental goals, such as FCM's Green Municipal Fund™, are producing results. However, more is required to meet Canada's environmental challenges and tap the full potential of our cities and communities. The federal government has a clear opportunity to work with municipal governments by adopting a strategic, integrated approach to achieving environmental goals. Municipal governments are hampered in their efforts by a lack of resources and fiscal tools. They are struggling to build and maintain the infrastructure their communities need while tackling environmental problems. Increased federal engagement and support would help municipalities contribute more toward meeting national environmental goals.

Adapting to Climate Change

Canada's cities and communities are increasingly vulnerable to the effects of climate change. These changes concern all Canadians but municipal governments must deal with the impact of climate change on their infrastructure. Municipal assets, such as roads and bridges, water and wastewater systems, and coastal infrastructure will be affected by climate change. Much of Canada's municipal infrastructure is approaching the end of its service life, and the additional stress of extreme weather associated with climate change will accelerate its deterioration and increase the likelihood it will fail. Action is needed, but municipal governments lack the resources to plan for and respond to the effects of climate change on their communities. What is needed is a nationally coordinated strategy, supported and led by the federal government.

Municipal Wastewater Management

An added pressure on municipal infrastructure budgets is the introduction of new federal wastewater-treatment requirements. Municipal governments recognize that greater attention must be paid to wastewater management in their communities. The approach outlined by the Canadian Council of Ministers of the Environment (CCME) demonstrates a clear understanding of the need for improved performance and for investment in Canada's water and wastewater infrastructure. In March 2010, the Government of Canada gazetted the federal Wastewater System Effluent Regulation (WSER) under the authority of the *Fisheries Act*. The intent of the regulation was to establish a legal framework so that municipalities and other operators of wastewater systems would have clear direction on the future performance requirements of wastewater systems.

FCM agrees with the fundamental objectives of the WSER and the Canada-Wide Strategy. The requirement that municipal wastewater facilities achieve the equivalent of secondary treatment is an ambitious but necessary step to protect human health and the environment from potentially harmful substances. However, municipal governments cannot afford the cost of both existing needs and the new requirements. The cost of meeting the direct and indirect costs of these new requirements could easily exceed \$13 billion over the next three decades. The only way municipalities could fund these costs would be to divert money from other infrastructure needs. This would accelerate the growth of the \$123-billion municipal infrastructure deficit. While most municipalities subject to new requirements will agree that improvements in wastewater treatment are necessary, the pressure to respond to these and other demands remains.

FCM continues to meet with senior officials at Environment Canada and Infrastructure Canada, as well as their Ministers, to ensure that sufficient federal funding accompanies these once-in-a-generation requirements.

FCM Policies

INFRASTRUCTURE FUNDING

Municipal infrastructure projects are planned, developed and financed over decades. Funding infrastructure projects in five-year increments and through ad hoc, unpredictable announcements limits their effectiveness and size. A long-term infrastructure plan is needed to provide a strategic framework for ongoing infrastructure investments. Given the scope of the problem and its implications for our competitiveness and prosperity, the Government of Canada must take the lead in developing and implementing this plan.

The federal government must work with provincial, territorial and municipal governments to:

- (1) develop a comprehensive picture of the size, scope and nature of the municipal infrastructure deficit; and
- (2) commit to a long-term infrastructure plan to eliminate the municipal infrastructure deficit and fix the underlying fiscal imbalance that causes the deficit.

As part of the new Building Canada Plan, announced in late 2013, the Government of Canada included a 2% index to the federal Gas Tax Fund which will protect its value over time. The GTF index will not only protect against inflation but also will allow the fund to grow in response to added pressures on municipal infrastructure from population and economic growth. This indexed Gas Tax Fund serves as a cornerstone of any new long-term infrastructure plan.

Without this index, the permanent Gas Tax Fund would have delivered \$40 billion to communities between 2010 and 2030, but each year the purchasing power would have fallen, reducing the ability of municipal governments to meet the growing needs of their communities. While the 2% index to the GTF signals an important victory for the municipal sector, cities and communities require an index that better reflects actual population and economic growth. An adequate escalator would increase the value of the transfer by at least 3.5 per cent per year, delivering an additional \$16 to \$30 billion to municipalities over 20 years.

Strategies

FCM will continue to urge the Government of Canada to:

- Recognize the implications of the municipal infrastructure deficit on Canada's competitiveness, productivity, sustainability and quality of life;
- Develop and fund — in collaboration with provincial, territorial and municipal governments — a long-term infrastructure plan to eliminate the municipal infrastructure deficit and deal with its underlying causes;
- Grow the permanent Gas Tax Fund index over time;
- Commit to a longer-term extension of federal infrastructure programs;
- Commit to sharing the equivalent of one cent of the federal component of the HST with municipal governments;
- Establish dedicated funds, in addition to existing funding commitments, to cover the direct and indirect costs of new national wastewater regulations and to help municipalities adapt their local infrastructure to climate change; and
- Design infrastructure programs to respond to the unique needs and circumstances of rural and northern communities.

INFRASTRUCTURE PROGRAMS

In addition to the permanent Gas Tax Fund, Canada's traditional, application-based infrastructure programs provide critical support to large projects for which no other funding source would be adequate. The Government of Canada must replenish and maintain these programs while developing a long-term infrastructure plan to eliminate the municipal infrastructure deficit.

Since 1993, Government of Canada has invested an average of about \$1.1 billion a year in municipal infrastructure programs (excluding the permanent Gas Tax Fund). In Budget 2007, the Government of Canada introduced the seven-year, \$8.8-billion Building Canada Fund (BCF) to replace the Municipal Rural Infrastructure Fund and the Canada Strategic Infrastructure Fund.

Like the programs it replaced, the application-based BCF will provide critical support to infrastructure projects for which no other funding source would be adequate, particularly for major projects in small communities that lack economies of scale. However, programs of this kind have two main problems. First, they require matching contributions, which can skew budgets in larger municipalities and leave smaller and remote municipalities ineligible. Second, they are not tied to a long-term strategy for meeting municipal infrastructure needs.

Statistics Canada estimates that municipal governments own two-thirds of Canada's public infrastructure, which they must finance, maintain and rehabilitate. This includes any physical asset that supports economic and social activities, including roads, bridges, water pipes and sewers, as well as parks, libraries and recreational facilities. Municipal governments need a reliable, long-term revenue stream to support infrastructure investments, including:

- **Drinking water:** Canadians' high water consumption, combined with water lost due to leaks in the distribution system, means higher capital, chemical and energy costs. While municipalities must show leadership through full-cost pricing and demand management, the disproportionately large cost of water infrastructure requires predictable and long term federal assistance.
- **Wastewater treatment:** Problems with municipal wastewater treatment include lack of sewage collection and/or treatment systems; inefficient systems; outdated treatment plants unable to cope with new pollutants; obsolete and costly infrastructure; and outdated monitoring, reporting and evaluation tools. In addition, the cost of meeting the direct and indirect costs of these new requirements could easily exceed \$13 billion over the next three decades. Growing federal wastewater treatment requirements will add even more to the price tag. The only way municipalities could fund these costs would be to divert money from other infrastructure needs. This would accelerate the growth of the \$123-billion municipal infrastructure deficit.
- **Municipal roads and bridges:** Deteriorating roads and bridges harm the quality of life in many communities while compromising economic competitiveness and productivity. Investment in projects to rehabilitate existing roads and build new ones is essential to safety, mobility and economic vitality, particularly in rural, remote and northern communities. Improvements typically lead to lower operating costs for all users, such as better fuel efficiency, less vehicle-generated wear, and reduced commute and transportation time.
- **Community and social infrastructure:** For municipalities, all physical assets are infrastructure, including parks, playgrounds, libraries, affordable housing, museums and hockey rinks. Eligibility requirements for targeted federal infrastructure programs and priority investment areas for the Gas Tax Fund tend to skew municipal decisions about their investment priorities, at the cost of these critical investments. Targeted investment programs must recognize this infrastructure as core elements of the total municipal infrastructure envelope. This kind of infrastructure adds to the competitiveness and quality of life of all communities.
- **Sport and recreation infrastructure:** Municipalities provide most of the facilities that Canadians use every day to stay physically active and engaged in their communities. Sport and recreation infrastructure is an important local priority for targeted investment programs, particularly as municipalities work to keep seniors physically active, respond to growing obesity among young people, and provide constructive alternatives for at-risk youth.

- **Climate change:** FCM recommends that the federal government work cooperatively with municipal governments on an integrated, strategic approach to clean air and climate change. In addition, the federal government should establish a municipal adaptation fund that will help municipal governments assess and respond to their vulnerability to climate change.
- **Urban revitalization:** If they are to succeed, municipalities must provide neighbourhoods and downtowns that are attractive places to live, work and play. To attract people and investment, municipal governments are increasingly required to respond to problems, such as distressed neighbourhoods and high crime rates. Municipalities must also invest in their downtown infrastructure, particularly through the creation of streetscapes and cultural facilities that enhance the urban fabric.
- **Urban forestry:** The urban forest was once an integral component of civic infrastructure and was treated as a high-priority investment, but this has been neglected in recent decades. Cities that have invested in urban forest practices, particularly streetscapes, have benefitted greatly. FCM considers urban forestry practices an integral component of municipal infrastructure.

As part of a stable, long-term commitment to increased federal infrastructure funding, municipalities would welcome the opportunity to work with the federal government to develop national objectives for infrastructure investments, and to measure Canada's progress in meeting those objectives. By participating in this long-term project, municipalities would help to ensure that the benefits of federal infrastructure investments are well documented and publicized. Many would also gain a clearer understanding of the best way to plan their own infrastructure investments.

Strategies

- FCM will continue to work with the federal government to develop a new long-term infrastructure plan (LTIP) alongside the provinces and territories to replace the BCP with it expires in 2014
- FCM will urge the federal government to allow maximum flexibility in defining municipal infrastructure when designing long-term, sustainable federal infrastructure programs and Gas Tax Fund requirements.
- FCM will encourage the federal government to partner with FCM, provincial and territorial governments, and municipal associations to establish long-term, national objectives for federal infrastructure investments and to measure Canada's progress in meeting those objectives.

PUBLIC-PRIVATE PARTNERSHIPS

Public-Private Partnerships (P3s) should be one of the tools available to municipal governments and their decision-makers, who have the best understanding of their communities' needs and capacities. The federal government must work cooperatively with municipalities to identify and develop real partnership opportunities. It must not impose rigid, uniform requirements. P3s are not a cure-all for Canada's municipal infrastructure challenge.

Experience shows that public-private partnerships (P3s) can sometimes deliver value under the right circumstances, but they will not eliminate the municipal infrastructure deficit. Under the right circumstances and with sufficient expertise, municipal P3s may help local governments meet the needs of the community and deliver value for money.

P3s cannot and will not reduce the financial support municipalities need to provide adequate public infrastructure over the long term. The use of P3s must not distract from or diminish the federal government's financial contribution to municipal governments to help them meet the infrastructure needs of their communities.

Available research on P3s indicates:

- There is no evidence to suggest that P3s consistently cost less to deliver than traditional public projects or consistently provide better services. This is due in part to the complexity and cost of P3

procurement and contract negotiations, and the generally higher borrowing costs for private-sector partners.

- For smaller communities, even the cost of putting together a proposal for a P3 may be prohibitive.
- If municipalities grow too reliant on P3s, they may lose their capacity to manage projects through the retirement of key personnel or the lack of staff training and experience. This would limit the project approaches available to them in the future.
- P3s are normally used for new projects, which tend to be more attractive to potential private-sector investors. They do little to solve the more pressing problems municipalities face in funding repairs and maintaining existing infrastructure.

The Government of Canada should not limit the ability of local governments to choose when and where they use P3s or other approaches. The Government should work with municipal governments to develop methods to evaluate municipal P3s and compare them to traditional public projects. To support successful municipal P3s, the Government of Canada must work cooperatively with municipalities to identify and develop real partnership opportunities. It must not impose rigid, uniform requirements. P3s should be one of the tools available to municipal decision-makers, who best understand their communities' needs and capacities. Municipal governments must be allowed to determine when a municipal P3 is the best approach to a project.

Strategies

FCM will strongly urge the federal government to:

- Reject rigid, one-size-fits-all P3 solutions. P3s work for some projects, in some communities, but not for all;
- Support municipal governments in developing the capacity and expertise to implement P3s where P3s make sense. P3s depend too much on local factors to be successfully managed by the federal government. Municipalities are the on-the-ground experts that understand community needs, public sentiment and professional capacities in the local public and private sectors. The decision of when to pursue a municipal P3 should be left in local hands.
- Consult closely and consistently with municipal governments on any plan to establish a federal P3 office or to develop P3 standards, requirements, comparators or evaluation methods; and
- Measure success, not process. The new paradigm in public-sector management is geared toward accounting for results or outcomes, rather than inputs. Imposing P3s as a pre-condition for funding may hurt results by distorting local decision-making and accountability, and by adding unnecessary red tape and administrative costs.

Transportation Policy

Introduction

All orders of government must work together to develop a rational, coherent, regionally sensitive and multimodal transportation policy that involves all interested stakeholders and incorporates an appropriate balance of public-sector responsibility and private sector support.

The Government of Canada is responsible for interprovincial transportation, while provincial and territorial governments are responsible for intraprovincial and local transportation. These governments in turn delegate responsibility for local transportation to municipal or regional governments. FCM believes that all orders of government must work together to develop a rational, coherent, regionally sensitive and multimodal national transportation policy that involves all interested stakeholders and incorporates an appropriate balance of public-sector responsibility with private-sector support.

Key Principles

In the 1990s, the Government of Canada significantly changed the way it exercises its mandate in transportation. The once-pervasive federal presence in the planning, financing and operation of transport infrastructure and services was turned over to the private sector or to local authorities incorporated specifically for that purpose. The Government now relies largely on market mechanisms rather than economic regulation to ensure that adequate transportation services are available to all Canadians at reasonable prices.

FCM understands the reasons for this change in policy but notes a number of significant consequences resulting from the federal government's withdrawal from transportation, a major sector of the economy. Important issues include the long-term survival of divested facilities and services; the diminution of safety when existing regulations are inadequate for the new competitive environment; the provision of adequate services where demand is low; and reasonable and equitable transportation pricing for all regions of the country.

The federal government must respect its established commitment to keep transportation available by ensuring that new owners and operators have adequate financial and regulatory support to maintain the long-term viability of facilities and services. The government must recognize that a zero-subsidy approach is inappropriate and actively promote fair pricing and enhanced service by carriers serving captive market communities.

FCM Policies

URBAN TRANSIT

FCM strongly supports urban transit. No other mode of transport can move people as efficiently in our urban centres. As Canadians struggle to cope with traffic congestion and pollution, urban transit systems reduce the number of cars on the road and GHGs. However, the significant capital and operating revenue required by urban transit systems cannot be met through local property taxes and transit fares alone. What is needed is a long-term plan by the Government of Canada to fund public transit.

According to the Canadian Urban Transit Association (CUTA), transit systems in Canada need \$40.1 billion over the next five years to rehabilitate, replace and expand existing systems to accommodate the growing number of public transit users. A recent public opinion survey found that 73 per cent of Canadians believe the federal government is not doing enough to support local transit infrastructure.

CUTA has repeatedly and consistently called on the Government of Canada to deliver \$1 billion per year in dedicated transit funding to address the infrastructure needs of Canadian municipalities. This figure has been supported by the Toronto Board of Trade as well as FCM.

The 2006 federal budget extended to four years a \$1.3-billion fund dedicated to transit, first launched in Budget 2005. This fund expired in 2008, leaving no dedicated federal transit funding available to municipalities. Transit will be eligible for funding under both the Gas Tax Fund and the new BCF, but within these envelopes it will have to compete with a wide range of other infrastructure priorities. The primary challenge facing transit systems is the unpredictability of federal assistance and the consequences of that unpredictability for long-term capital investment in urban transit.

In Budget 2006, the federal government introduced a non-refundable, public-transit tax credit for the cost of monthly transit passes. Budget 2007 strengthened this measure by extending the tax credit to accommodate electronic payment cards and weekly passes used to pay for transit for at least one month.

FCM has supported making employer-provided transit passes a non-taxable benefit. However, the policy addresses only the demand side of the equation without offering a means to increase the supply of public transit. This is a prescription for overcrowded trains and buses, which in turn will discourage use and negate the tax credit's ability to attract transit riders. What is needed is a commitment by the Government of Canada to long-term funding of public transit.

Strategies

- FCM supports making employer-provided transit passes a non-taxable benefit.
- FCM will urge the Government of Canada to enforce existing income-tax provisions relating to employer-provided parking spaces.
- FCM will urge the Government of Canada to provide dedicated federal transit funding.
- FCM has developed a proposal for a national long-term transit strategy and will urge the federal government to adopt this strategy.

AIR TRANSPORTATION AND AIRPORTS

The Government of Canada must do what is necessary to achieve an efficient and effective air policy in Canada. The national transportation policy must ensure adequate and affordable air services that support economic development in all regions and communities. Canada must have a safe, efficient and competitive airline industry that serves all regions at a reasonable cost.

The Government of Canada has repeatedly stated that airport devolution was meant to make airports more accountable to the communities they serve. This goal will be better served if airports are required to coordinate their plans with municipal and regional plans and priorities.

Strategies

- FCM will urge the Government of Canada to consider the impact of the National Airports Policy and of future proposed legislation on domestic rates, service levels, airport operations and municipal governments. This includes the impact on services and passenger fees at regional airports, the maintenance of airport safety, the off-loading of airport costs to the property tax base, the impact on economic development, and the long-term viability of airports.
- In addition, the Government of Canada must compel airport authorities to abide by municipal bylaws. As appropriate, FCM will communicate municipal concerns to Transport Canada and will monitor future developments to ensure that municipal interests are upheld.
- FCM will urge the Government of Canada to reduce airport rents at all National Airport System (NAS) airports.
- FCM will urge the Government of Canada to ensure open, competitive service in the airline industry and, where competition is inadequate, to regulate reasonable service and airfares.

Small and Regional Airport Viability

Municipal governments view the problems experienced by divested small regional airports as closely linked to the health and economic viability of their communities. Devolution off-loaded a federal responsibility to municipal governments, an order of government without the fiscal tools or capacity to shoulder that burden. Municipal governments themselves were and are under heavy financial strain.

The restricted eligibility criteria for Airport Capital Assistance Program (ACAP) funding are unjustified. Smaller National Airports System (NAS) airports face the same economic challenges as regional airports. Small and remote airports that do not have scheduled passenger service do not have the means to raise funds by taxing passengers, yet maintaining airport infrastructure is critical to the viability of the communities these airports serve. Given the lack of access to capital funding, such airports are also limited in their capacity to attract passenger service and thus raise more revenue. For example, air ambulance service and forest fire fighting are compromised when small and remote airports are closed or left in poor condition.

Strategies

- FCM will urge the Government of Canada to recognize the ACAP's limitations and expand its eligibility criteria and funding levels to assist small airports and marginal NAS airports that are not eligible for ACAP funding.

RAIL TRANSPORTATION AND RAIL FREIGHT

Canada's national rail network is an integral part of national transportation infrastructure and vital to our economic prosperity. Exports account for 30 per cent of Canada's GDP, and 50 per cent of exports rely on rail transportation. For businesses, such as resource producers that rely on railways, a loss or even a reduction of rail service increases production costs and lessens their competitive advantage. Canada's future success in international trade depends on its ability to serve markets competitively through all transportation modes, including rail.

In 2007, FCM supported the reintroduction of Bill C-44 (now known as Bill C-11: *Amendments to the Canada Transportation Act*). As such, that same year FCM tabled a comprehensive submission with the House of Commons Standing Committee on Transportation. The submission encompassed all issues previously raised under Bill C-44. The committee took note of our recommendations, and municipal leaders from coast to coast appeared in front of the committee and reiterated our concerns.

As the trucking industry becomes more competitive, goods formerly moved by rail traffic are carried by truck, leading to rail-line abandonment. This significantly increases cost to municipal governments, which maintain local roads and some highways. The Government of Canada should put measures in place to minimize rail-line abandonment.

Strategies

- FCM urges the Government of Canada to include stronger municipal compensation and provisions to give municipal governments the opportunity to acquire abandoned rail lines.

Rail Safety

Railway operations have a daily impact on cities and communities across Canada. Over time, a number of municipal railway concerns have emerged involving, among other issues, noise, vibration, pollution and safety, in particular related to the transportation of dangerous goods by rail.

FCM has been active in its efforts to deal with these concerns. FCM has a Memorandum of Understanding with the Railway Association of Canada, originally signed in 2003 and renewed on an open-ended basis in 2009, to help prevent municipal-railway disputes and to support dispute resolution where conflicts have already emerged or are emerging. At the same time, FCM has continued to urge the federal government to develop railway policies that protect local communities and respect municipal interests.

FCM has repeatedly submitted recommendations to the federal government on municipal railway issues. These recommendations include:

- clarifying roles and responsibilities between Transport Canada, railways, local governments and other outside agencies;
- ensuring that railway operators work with municipalities to provide safe rail crossings and develop appropriate separation buffers in populated areas;
- ensuring that railway operators: (1) work with municipalities to ensure that emergency plans are designed to address possible hazards that could occur; (2) inform municipalities about where and when dangerous goods will be transported through their communities; (3) inform municipalities of accidents that may affect their communities;

- ensuring that municipalities are compensated for any local resources involved in responding to railway emergencies;
- requiring railway operators to work with local governments to determine appropriate and safe speeds for trains, particularly in residential areas;
- clarifying roles and responsibilities of various agencies responding to a railway emergency;
- requiring that the Government of Canada and railway operators provide funding for infrastructure, such as fencing at critical locations and improved grade crossings. FCM supports the provisions in section 12 of the current Act that provide for grants of up to 80 per cent of the cost of improving railway crossings. Municipalities will continue to work with the Government of Canada to ensure that crossings are protected with reflective crossing signs, gates and bells, where needed; and
- reinstating the Canadian Transportation Agency's authority to rule on irritants such as noise, vibration and emissions in difficult community railway disputes.

Following the tragic derailment and fire in Lac-Mégantic in July 2013, FCM's National Municipal Rail Safety Working Group and the National Board of Directors identified three priority areas that must be addressed in order to improve safety and reduce risks to our communities:

- equip and support municipal first responders to rail emergencies, by mandating information sharing with municipalities, improving joint training and coordination and requiring Emergency Response Assistance Plans for all flammable liquids such as crude oil and ethanol;
- reduce safety risks related to the transportation of dangerous goods by rail; and
- prevent downloading of rail safety emergency costs to local taxpayers, by mandating appropriate insurance requirements for Canadian railways and shippers.

Strategies

FCM will:

- Urge the Government of Canada to adopt FCM's recommendations (above) for addressing municipal railway issues, especially related to the transportation of dangerous goods;
- Continue to urge the Government of Canada to increase its annual contribution to Transport Canada's Grade Crossing Improvement Program to help implement grade-crossing safety regulations; and
- Continue to work with the Railway Association of Canada on the Community Railway Proximity initiative.

Passenger Rail

Municipal governments are concerned about the future of passenger rail. Competing modes, such as intercity buses and air transportation, benefit far more from public subsidies than does passenger rail. Yet rail is the most environmentally friendly (in terms of particulate emissions) and most per capita energy-efficient mode of passenger transport.

High-speed rail could contribute to the long-term development of Canada's economic infrastructure. It could also provide important spin-offs in the construction and manufacturing sectors. FCM has long supported high-speed rail as a mainstay of a rejuvenated national passenger rail network.

Strategies

- FCM will urge the Government of Canada to support development of high-speed rail in Canada and to maintain adequate funding for freight and passenger rail.

MARINE TRANSPORTATION

FCM generally supports the federal Canada Marine Policy but insists that the Government of Canada respect commitments made to municipal governments where local transportation requirements are impacted by potential changes to federal regulation.

The Government of Canada has been divesting three types of ports: Canada Port Authorities, regional/local ports, and small-craft harbours. Each plays an important role in the economic development of the municipalities where they are located. The Government of Canada is responsible to marine communities and must ensure that these facilities are divested successfully to the benefit of the communities that use them. The Government of Canada must also ensure that the ports continue to meet federal safety standards.

In addition, Canada's national transportation strategy must recognize that ferry service is an essential mode of transportation for many Canadians. As these water routes constitute a marine highway for some communities, the federal government must ensure that the safety, quality and frequency of service are approximate to National Highway System standards.

Strategies

- FCM will urge the Government of Canada to ensure that Canadian Port Authorities hire security services to assume the role previously played by Canada Ports Police, or pay for municipal police services through user fees in addition to paying full property taxes or making payments in lieu of taxes.
- FCM will urge the Government of Canada to review the criteria for categorizing a port as “a remote port eligible for continued federal funding” and to reinstate operating subsidies where appropriate.
- FCM will urge the Government of Canada to review its decision to eliminate funding for regional/local ports after they are transferred, taking into consideration the impact on trade, economic development and municipal tax revenues. FCM will urge the Government of Canada to provide sufficient capital assistance funds during negotiations for these ports and to create a new fund for ongoing capital requirements after the transfer.
- FCM will urge the Government of Canada to increase the number of municipal representatives on the boards of directors of Canadian Port Authorities.
- FCM will urge the Government of Canada, in its review of the ports divestiture process, to review the Recreational Harbour Divestiture Program and the Fishing Harbour Rationalization Program to ensure that municipalities are not left without the means to support local fishing, transportation and tourism.
- FCM will urge the Government of Canada, in locations where ferry service is the primary transportation mode, to define essential ferry service as a component of the National Highway System.

HIGHWAYS

Traffic congestion caused by inadequate highway and border infrastructure hurts municipalities and our national competitiveness. The condition of the National Highway System (NHS) is of special concern because of its importance to interprovincial and international trade and tourism. FCM recognizes the need for a federal-provincial/territorial program to upgrade and maintain the NHS.

Traffic congestion is affecting the competitiveness of Canada's urban regions, a point reinforced by a 2012 federal study that set the total annual cost of traffic congestion at \$4.6 billion¹. Efficient

¹ Urban Transportation Task Force (Council of Ministers Responsible for Transportation and Highway Safety). *The High Cost of Congestions in Canadian Cities*. April 2012. Available at: <http://www.comt.ca/english/utf-congestion-2012.pdf>.

transportation strengthens economic growth, competitiveness and environmental sustainability. Good transportation systems are critical to competitiveness and provide the foundation on which innovative communities are built. However, inadequate transportation systems slow the movement of goods, increase greenhouse gas emissions, and create health and safety problems.

Municipal governments are also concerned about the volume, size and weight of heavy vehicles. Trucks are harder on roads, use more road capacity, and emit more particulate pollutants than automobiles.

Road traffic safety is of concern to all municipalities and must be considered when developing land-use and transportation plans, as well as road infrastructure.

In Budget 2007, the Government of Canada announced a seven-year, \$33-billion Building Canada Plan. Several programs within this plan will provide funding for highways and border crossings:

- \$8.8-billion Building Canada Fund
- \$2.28-billion Base Funding for Provinces and Territories
- \$2.1-billion Gateways and Border Crossings Fund
- \$1.25-billion P3 Fund
- \$1-billion Asian Pacific Gateway and Corridor initiative.

The BCP expires in 2014 leaving the future of federal investments in municipal infrastructure uncertain. The new Long-term Infrastructure Plan (LTIP) must ensure secure, stable investments are made into the core infrastructure under municipal responsibility.

Strategies

- FCM will continue to urge the Government of Canada to implement and maintain a long-term federal-provincial/territorial National Highway Program.
- FCM will support the measures taken by the Council of Ministers Responsible for Transportation and Highway Safety to establish uniform road and safety standards for interprovincial trucking.

Telecommunications Policy

Introduction

Investment in telecommunications infrastructure is critical to ensuring the long-term sustainability, productivity and economic growth of Canadian communities. While the federal government has jurisdiction over telecommunications, municipal governments play an essential role in telecommunications systems. Federal policy must respect the communities where telecommunications infrastructure is located, and municipal governments must be fully compensated for the costs related to telecommunications infrastructure in their community.

In today's knowledge-based economy, investment in telecommunications infrastructure is critical to ensuring the long-term sustainability, productivity and economic growth of Canadian communities. The Government of Canada is responsible for telecommunications in Canada, but as the order of government closest to Canadians, municipal governments must have the telecommunications infrastructure needed to serve their constituents and help keep their communities competitive.

While the federal government has exclusive jurisdiction over telecommunications, federal policy must respect the communities where telecommunications infrastructure is located, and municipal governments must be fully compensated for the costs related to the presence of this infrastructure in their municipal rights-of-way. The federal government must also continue to play an active role in ensuring all communities have timely, accessible and reliable access to broadband.

FCM Policies

BROADBAND

The importance of telecommunications infrastructure to Canada's rural, remote and northern communities cannot be overstated. To support rural, remote and northern development, the Government of Canada's policies on broadband and radiocommunication spectrum must ensure that all Canadian communities have timely, accessible and reliable access to broadband.

Much of the economic growth that has taken place in recent years has resulted from the use of broadband networks to improve productivity, provide new products and services, support innovation in all sectors of the economy, and access new markets in Canada and abroad. The federal government has recognized the importance of federal investments in improving broadband coverage and capacity for rural communities. The federal *Broadband Canada: Connecting Rural Canadians* program invested \$225 million in improving rural broadband networks from 2009-2010 to 2011-12 and was a key component of the federal government's Economic Action Plan introduced in 2008. FCM was active in securing funding for rural broadband as part of the EAP, and actively monitored the rollout of *Broadband Canada* until the program concluded in early 2012. However, some rural and remote communities are still without broadband coverage, while others remain underserved by insufficient network capacity.

The federal government has announced it is taking steps to improve broadband coverage and capacity through its policy decisions on the 700 MHz spectrum band, and has included rural deployment requirements in the 700 MHz conditions of license. FCM will be monitoring the 700 MHz auction to ensure that these requirements achieve their stated policy objectives. The federal government must consider additional measures, including making unused rural spectrum available to other users, in the event that meaningful rural deployments of 700 MHz networks do not occur in a timely manner.

Strategies

- FCM will continue to press the Government of Canada to allocate the resources needed to connect all Canadian communities to the Internet and ensure comparable levels of broadband service for rural and remote communities.
- FCM will urge the Government of Canada to consider new mechanisms to bring broadband access to all rural and remote areas that are not served or are underserved by market forces alone.
- FCM will monitor Industry Canada's spectrum auctions, particularly rural deployment requirements in the license conditions for the 700 MHz band and subsequent network build-out, and urge the federal government to ensure that residuals from a deferral account from the auction be directed to improve broadband capacity in rural communities.

TELECOMMUNICATIONS TOWERS AND ANTENNAS

Telecommunications infrastructure is essential to advanced industrial societies, but the siting of this infrastructure within municipal boundaries is a legitimate concern of municipal governments. In partnership with Industry Canada and telecommunications companies, municipal governments must be able to effectively manage the siting of telecommunications infrastructure within their boundaries.

FCM strongly endorsed the 34 recommendations of the 2005 Townsend Report on telecommunications infrastructure, which was highly critical of Industry Canada's stewardship of the rollout of antenna towers. Industry Canada responded positively to the Townsend Report and sought to redress the imbalance between the need for telecommunications infrastructure and the legitimate municipal interest in where that infrastructure is located.

In January 2008, Industry Canada introduced a new protocol that effectively closed the accountability loop for municipal governments by obliging carriers to comply with municipal protocols for the siting of antenna systems. Equally important, municipalities gained equal standing with carriers in appeals before

Industry Canada. These actions have rebalanced the relationship between municipalities and telecommunications carriers.

Despite these changes, conflicts related to the siting of new antenna systems still occur. The vast majority of conflicts are due to an Industry Canada exemption from municipal review and public consultation for new antenna systems less than 15 metres in height. The lack of consistent tower sharing between carriers has also resulted in an unnecessary proliferation of towers. Industry Canada must update its antenna siting and tower sharing regulations to ensure that municipalities are notified and consulted on currently-exempt antenna systems and that tower sharing occurs in all cases where preferred by the local municipality.

Industry Canada also continues to lack compliance-enforcement powers, short of revoking a spectrum license. Industry Canada must be equipped with powers to sanction carriers that act without the approval of Industry Canada or of the relevant municipal government. Furthermore, while Industry Canada recognizes that it must be more involved in the process, it has yet to clearly define its role in disputes between carriers and municipalities or in public consultations, particularly when health issues are a concern.

While improved regulations are the preferred approach to addressing these issues, municipalities and carriers have developed best practices that significantly improve the antenna siting process. In February 2013, FCM and the Canadian Wireless Telecommunications Association announced a jointly-developed *Antenna System Siting Protocol Template* that, among other improvements, puts in place a consultation process for antenna systems less than 15 meters in height.

Strategies

- FCM will continue to work with Industry Canada to address the needs of municipalities in telecommunications disputes, particularly on issues related to public consultation and enforcement powers.
- FCM will work to update the exclusions in Industry Canada's 2008 protocol on antenna system siting in a manner that respects the jurisdiction of municipalities over their own territories, including by mandating proponents to work with municipalities on a case-by-case basis and submit alternative locations or solutions to accommodate the local requirements set by municipalities, regardless of the height of the proposed installation.
- FCM will urge the government to update its policy on tower sharing to ensure co-location happens in all cases where preferred by the local municipality, and prevent the unnecessary proliferation of towers.
- FCM will work with the telecommunications industry to pursue non-regulatory mechanisms (i.e. the FCM-CWTA protocol template) for improving the antenna systems siting process and addressing existing areas of conflict between municipalities and telecommunications carriers.

MUNICIPAL RIGHTS-OF-WAY

Canadian communities benefit from the services provided by telecommunications providers and broadcasters. However, municipal taxpayers should not be asked to subsidize these services, as happens when municipal governments are forced to grant access to municipal rights-of-way without compensation. Municipal governments must receive full compensation for the occupancy and use of municipal rights-of-way by telecommunications service providers.

Historically, telephone companies in Canada operated as monopolies and were most often treated by regulators as public utilities. They were usually allowed to install their plant on municipal rights-of-way (such as highways, streets, bridges and lanes) and other public lands at no charge or below the cost incurred by municipal governments.

Since the Canadian Radio-television and Telecommunications Commission (CRTC) took over the regulation of telecommunications in 1976, it has gradually introduced telecommunications competition to various markets. The 1993 *Telecommunications Act* brought increased competition and new telecommunications service providers (such as telephone and Internet companies), resulting in increased access to municipal rights-of-way.

This increased demand is placing a significant strain on municipal governments as they cope with a number of associated issues:

- rising administrative costs;
- increased traffic disruption;
- accelerated pavement degradation;
- increased exposure to liability;
- less usable rights-of-way space for other essential services, such as water, sewer lines, gas, power, and district heating and cooling; and
- the need for recovery of full compensation by municipal governments, including all out-of-pocket costs associated with the use of rights-of-way, as well as the value of the corresponding land.

CRTC Decisions

Following the introduction of competition to the telecommunications market, telecommunications carriers have relied on the CRTC to interpret the *Telecommunications Act*. Through its decisions in *Ledcor vs. the City of Vancouver* and *Allstream vs. the City of Edmonton*, the CRTC eroded the power of municipalities to manage their rights-of-ways for the benefit of municipal taxpayers. These decisions reduced municipalities' ability to obtain fees for the occupation of their rights of way; allowed carriers to appeal to the CRTC to reopen existing contracts; and allowed carriers virtually unrestricted access to all municipal property, not just the "highways and other public places" as specified in section 43 of the *Telecommunications Act*. FCM appealed these decisions to the Federal Court. However, because the CRTC decisions were narrowly defined (but, contrary to CRTC intent, broadly interpreted), the Federal Court dismissed the appeals and the Supreme Court of Canada refused to hear them.

In March 2009, the CRTC delivered an unprecedented ruling in *MTS Allstream v. the City of Vancouver* that established rules under which the City could recover a share of the costs for granting access to its rights-of-way. This decision has greatly assisted municipalities across the country in obtaining compensation from telecommunications companies for granting access to their rights of way. The decision has also clarified that access to properties other than rights-of-way should be treated on a case-by-case basis.

FCM's Policy Response

FCM recognizes that Canadian communities benefit from the services provided by both incumbent and new telecommunications providers. It is not the objective of municipal governments to discourage or limit such infrastructure. However, municipal governments must manage the occupancy and use of rights-of-way under their jurisdiction in a manner that recognizes and balances the interests of telecommunications service providers with the interests of taxpayers and all other parties using rights-of-way. In addition, if telecommunications services are to be truly competitive, all competitors must recognize and bear the full costs of providing services, including the rights-of-way costs incurred by municipalities. These competitors must not be subsidized by municipal taxpayers.

In the course of examining rights-of-way issues, FCM has articulated the following five principles, which it believes should guide the relationships between municipal governments and other parties that occupy and use municipal rights-of-way, including telecommunications service providers:

- ***Management of rights-of-way:*** In pursuit of legitimate municipal purposes, municipal governments must be able to manage the occupancy and uses of rights-of-way, including the location of telecommunications equipment, while taking into account applicable technical constraints.

- **Cost recovery:** Municipal governments must recover all costs associated with occupancy and use of rights-of-way by telecommunications service providers.
- **Relocation:** Municipal governments must not be responsible for the costs of relocating telecommunications if relocation is required for legitimate municipal purposes.
- **Liability:** Municipal governments must not be liable for losses resulting from the disruption of telecommunications services or from damage to the property of these companies as a result of usual municipal activities.
- **Full compensation:** Recognizing that rights-of-way have value, municipal governments must receive full compensation for the occupancy and use of municipal rights-of-way by telecommunications service providers.

In June 2008 FCM released a report *Highway Robbery: How Federal Telecom Rules Cost Taxpayers and Damage Public Roads*, which found that municipal taxpayers across Canada pay more than \$107 million per year in unrecovered costs imposed by telecommunications companies that access municipal rights-of-way.

CRTC Consultation on Model Municipal Access Agreement

In September 2011, the CRTC initiated a process to develop a non-binding model municipal access agreement (MAA) intended to be used by individual municipalities and telecommunication carriers as a resource document when negotiating terms of access.

Between February 2012 and June 2013, a working group of municipal staff (including FCM) and carriers worked to develop a consensus document that identified common language for all major components to be included in a MAA. Contrary to the spirit of the model MAA process, the carrier members of the working group ultimately adopted aggressive negotiating positions on several key items (including relocation and compensation), some of which asked the CRTC to revisit past decisions. Rather than engage in a substantive debate with the carriers on these items, the municipal members asked the CRTC to endorse the consensus elements of the model MAA and leave the remaining issues to be negotiated by individual parties.

In November 2013, the CRTC released a final version of the model MAA which incorporated all recommendations of the municipal members of the working group. The CRTC's decision sets an important precedent and may signal a preference for a consensus approach to rights-of-way management that is more consistent with the municipal sector's perspective.

Rights-of-Way Handbook

Since the telecommunications industry was deregulated in 1993, many individual municipalities across the country, large and small, along with FCM have invested time, energy and resources toward safeguarding municipal interests from exploitation by telecommunication companies. However, many municipal governments remain largely unaware of their rights with respect to the positioning of, and compensation for, infrastructure placed by these companies.

For this reason, FCM launched the *Rights-of-Way Handbook* at the 2009 Annual General Meeting in Whistler, British Columbia. The handbook provides all FCM members with an overview of the basic principles of rights-of-way management, and offers concrete steps that can be taken to ensure that increased activity in the telecommunications sector does not translate into added costs to municipalities and their taxpayers.

The handbook provides:

- information on the current environment;
- an overview of the leading legal cases and their effects;
- practical advice on how to best protect municipal interests and maximize cost-recovery; and
- a summary of outstanding issues of interest to municipalities.

Strategies

- FCM will continue to oppose the further erosion of municipal power to manage public rights-of-way in the interest of taxpayers. FCM is also seeking changes to the *Telecommunications Act* to ensure that this legislation does not constrain the valid use of municipal jurisdiction over rights-of-way and other municipal property.
- FCM will further urge the Government of Canada to amend the *Telecommunications Act* to:
 - restrict telecom access rights to public highways only;
 - insulate municipal road-management functions from CRTC interference;
 - clarify the ability of municipal governments to recover all costs related to the installation and presence of telecommunications infrastructure in municipal rights-of-way; set and charge fees for the use of these rights-of-way and other municipal property by telecommunications service providers; and
 - confirm that CRTC's dispute-resolution function does not include setting aside or reviewing prior agreements.
- FCM is also calling on the federal Minister of Industry to clearly recognize the municipal interest in municipal rights-of-ways, including municipalities' right to charge for access and to manage valuable public property.
- While seeking federal legislative changes, FCM will continue to promote ongoing dialogue between municipal officials involved in rights-of-way management, and promote the *Rights-of-Way Handbook*.

Approved March 2014

Standing Committee on Municipal Infrastructure and Transportation Policy

For more information, please contact:

Adam Thompson
Senior Policy Advisor, Policy and Research
Tel.: 613-907-6247
E-mail: athompson@fcm.ca

Daniel Rubinstein
Senior Policy Advisor, Policy and Research
Tel.: 613-907-6294
E-mail: drubinstein@fcm.ca

From: [Cindy Hughes](#) on behalf of [ESRD Alberta Community Resilience Program](#)
To: [ESRD Alberta Community Resilience Program](#)
Cc: [Andy Lamb](#)
Subject: ESRD Alberta Community Resilience Program (ACRP) Information Package
Date: Thursday, July 03, 2014 2:50:47 PM
Attachments: [AB Community Resilience Prq 2014.pdf](#)
[ACRP-GrantApplication2014.doc](#)
[ACRP-StatementOfMunicipalPriorities2014.doc](#)

Mayor/Chief and Council,

On June 9, 2014, the Honourable Robin Campbell, Minister of Environment and Sustainable Resource Development announced the Alberta Community Resilience Program - a three-year \$325 million grant program to support municipalities in the development of long-term resilience to flood and drought events, while encouraging integrated planning and healthy, functioning watersheds. The Alberta Community Resilience Program (ACRP) will provide grants to municipalities for the design and construction of projects that protect critical municipal infrastructure from flooding and drought and help to ensure public safety is protected.

Attached for your information is a copy of the Alberta Community Resilience Program guide, as administered by Environment and Sustainable Resource Development and a number of supplementary materials, including the Application Form, template for the Statement of Municipal Priorities, and Frequently Asked Questions.

We invite you to submit grant applications under the program on or before our first application deadline of September 30, 2014. Subsequent application deadlines that all applicants must adhere to are as follows:

- March 31, 2015
- September 30, 2015
- March 31, 2016
- September 30, 2016

Program Coordinators have been assigned to specific watershed areas and the municipalities therein. These Coordinators will be your primary contact and will be available to guide you through the application and grant process and provide further information and clarification:

Northern Alberta (Hay, Peace/Slave, Athabasca, Beaver River basins)

Ms. Lisa Brodziak, Program Coordinator

780-641-9094

Central Alberta (Red Deer River sub-basin and North Saskatchewan River basin)

Mr. Andy Lamb, Program Director

403-396-2343

Southern Alberta (Bow, Oldman, and South Saskatchewan River sub-basins)

Ms. Micaela Gerling, Program Coordinator

403-297-3304

Please visit our program website esrd.alberta.ca or email us at ESRD.ACRP@gov.ab.ca for more information.

Andy Lamb

Director, Alberta Community Resiliency Program

Resilience and Mitigation Branch

Environment and Sustainable Resource Development

Alberta Community Resilience Program



Overview: Alberta Community Resilience Program

Alberta's communities have been built on a foundation of ever-changing landscapes and dynamic natural systems. The Government of Alberta acknowledges that extreme weather events, like flood and drought, are and will continue to be part of the community landscape. The Government of Alberta is continually striving to improve Albertans' ability to thrive within this reality.

Responding to these challenges today is critical to maintaining resilient and vibrant communities in Alberta, while supporting our critical watershed systems. As Alberta moves forward with projects to improve community resilience to flood and drought throughout the province, it is critical that we recognize and respect the nexus of sustainable community development and our watershed systems.

Understanding the importance of this relationship, the Alberta Community Resilience Program (ACRP) has been created to support municipalities in the development of long-term resilience to flood and drought events, while supporting integrated planning and healthy, functioning watersheds.

ACRP is a 3-year \$325 million provincial grant program administered by the Resilience and Mitigation Branch of Alberta Environment and Sustainable Resource Development.

Objectives

The Alberta Community Resilience Program will focus on the following objectives:

- ACRP will foster a culture of long-term resilience planning. It will challenge municipalities to develop proactive resilience planning goals for the future, while providing the means to manage the issues that are most chronic and affecting today.
- ACRP will provide financial support to municipalities across the province for the design and implementation of projects that protect critical municipal infrastructure from flooding and drought and help to ensure public safety is protected.
- ACRP will invest in Alberta's communities to minimize future flood damages, both financial and to property and infrastructure, and minimize risk to public safety and the potential for loss of essential services.

Scope

Municipalities are defined as rural and urban municipalities, First Nations, Metis Settlements, Improvement Districts, and Special Areas.

Projects under ACRP are defined as works (structural or non-structural mitigation) that enhance or enable the protection of critical municipal infrastructure (e.g. bank stabilization, berms, riparian buffers). Public Safety projects are defined as projects that mitigate public safety hazards, prevent loss of life and/or enhance evacuation time.

This program is not intended to provide emergency funds; it is intended to focus on long-term community resilience. Building resilience means Alberta's communities, infrastructure, and watershed systems are sustainable in the long-term.

Program Eligibility

This program is directed at municipalities only; private entities (individuals, associations or businesses) are not eligible to apply under the ACRP Program. By submitting an application under ACRP, the municipality is agreeing to take on all project liability (non-transferrable). Any works funded under this Program must be owned and operated/maintained by the municipality. The municipality must also own or obtain legal consent to access the lands upon which the project is constructed.

Critical municipal infrastructure may include water, wastewater, electricity, and stormwater works, as well as infrastructure used to access those services, e.g. access roads and transportation corridors; construction of new municipal infrastructure, temporary structures, or reconstruction of existing works are not eligible under ACRP.

When evaluating options, please be reminded that buy-out/land purchase options may be considered for high risk areas where economic and feasibility studies support this direction.

Projects will be evaluated internally to ensure they are consistent with provincial policy and direction. Special circumstances may be considered on a case-by-case basis.

Funding

The ACRP Program has been allocated \$325 million over the next three years – specified funds have been allocated for each budget cycle, as follows: \$110 million has been allocated to each of the first two years and \$105 in the third year. These amounts will be distributed to successful municipalities through grants semi-annually as determined by the Grant Review Committee.

Applications must be submitted before pre-determined deadlines (see Application Deadlines) and projects will be prioritized and approved in the month following the most recent deadline. Applications received after a stated deadline will be evaluated internally, but will not be forwarded for decision until the following application submission deadline and decision period.

Final commitment to fund any eligible grant applications submitted under ACRP will not be made until the Minister of Environment and Sustainable Resource Development has provided written approval.

Cost Share Requirements



For approved projects, Environment and Sustainable Resource Development will provide 90 per cent of the engineering and construction costs up to \$3 million and 70 per cent for costs in excess of \$3 million.

Costs associated with the operation and maintenance of a project are the responsibility of the municipality and are **not eligible** as part of the total cost of the project.

Applicants may also be asked to implement their project in phases, depending on the scope of the project, so it may be funded over a number of years.

Project Selection Criteria

Project priority and approval is based on eligibility criteria, economic and technical feasibility, and benefit to the community and the environment. Each fiscal year, projects will be selected by the department based on an assessment of the project's longevity, mitigated risk, historical damage, urgency and environmental impacts. Distribution of funding between municipalities local priority will be considered as part of this assessment. Municipalities will be asked to prioritize their submissions if more than one project is being submitted for consideration (see section on Statement of Municipal Priorities).

Priority will be given to projects that use materials and techniques that may provide additional benefits to the aquatic environment, like bioengineering or non-structural options. Bioengineering is a 'soft' engineering technique that primarily utilizes natural materials (vegetation cuttings, soil layering, seed treatments, etc.).

The advice of an engineer or Qualified Aquatic Environmental Specialist (QAES) will be helpful to plan and design your work. In some cases, this advice is required to support regulatory applications for work that could significantly impact neighbours, the water body or the aquatic environment.

Grant Approval Process

Each municipality will have received a letter from the Program Director outlining the program and providing information on next steps.

Consultation

Program Coordinators will be assigned to specific watershed areas and the municipalities therein. These Coordinators will be the municipality's primary contact and will be available to municipalities to guide them through the application and grant process. Coordinators will also make recommendations on projects to the Grant Review Committee.

Application Requirements

In support of an application for funding, the applicant must submit a Statement of Municipal Priorities, and preliminary engineering report, including a risk assessment, if applicable to the project.

Statement of Municipal Priorities

A Statement of Municipal Priorities should describe how the community will plan for and prioritize community resiliency projects now and in the future. This plan is required from each applicant before any application will be considered.

The Statement of Municipal Priorities will provide the Provincial Review Committee with context on each community's most critical (chronic) issues, as they relate to flood/erosion/drought, and establish each community's priorities and planned projects to achieve those priorities. The statement should consider past events and indicate the community's highest priority projects for the next two to three years. With this information, the Review Committee can make recommendations for funding that represent the overall priorities of the community.

Preparation of these statements need not be complex or lengthy; the statement must simply provide a clear indication of community priorities, which are not likely to change. A form has been developed for your reference and use.

Preliminary Engineering Report

A preliminary engineering report must identify the issue that is being addressed and describe the proposed project, including how it supports the community's Statement of Municipal Priorities. The report must also speak to the project's economic and technical feasibility, and identify its benefits and impacts.

Risk Assessment

Where provincial flood hazard mapping is unavailable and the project appears to be located in a high risk area, the applicant may be required to submit a flood or risk hazard assessment in support of their application.

Application Deadlines

The following application deadlines will be adhered to:

- September 30, 2014
- March 31, 2015
- September 30, 2015
- March 31, 2016
- September 30, 2016



The Grant Committee will evaluate and prioritize all applications that are submitted before the most recent deadline. Applications that are received after the most recent application submission deadline will be evaluated internally; however, they will not be prioritized for funding until the following application submission deadline and decision period.

Once all assigned funding is allocated for a fiscal year, applications that are eligible, but unapproved may still be considered for funding at a later date. Note that the unapproved applications will be ranked with all other applications received by the subsequent submission deadline.

Decision Making Process

All grant application submissions received by the most recent deadline will be evaluated by the Grant Review Committee on the basis of a project's eligibility under the program. Each prioritization exercise will be conducted on all applications received by the deadline (first deadline is September 30, 2014). The Grant Review Committee will recommend projects to the Minister for approval at the end of each application submission cycle.

Applicants whose grant applications are not eligible under the Alberta Community Resilience Program will receive a letter from the Program Director, informing them that their project is not eligible for funding and the rationale for the decision.

Minister Approval

The Grant Review Committee will make its recommendations to the Minister for project approvals. If Minister approval is obtained, the department and municipality enter into a cost sharing agreement for each approved project.

Project Construction

Regulatory Approval

Regulatory authorizations must be obtained from Environment and Sustainable Resource Development prior to initiating construction of the project. Regulatory approvals and agreements include (but are not limited to) those required by provincial and federal governments, utility and resource companies, and other landowners.

Construction

The municipality is responsible for the construction of an approved project within the framework of the grant agreement and regulatory authorizations.

The municipality shall inform Department staff of the progress of construction of the project, as per the terms and conditions of the grant agreement (see Interim and Final Reporting).

Grant Administration, Reporting, and Audits

Once a grant agreement is in place, there are established processes for grant amendments, required reporting throughout the project lifecycle, and project audits.

Grant Amendments

Grant Amendment requests may be considered for minor scope changes and extensions. These requests are subject to program eligibility and are evaluated on a case-by-case basis.

Interim Reporting

As per the requirements of the Grant Agreement initiated under the Alberta Community Resilience Program, municipalities must submit an Interim Report to the Grant Manager by the due date identified in the Grant Agreement.

An Interim Report must include: a summary of expenditures and disbursements on eligible costs; a summary describing the status of the project; regulatory authorization numbers for *Water Act* and *Public Lands Act* (or status if outstanding); and an updated work plan, identifying any issues that may affect the continued application of the grant agreement.

Final Reporting

As per the requirements of any Grant Agreement initiated under the Alberta Community Resilience Program, the municipality must submit a final report to the Grant Manager no later than three months after the grant expiry date identified in the Grant Agreement.

The municipality must provide a project summary report to the Department detailing:

- investments made and results achieved with respect to the Project in a manner specified by the Department;
- expenditures and disbursements from the Grant Payment Amount including a brief summary of how these expenditures and disbursements were utilized; and
- any revenue accrued, including interest, from the Grant Payment Amount.

Financial and Regulatory Audits

All projects will be subject to a Financial Audit. The project may also be subject to a Regulatory Audit or site inspection for the purposes of providing assurance that the project is constructed in a manner that complies with the *Water Act* and *Public Lands Act*. A Regulatory Audit will also assess any unintended adverse impacts.

Statement of Municipal Priorities

Alberta Community Resilience Program

Introduction

As part of the Alberta Community Resilience Program (ACRP), municipalities are being asked to submit a Community Statement of Priorities prior to (or with) their first application to the program.

The purpose of this statement is to provide the Grant Review Committee with context on the overall mitigation issues facing a community, specific issues of chronic flood/erosion/drought, overall community mitigation goals and priorities, and the projects being planned to achieve those goals and priorities. The statement should be historical in nature and identify a community's highest priority projects in the next 2 to 3 years. With this information, the Grant Review Committee can make recommendations for funding that hopefully represent the cumulative priorities of Alberta's communities.

Preparation of these statements need not be complex or lengthy, as long as they provide a clear indication of community priorities which are not likely to change.

Section 1: Community Overview

Name of Municipality: _____

Population: _____

Community location:

Rivers, streams, or creeks that intersect in your community:

Major industries near identified water bodies (please name industrial facilities, if possible):

Major public infrastructure near identified water bodies (hospitals, roads, etc.):

Section 2 Description of Water Issues

Please identify which are chronic issues (historical) and which occur occasionally.

Flooding: Chronic Occasional Unknown

Has Flood Hazard Mapping been undertaken in your community? Yes No Unknown
If yes, please provide a copy with your Statement

Erosion: Chronic Occasional Unknown

Debris flows: Chronic Occasional Unknown

Drought: Chronic Occasional Unknown

Section 3: Description of Priorities

Please describe specific areas of the community that are most vital to protect (hospital, access, roads, bridge, low lying residential areas, etc.)

Section 4 Project Priority

Please provide a list of specific projects that could assist with addressing community priorities projects. Projects **must** be placed in priority order. Note that we do not require a detailed project description at this point; the intent is to simply give an idea of what may be submitted and its overall priority to the community.

Section 5 Watershed Assessment

Please provide an assessment of how the works proposed by the municipality maintain and potentially enhance the health of the watershed and sub-watersheds the community is located in and how they enhance the overall resiliency of the community to future flood and drought events. The components of this assessment should include:

Provide an overview of any other mitigation options considered, including non-structural options such as wetland assessment and riparian protection.

Identify any relationship to other projects being proposed by other communities in the watershed.

Please engage your local Watershed Planning and Advisory Council (WPAC) and identify how the projects proposed by the municipality fit within the WPAC's Integrated Watershed Management Plan.

--

Contact Name:	Date:
Signature:	

June 17, 2014

Reeve and Council
Mackenzie County
PO Box 640
Fort Vermilion, AB, T0H 1N0



Reeve and Council,

On behalf of the Alberta Recreation and Parks Association, I invite your Council to attend our upcoming Conference and Energize Workshop, held at the Fairmont Jasper Park Lodge from October 23 – 25, 2014.

The Alberta Recreation and Parks Association (ARPA) is a provincial not-for-profit organization that is committed to building healthy citizens, communities, and environments in Alberta through recreation and parks. We envision that all communities in the province embrace and proactively use recreation and parks as essential means for enhancing individual well-being, community vitality, economic sustainability, and natural resource protection and conservation.

The Energize Workshop is a component of the ARPA Conference specifically designed for elected officials. Along with a tailored stream of sessions that provides leading edge information in Canada, the Workshop will give you the knowledge and tools to bring back to your council and community to ensure excellence and value for money from one of your largest budget areas.

Not only a unique networking opportunity with other Mayors, Reeves, and Councillors in Alberta, our Conference provides an opportunity to meet and foster relationships with the next generation of recreation and parks leaders and programmers to build stronger communities.

Enclosed is more detailed information about the ARPA Conference and Energize Workshop. Additional Information can be found on our website at www.arpaonline.ca/events/energize-conference. Should you have any questions about the event, please contact Bill Wells, ARPA Chief Executive Officer, at 780-415-1745.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Dan Pagely".

Dan Pagely
ARPA President

RECEIVED
JUN 26 2014

**MACKENZIE COUNTY
FORT VERMILION OFFICE**

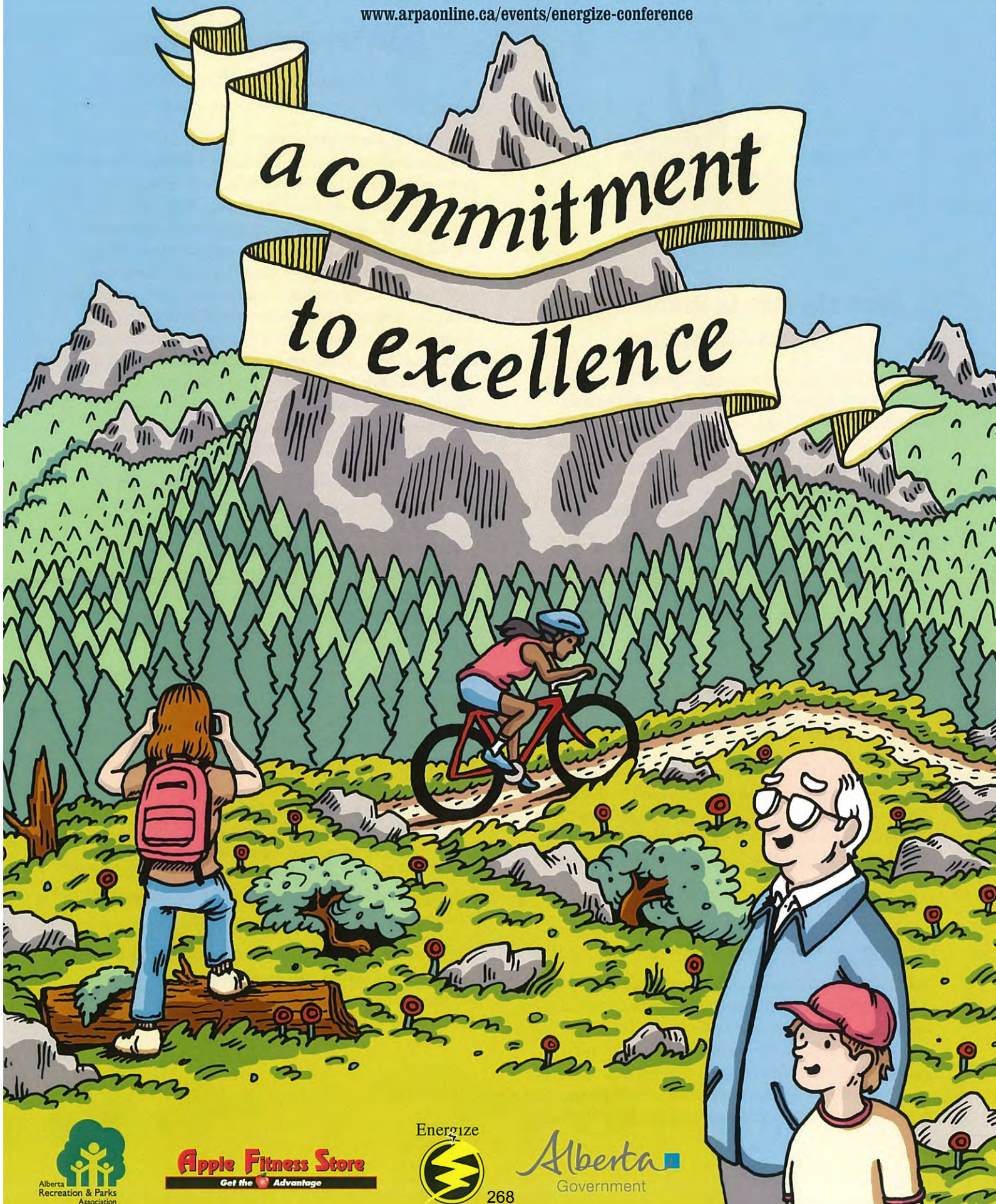
ARPA Conference and Energize Workshop

FAIRMONT JASPER PARK LODGE • JASPER, ALBERTA • OCTOBER 23-25, 2014

www.arpaonline.ca/events/energize-conference

a commitment

to excellence





About the Alberta Recreation and Parks Association

THE ALBERTA RECREATION AND PARKS ASSOCIATION (ARPA) is a provincial not-for-profit organization committed to building healthy citizens, communities, and environments in Alberta through recreation and parks. We envision a province that proactively uses recreation and parks to enhance individual well-being, community vitality, economic sustainability, and natural resource conservation.

ARPA has over 1,500 members who represent 120 Alberta communities. Our members include community and public recreation and parks agencies, corporations, elected officials, volunteers, and students.

About the Annual ARPA Conference and Energize Workshop

OUR ANNUAL CONFERENCE AND ENERGIZE WORKSHOP is an opportunity for us to put our vision to work. The Conference brings together delegates from Across Alberta and provides them with an opportunity to discuss their work, ideas, beliefs, and current trends in recreation and parks.

Energize Workshop

THE ENERGIZE WORKSHOP is a program part of the ARPA Conference and is open to everyone from elected officials to local community volunteers. The Workshop is an idea-exchange and knowledge-sharing forum regarding recreation development and its contribution to healthy community. This is the 20th year of partnership between the ARPA Conference and Energize Workshop.

About the Conference Theme:

A Commitment to Excellence

IT'S TIME FOR A CULTURE SHIFT. We need to take better care of ourselves, from an individual and organizational perspective, so that we can in turn work to make each of our communities reach their full potential. We need to strengthen the quality and effectiveness of community recreation and parks service development and delivery throughout Alberta and beyond. We need to support continuous improvement in the quality of recreation and parks services, promote commitment to the emerging competencies and practices that are essential for service excellence, and encourage organizational response to the priority benefits identified by the communities we serve. We also need to strengthen the ability of community leaders, community recreation practitioners and volunteers to serve their communities.

ARPA has placed a priority on strengthening and positioning the recreation and parks profession. Vision is critical to that positioning and, as the result of Foundations for Action: Vision 2015, the Recreation and Parks Excellence Series, our work on the professional development and certification program, and the drive to establish a centre of excellence, there is an inspiring direction in place.

As Canada's National Recreation Statement points out, nearly all recreation occurs in community, making community activities essential to happiness in our complex society. But the truth is, we are not fully tapping community recreation's potential for good. Pressured by fiscal and economic realities, the recreation sector has slipped more toward managing facilities when what's really needed is a greater focus on human betterment, social transformation and rebuilding community. Now is the time for community recreation to take the lead in helping individuals and communities put life back in balance.

The 2014 ARPA Conference Committee is committed to bringing together delegates and speakers from different sectors to discuss and share current and innovative topics, unique partnerships and promising practices.

Opening Keynote: Adam Kreek

Thursday, October 23 • 6:00 – 8:00 pm

TOPIC: MANAGING CHANGE FOR SUCCESS

MENTAL TOUGHNESS. TEAMWORK. LEADERSHIP. Adam is a Social Entrepreneur who lives it. He runs a biodiesel company and organic food bar company, but is best known as a world-class and interactive storyteller. Adam is an Olympic Gold medalist in eight-man rowing and a death-defying ocean adventurer. Get ready to learn timeless change management and leadership strategies that will re-boot teamwork, engage performance and strengthen your personal resiliency.

In this presentation, Adam Kreek empowers individuals and teams to accept, embrace, and thrive in times of change. In his hallmark down-to-earth manner, Kreek illustrates how to harness the lessons of high performance and apply strategies to transition from current practices to desired states.

Closing Keynote: Drew Dudley

Saturday, October 25 • 1:30 – 2:45 pm

TOPIC: REDEFINING LEADERSHIP AND THE POWER OF “LOLLIPOP MOMENTS”

AN AFFABLE AND CAPTIVATING SPEAKER, Drew Dudley recasts our notions of leadership. By making leadership into something bigger than ourselves, Dudley says, we fail to acknowledge the everyday leadership that affects us in innumerable ways. When it becomes outsized, we are given an excuse to not expect it from ourselves and from others. Instead, we need to redefine leadership as being a series of “lollipop moments”—those moments when something you’ve done has made someone else’s life fundamentally better. How many lollipop moments occur every day? How many go unacknowledged? The number of lollipop moments we create, the number we acknowledge, and the ones we pay forward—this comes closer to a true measure of leadership. A born storyteller with infectious energy, Dudley tells us that leadership is, at its core, about striving to act in a way that has a positive effect on your own life, and the lives of others.



Venue & Accommodations

Fairmont Jasper Park Lodge

1 OLD LODGE ROAD, JASPER, ALBERTA T0E 1E0

A BLOCK OF ROOMS has been reserved at a group rate at the Lodge, but please be aware that the block usually sells out by mid-summer.

Please quote “**2014 ARPA Conference**” when making your reservation to receive the discounted rate.

Bookings may be done over the phone by calling the Fairmont Jasper Park Lodge at 780-852-3301, or through their website (<https://resweb.passkey.com/go/arpa2014>).

Please note: only one room can be booked per name. If booking is canceled 60 days or closer to the event, a penalty of 1 night accommodation will be assessed.

Rates

Room Type	Single or Double Occupancy Available
Fairmont Room	\$145
Deluxe	\$170
Deluxe with Sitting Area	\$210
Junior Suite Fireplace or Lake view	\$264
Lakefront Suite	\$345
Signature Cabins (2-8 guestrooms)	\$345 per guestroom

*Additional persons per room as at \$25/person/night (not including relevant taxes)

*Rates include a per-person daily service charge

*Rates do not include a Tourism Levee or 5% GST

Secondary Accommodations

Sawridge Inn and Conference Centre

76 CONNAUGHT DRIVE, JASPER, ALBERTA T0E 1E0

THE FAIRMONT JASPER PARK LODGE will likely sell out quickly, so we have secured secondary accommodations at the Sawridge Inn and Conference Centre.

To access these rooms, please call toll free at 1-800-661-6427 and quote "141023ALBE".

Room Type	Single or Double Occupancy Available
Atrium View Room	\$131
Outside View Room	\$151

*Rates do not include applicable taxes

*Triple and quadruple occupancy available at an additional daily cost of \$20/person

*Conference rates are available to delegates 1 day prior and one day after the Conference



Registration

REGISTRATION FOR THE CONFERENCE AND ENERGIZE WORKSHOP opens on Monday, June 16. Prices include all education session, socials, and scheduled meals. Pre-Conference sessions are not included in these fees.

Delegate Fees	Member	Non-Member	Student
Early Bird Rate (Before September 26)	\$545	\$695	\$300
Regular Rate (Starting September 26)	\$645	\$795	\$300
Friday Only*	\$330	\$430	\$150
Saturday Only*	\$330	\$430	\$150

Fees do not include GST

*Includes education sessions and lunch on registered day only

Pre-Conference Workshop Fees

Pre-Conference Fees Thursday, October 24	Member	Non-Member	Student
Half Day Workshop Only – no lunch included	\$99	\$129	\$39
Full Day Workshop – lunch included	\$199	\$249	\$59

Fees do not include GST

For more information, visit: <http://arpaonline.ca/events/energize-conference/>

Dispatch Digest

The latest news from The Northwest Regional Communications Centre

Summer '14 Edition

Dispatcher of the Year: Christine Dunn

Chris has been a dispatcher with the Grande Prairie Fire Department (GPFD) since June 2000 and is known for her willingness to help our customers and her co-workers. She has displayed this by training new recruits and bringing them to a high performance level in a short period of time. Chris not only adheres to protocols but she helps write and update the procedures in the N.R.C.C. guide. With as many new customers as we have had in Dispatch over the past few years, keeping the N.R.C.C. Guide up-to-date has become a complex but critical function. Chris has paid great attention to the detail required in accomplishing this task. Chris has the experience to handle stressful situations with ease and confidence. She also excels in our busy dispatch world due to her mastery of multitasking. The N.R.C.C. is proud to see Chris receive this recognition as Dispatcher of the Year.



Chris & Chief Lemieux

Kudos!



Award of Merit: Karen Boyne

Karen has been a dispatcher with the Grande Prairie Fire Department since December 1994. Karen will go out of her way to obtain and provide as much detail as possible to responding units in order to support Fire Response. She is the subject matter expert in Dispatch when it comes to mapping and geography and keeps information related to our area up to date at the N.R.C.C. Karen has taken a lead role in training in 2013 and has done an exceptional job. She has been described as a model of professionalism and an incredibly knowledgeable resource, always ready to share and teach others. N.R.C.C. is pleased to see Karen receive this Award of Merit.



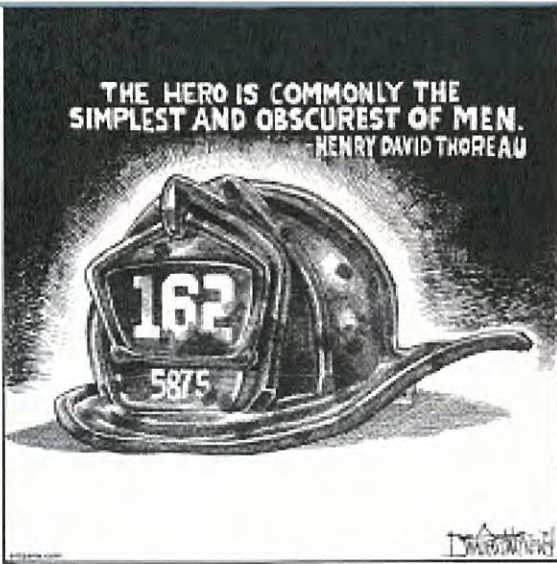
Karen

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JUN 20 2014

Dispatch Digest

The latest news from The Northwest Regional Communications Centre



Dispatch “Lingo”

Since becoming a dedicated Fire Dispatch Center, Dispatchers have stopped using 10 codes and for the most part use plain English. However, there are two 10 Codes that are still utilized.

10-33 (Code 33) - This code is used in event that Fire Department personnel are faced with a threatening situation requiring immediate law enforcement intervention. All personnel have authorization to use “Code 33”. The person requiring assistance shall state “Code 33” and provide additional information if safe to do so. Dispatch shall immediately call RCMP to respond to a “crew in a threatening situation”. When situation is secure Incident Command shall report “Code 33 ALL-CLEAR”.

10-32 (Black Tag Patient) - This code is to imply expectant death. It is used for deceased patients and for those whose injuries are so extensive that they will not be able to survive given the care that is available.

Unit Commendation:

Northwestern Regional Communication Centre (N.R.C.C.)

The Grande Prairie Fire Department has recognized the dispatch group for providing exceptional service in 2013. There were many staffing changes and several new dispatch customers brought on board. Despite the busy atmosphere and high call volume, the dispatchers continue to provide exceptional service as they deal with emergency callers and other priority calls. They are respectful, professional and calm no matter what the situation. Whether it is a record snow fall, grass fire season or an extreme windstorm, N.R.C.C. dispatchers always rise to the challenge.

The Recognition Committee was pleased to present a Unit Commendation to all members of the Northwestern Regional Communication Centre: Dispatch Supervisor Sue Reid, Dispatch Supervisor Tamara Gaboury, Karen Boyne, Chris Dunn, Kerrie McCullough, Amber Metcalf, Geraldine Chubbs, Jennifer Johnston, Susan Baile, Nicky Hemingson, Tammy Astell, Emily Shaw, Holly Biggs, and Kayla Pollock.



Dispatchers and Supervisors accepting Unit Commendation

Dispatch Digest

The latest news from The Northwest Regional Communications Centre

Dispatch Now Offering Meet and Greets

Definition of *MEET AND GREET*: a reception at which a public figure (such as a politician or rock star) socializes with press members and other guests.

While we aren't politicians....we are kind of like rock stars...and we would love to come out and socialize with your Fire Department! If you would like to host some of the members of your dispatch team at your next practice nightjust contact the Supervisors and we will do our best to accommodate you.

Some of the things we can offer:

- Explanation of the 9-1-1 process
- What happens when someone calls 9-1-1
- When we receive a call for your department – how do we dispatch your department?
- Maps, rosters, protocols....let's see if they are all up to date for your department.
- Answer any questions you may have regarding our services.

So far this year we have visited DeBolt and Grovedale Fire Departments.....who wants to have us out next? *Please note: We are currently only able to provide this to Departments within one hour travel time, other departments are included during yearly area familiarization.*

Dispatchers hit the books and learn "Blue Card" Program

The Blue Card Command Certification Program is a state of the art training and certification system that teaches Company and Command Officers how to standardize local incident operations across their organization. The program uses a combination of online and in-class simulation training which results in an Incident Commander solution that finally addresses local Hazard Zone operations.

The training is based entirely on retired Fire Chief Alan Brunacini's Fire Command and Command Safety Textbooks which have been used globally in the Fire Service for over 30 years. The Blue Card Incident Commander Training and Certification Program are designed to manage local NIMS Type 4 and 5 incidents. These 2 Incident Types account for more than 99 percent of a department's incident activity. Until the advent of Blue Card, there has not been a curriculum or standard for an Incident Commander to manage a local Type 4 and 5 Hazard Zone.

Dispatchers completed an online training module and some were able to "dispatch" for scenarios during GPFD's Officer training course. The majority also attended a specific training day for the dispatch portion of the program. For more information on the Blue Card Program or training visit www.bshifter.com.

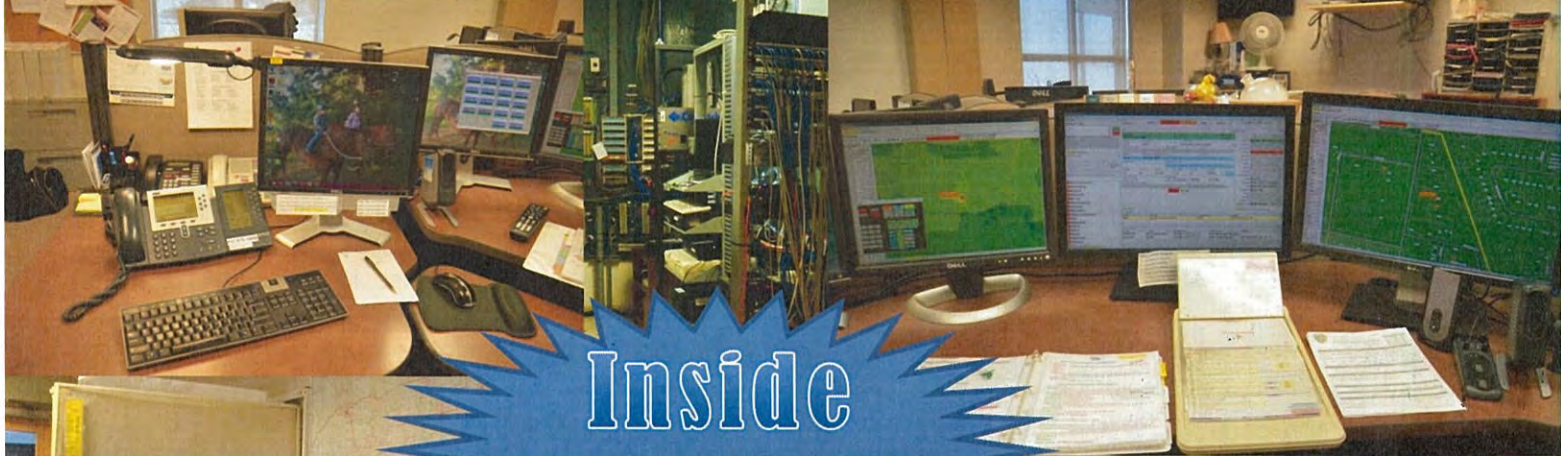


Above:
Dispatchers,
coffee in hand,
visit Grovedale
FD.
Right: DeBolt
FD



Dispatch Digest

The latest news from The Northwest Regional Communications Centre



In 2013 N.R.C.C. Dispatchers answered 61,541 - 911 calls which averages 169 calls per day.

Contact Us

ALL WOMEN ARE CREATED EQUAL
THEN A FEW BECOME
911 DISPATCHERS

Northwest Regional Communications Centre
8111 Resources Rd
Grande Prairie, AB
T8V 7Y2

Phone:
(780) 538-0393

Fax:
(780) 538-0318

Planning Today for Your Community's Tomorrow.

5109 - 51 St
Box 450
Berwyn AB TOH OEO

Phone: 780-338-3862
Fax: 780-338-3811
E-mail: info@mmsa.ca
Website: www.mmsa.ca

The Mackenzie Municipal Services Agency provides land use planning and subdivision services for a large area in northwest Alberta. In a region stretching from Northern Sunrise County in the south and east to the Town of Rainbow Lake in the north, we provide municipal planning services to 12 member municipalities, pursuant to Section 625 of the Municipal Government Act. We also provide a full range of services on a contract fee-for-service basis.

Contact Us:

Check Out Our Website
www.mmsa.ca
For Subdivision Application Packages And Internet Web Maps

Karen Diebert , Manager karen.diebert@mmsa.ca	Kate Churchill , Planning Intern kate@mmsa.ca
Havan Surat , Manager of Planning havan@mmsa.ca	Ron Rauckman , Senior Graphics Technologist ron.rauckman@mmsa.ca
Elise Willison , Senior Planner elise@mmsa.ca	Ali Taghavi , Senior GIS Technologist ali@mmsa.ca
Alisha Mody , Municipal Planner alisha@mmsa.ca	Audra Lindsey , GIS Technologist audra@mmsa.ca
Philip Rough , Municipal Planner philip@mmsa.ca	Brenda Taylor , Administrative Assistant info@mmsa.ca
Babak Behnia , Municipal/Urban Design Planner babak@mmsa.ca	

MUNICIPALITY	REPRESENTATIVE	MUNICIPALITY	REPRESENTATIVE
Village of Berwyn	Ron Longtin	M. D. of Fairview No.136	Terri Wyness
Clear Hills County	Charles Johnson	M. D. of Peace No.135	Veronica Bliska
Town of Fairview	Paul Buck	Village of Nampa	Clynton Butz
Town of Grimshaw	Tanya Wearden	Northern Sunrise County	Carolyn Kolebaba
Village of Hines Creek	Albert Mierzewski	Town of Peace River	Elaine Manzer
Town of Manning	Sunni Jeanne Walker	Town of Rainbow Lake	Boyd Langford

AROUND THE REGION

STAFF GOODBYES:

Sam Mohamad-Khany moved back to Vancouver in November 2013 to work with AECOM as an Urban Planner.

In February, Howard Pinnock relocated to Cold Lake joining the City of Cold Lake Planning Department.

CAO GOODBYE:

Larry Davidson will be leaving the Town of Fairview moving on to the Town of Coaldale.

MIGHTY PEACE TOURIST ASSOCIATION:

In June, Melanie Bekevich-Joos took on the role of Executive Director for the Mighty Peace Tourist Association.

ROBERT E. WALTER MEMORIAL SCHOLARSHIP:

The recipient for 2014 is Kathryn Banman from La Crete. Kathryn is a graduate of La Crete Public School and will be attending Northern Lakes College in the fall.



Gilbert Morris, Principal of La Crete Public School, presenting the award to Kathryn Banman.

RECEIVED JUL 2 Summer MMSA Monitor

MACKENZIE COUNTY FORT VERMILION OFFICE MACKENZIE MUNICIPAL SERVICES AGENCY

Volume 22, Issue 06/14

JUNE 2014

CHANGES TO OUR BOARD

Following the Municipal Elections in October 2013, six new members were appointed to represent their municipalities on the MMSA Board:

- Paul Buck representing the Town of Fairview,
- Clynton Butz representing the Village of Nampa,
- Charles Johnson representing Clear Hills County,
- Elaine Manzer representing the Town of Peace River, and
- Albert Mierzewski representing the Village of Hines Creek.

Elected to the EXECUTIVE COMMITTEE for 2013/2014 are:

- Ron Longtin, Chair (Village of Berwyn)
- Veronica Bliska, Vice-Chair (MD of Peace No. 135)
- Carolyn Kolebaba (Northern Sunrise County)
- Elaine Manzer (Town of Peace River)
- Clynton Butz (Village of Nampa)

The ROBERT E. WALTER MEMORIAL SCHOLARSHIP Review Panel members are:

- Terri Wyness (MD of Fairview No. 136)

- Albert Mierzewski (Village of Hines Creek)
- Paul Buck, (Town of Fairview)

On a sad note, Bonnie Bigam passed away October 31, 2013. She represented Clear Hills County on the MMSA Board for 6 years. She was also a valued member of the Robert E. Walter Memorial Scholarship review committee.



On December 6, the MMSA Board held their annual Organizational meeting.

CHAIRMAN'S REMARKS

By Ron Longtin

In the past couple of months I have had the opportunity to visit many of our member municipalities with the task of introducing the Agency's new Five Year Strategic Plan. Through these visits throughout our region it is apparent that although we are individual municipalities we all have common goals and often have to deal with similar issues. We have to operate within a fiscally responsible budget and yet attempt to meet the demands of our residents – this sometimes seems near impossible, but there is still that feeling of optimism which can be felt when we talk about the opportunities that Northern Alberta has to offer. It is with this same optimism that the Agency is moving forward in providing planning services to its members. The new Strategic Plan emphasizes the need for strong communication between the Agency and the municipalities to ensure

that the planning goals are established and met in a cost effective manner. The strength of the Agency lies in the collaborative approach of its members and the support given to ensure that planning services are available from within the region to all municipalities.

On behalf of the MMSA Board and Staff, I would like to thank all the members for their past support and as we move forward it is my intention as the Chair of the Agency, to ensure that the services provided are of the most professional and highly qualified nature and that the needs of our members are met in this same manner.

In closing, a thank you to the Agency Staff for their dedication and commitment to our Members and for the vision to "plan today for our community's tomorrow".

Inside this issue:

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Babak Behnia
Municipal/Urban Design Planner



Havan Surat
Manager of Planning



Kate Churchill
Planning Intern

WELCOME NEW STAFF

In January, **Babak Behnia** joined the MMSA as the Municipal/Urban Design Planner. Babak obtained his Bachelor of Arts in Environmental Geography from Simon Fraser University in 2008 and his Master of Arts in Planning from the University of Waterloo in 2013.

Babak's work includes park design, downtown revitalization schemes, and concept plans. He also provides day-to-day planning services to the Town of Rainbow Lake and the Village of Berwyn. Babak will be exploring urban design concepts and land use ideas which can help improve and enhance the quality of life in our member municipalities.

Havan Surat arrived on May 1 as the Manager of Planning. He brings with him a wealth of experience and knowledge, both in land use planning, urban design and GIS applications. Havan obtained a

Masters in Architecture with a concentration in Urban Design and a Masters in City and Regional Planning from the University of Texas. He also has Graduate Certificates in Geographic Information Systems and Development Review, as well as a Certificate in GIS Skills Enhancement. His experience includes Research Planner Analyst for the University of Illinois at Chicago; City Planner for the City of Fort Worth; GIS Teaching Assistant at the University of Texas at Austin.

Havan's duties as the Manager of Planning are to provide supervision, direction and mentoring to the planning staff and to ensure the delivery of planning services to the Agency's members in a professional, time sensitive manner.

Kate Churchill is the newest member of our planning staff, arriving May 12. She recently completed a Master's Degree

in Regional and Environmental Planning at the University of Calgary. Kate obtained her Bachelor's Degree in Urban Geography from the University of Victoria and a Sustainable Resource Management Certificate from BCIT, Burnaby, B.C. She has gained valuable experience with various departments of the Provincial Government including Alberta Infrastructure and Alberta Environment and Sustainable Resource Development.

Kate comes into the Agency through the Alberta Municipal Affairs Internship Program. The program will allow for Kate to build on her education and gain the experience required to advance her career in land use planning. Initially Kate will become familiar with the region and the various services that the Agency provides and will eventually take on the regular duties of a municipal land use planner.

MANNING LAND USE BYLAW

By Alisha Mody

Following the adoption of the Town of Manning's first Municipal Development Plan in the winter of 2014, the Town is working to update its Land Use Bylaw. The Land Use Bylaw update will incorporate the strategic direction provided by the MDP as well as best practices from around Alberta.

The LUB steering committee is meeting on a regular basis to review proposed additions to the LUB.

The additions being considered include updated landscaping

requirements that will ensure new developments contribute to Manning's natural beauty. New lighting will enhance the safety and security of developments. The addition of bicycle parking requirements to the LUB will enable individuals to more easily choose to bike within the town.

A proposed new LUB district, Mixed Commercial-Residential, will replace the existing Transitional Commercial district and will provide a clearer purpose for the district. The proposed Parks/Natural Areas District, Municipal

Infrastructure District and Civic/Institutional District replace the existing Community District, which allowed a hodgepodge of uses.

The combination of these and other changes will provide the Town of Manning with a clearer regulatory environment for future development, easing the organizational challenge for administration and clearing the way for private industry.



REGIONAL COOPERATION: THE INTERMUNICIPAL DEVELOPMENT PLAN FOR THE VILLAGE OF BERWYN, TOWN OF GRIMSHAW AND MD OF PEACE NO. 135

By Babak Behnia

An important project being undertaken this year in the region is the Intermunicipal Development Plan between the municipalities of Berwyn, Grimshaw, and the M.D of Peace No. 135. The municipalities, with the assistance of their land-use planners, are working towards achieving a comprehensive framework for growth, development, intermunicipal cooperation and open communication. As such, the upcoming policy framework will cover the areas that are within the M.D of Peace No. 135 and in close proximity to the Town of Grimshaw and the Village of Berwyn.

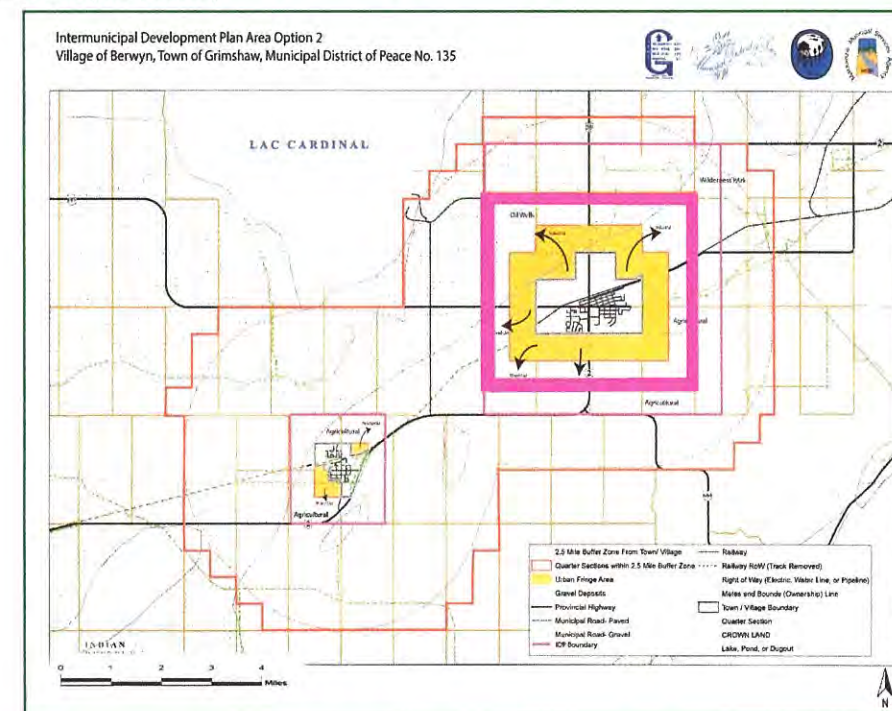
The major benefit of this policy document will be its role in creating a common vision for the future development of the wider area around the Village and the Town. Another positive outcome for the IDP

area will be a more definite understanding and anticipation for the type of development(s) that will occur in the coming decades.

Another highlight with regards to this project is the provision of future industrial, residential,

commercial, and mixed-use developments within the IDP boundaries. Through consulting with their land-use planners, the municipal governments will pin-point potential areas that could be developed as economic and

residential assets while preserving important agricultural, natural and wilderness zones that have served the residents well and will continue to do so into the future.



DEVELOPMENT ON AND AROUND HISTORIC LANDS

By Elise Willison

When proposing to develop on or adjacent to sites with historical significance, especially along a historic land or water route, or known to have been historically occupied, municipalities should contact Alberta Culture to apply for Historical Resources Act clearance. The **Municipal District of Fairview No. 136** was required to apply for this clearance before they were able to construct a cookhouse at "The Maples" as a municipal Centennial Project.

The M.D. was also required to apply for a *Historic Resources Impact Assessment* (HRIA) for archaeological resources. An archeologist qualified to hold an Archaeological Research Permit within the Province of Alberta was hired to conduct a field investigation. The archaeological consultant submitted an application for an *Archaeological Research Permit - Mitigative Research Project* to the Historic Resources Management Branch, Heritage Division, Alberta Culture before the archaeological field investigation was undertaken.

The Maples Park, owned by the Municipal District of Fairview No. 136, is located adjacent to Historic Dunvegan Provincial Park. The Historic Dunvegan site includes a First Nations encampment area, restored historic buildings including a Hudson's Bay fur trading post, a Roman Catholic Mission, a cairn, a visitor centre and camping facilities.

Other planning related issues at historic sites may include older surveys that are still on title, as well as misaligned roads.



Cookhouse Location at "The Maples"





RECEIVED 2014
JUL 4 2014

Peace Country Regional Science Fair report

MACKENZIE COUNTY
FORT VERMILION OFFICE

Well Science Fair competitions have come to an end for the 2013-2014 school year and it has been an amazing year for the Peace Country! I would like to take this opportunity to highlight the events of the Peace Country Regional Science Fair (PCRSF) and Peace Country's results from the Canada-Wide Science Fair (CWSF).

First off I would like to extend a huge thank you to the committee of committed volunteers that have put in countless hours to make this year's Regional Fair one of the best to date! The tremendous work of Denis Gagnon (Glenmary High School), Byron Schamehorn (TA Norris School), Kristen Blanchette (GP Vanier), Rob McEwen (Hines Creek School) and Claudette Walsh (Fairview) has allowed the Peace Country to come alive again in science. This year we had an extreme science fair make over and spent a lot of time and energy creating an event that was exciting, engaging and educational for students, teachers and the public.

This year's regional event was jam packed with activities from science in motion's hands-on activities and planetarium, to a live and interactive reptile display where participants met science the way it was intended, up close and personal. The students found this to be engaging, exciting and sometimes downright terrifying, if you weren't a fan of snakes!

The students were judged by 34 committed professional scientist as well as professionals with science or education backgrounds who came to judge the regions finest youth scientists. The students were competing for the coveted spots to represent Alberta at the CWSF. I was extremely pleased with the companies and industries in the area that allowed their employees time to partake in such a meaningful event. We are hoping to have more organizations and companies involved next year in this extremely valuable resource.

Early in the evening the students made their way to the River City Cinema where they awaited the awards ceremony. After the awards and cash prizes were presented, the prestigious CWSF team was announced; these individuals then received a limousine ride back to the banquet hall.

After the awards ceremony the students celebrated their success at the Belle Petroleum Centre with a banquet dinner and entertainment from local Metis jiggers and the Alley Cat Skippers. The dinner was accompanied by music from the talented Cameron Clarke. The students were then privileged to listen to a world renowned scientist and one of Canada's leading experts in space exploration, Dr. Jaymie Matthews from UBC . The evening celebrations came to a close with a very exciting dance with DJ Kent Shumaker with a glowing mocktail bar and snacks for refreshment. The students, and to be honest the adults, had a blast celebrating the hard work and success of the Peace Region's young scientists.

The fair ended on Saturday morning with public viewing and a public presentation by Dr. Jaymie Matthews, where Matthews dazzled the public with information about space that can be paralleled



Peace Country Regional Science Fair report

by very few. After the presentation the students did a quick tear down of their projects, and then they began their long or short journey's home.

Of course the Regional Fair is not where it all ends, during the week of May 10-17th the Peace Country team was off to Windsor to the CWSF. The Peace Country had its best representation and results in the last decade at this year's CWSF. This year Peace Country sent its maximum number of students with four projects. (5 students, 3 single projects and 1 double project).

We are pleased to announce that the students from the Peace Country stacked up extremely well on the national scene and were among the top regions in AB per capita. Out of the four projects representing the Peace Country three projects received bronze medals and two special awards!

The special awards were the best statistical project in the fair, as well as, 1 of 3 top water projects. The water project comes with the opportunity to possibly represent Canada at the end of August in the international water competition in Stockholm, Sweden, quite the honor! Along with the awards the students of the Peace Country walked away with \$8,150.00 in cash prizes and scholarships! We have quite a bright group of youth here in the North West!

Of course trips, experience and science enrichment like these would not be possible without the financial, human resources, in-kind and PR support that the PCRSF receives. To be honest I am truly amazed by the support of a region such as the Peace Country, through industry, government, education institutions, businesses and individuals the Peace Country can boast one of the greatest fairs in the country! When I hear stories of regions that struggle to make the trip to CWSF and that their Regional Fairs have been stripped down to bare minimums, my heart is overwhelmed with the support of everyone involved with our fair! It is because of you and your companies that northern AB is becoming a force to be reckoned with on the national youth science scene. There is no prouder moment then when one of your team members receives an award for their hard work and ingenuity. However the talk amongst the participants, organizers and the provincial team when one of the smallest zones walks away with so many awards, as Visa would say....priceless! I hope that in reading this report you take a piece of that pride for yourself, knowing that you supported that student to help them attain their goals and dreams, please give yourselves a standing ovation! Please see a list of our many supporters below.

Well folks that's all for this year, until next year keep exploring!

Jonathan Pittman / *President of PCRSF*



Peace Country Regional Science Fair report

An enormous and most gracious thank you goes out to all our sponsors, you are a big reason we have these opportunities for students in the North!

Platinum Sponsors \$5,000
DMI
Shell
Richardson Pioneer
Government of Alberta
GPRC – Science Fair Endowment Fund

Gold Sponsors \$1,000 - \$ 4,999
Belle Petroleum Centre
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Devon
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Silver value up to \$1,000
Northern Air
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Berwyn District of Peace
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Peter Herritt
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Walmart
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Hicks Honey
Freson IGA
YL Country
KIX FM
Record Gazette

CWSF 2014 - Windsor, Ontario



Kaeleigh Pasula

Denaturing DNA: Using Common Transcription Factors to Reprogram Cells

Challenge: Health

Category: Senior

Region: Peace Country

City: Fox Creek, AB

School: Fox Creek School

Abstract: This study uses in silico methods to analyze common transcription factors between different cell types, allowing a theory to be developed regarding the reprogramming of one cell type into another based on the number and specificity of transcription factors that two cell types may have in common.

Biography

I am a grade twelve student from Fox Creek, a small town in Northern Alberta. Being my ninth year competing in science fair, I am excited to be attending the national fair for my second and last time. It is my love for science and the influence the fair has had on my life that inspired me to participate one last time- the regional fair and CWSF are where I have met my closest and truest friends! After high school, I plan to attend university to pursue a combined Master of Business Administration and Bachelor of Science in Pharmacy program, in hopes of one day owning my own pharmacy. This decision has come from using science fair to discover the areas of science which truly interested me, work experience at my local hospital and pharmacy, as well as the experience I have gained working in an oncology lab at the University of Alberta. My advice to students considering entering the science fair, choose something you love! When you are talking about a topic you are passionate about, other people become excited about it too. It is much easier to put in the hours when it is something you like.

CWSF 2014 - Windsor, Ontario



Stéphane Chenard

Fertilizer Fiasco: Is Denitrification the Answer?

Challenge: Environment

Category: Senior

Region: Peace Country

City: Peace River, AB

School: Glenmary School

Abstract: The objective of my project is to test the feasibility of a biological filter to strip water of nitrogen compounds, notably nitrates, using denitrifying bacteria isolated from soil samples as the means to do so. The end goal is of this project being to build and test a prototype of this denitrifying filter to prove its viability in a real world application.

Biography

Hello, my name is Stéphane Chenard. I am from Peace River, a small town in northern Alberta. I enjoy the great outdoors and activities outside such as quading, skidooning, fishing and jet boating. This will not be my first time attending a CWSF as I have competed with a partner in the CWSF last year winning bronze in the intermediate category. This year I am working on a biological filter to cleanse runoff water of nitrates using denitrifying bacteria. My advice for students who are thinking about doing a science fair project is this: GO FOR IT!!

Awards

Value

Canadian Stockholm Junior Water Prize Sponsor: Canadian WEF Member Associations, the Canadian Water and Wastewater Association, and Xylem Canada	\$2 000
Excellence Award - Senior - Bronze Medal Sponsor: Nuclear Waste Management Organization	\$100
University of Ottawa Entrance Scholarship Senior Bronze Medallist - \$1000 Entrance Scholarship Sponsor: University of Ottawa	\$1 000
Western University Scholarship Bronze Medallist - \$1000 Entrance Scholarship Sponsor: Western University	\$1 000
Total	\$4 100

CWSF 2014 - Windsor, Ontario



Bronwyn Delacruz

Is Radioactively Contaminated Seafood Being Sold in Canadian Grocery Stores?

Challenge: Environment

Category: Intermediate

Region: Peace Country

City: GRANDE PRAIRIE, AB

School: Grande Prairie Composite High School

Abstract: For the past 3 years radioactively contaminated water has been pouring into the Pacific from 4 damaged Fukushima reactors. It is hypothesized that radioactively contaminated food is entering the Canadian food supply undetected. A USB Inspector Geiger counter; using a unique protocol was used to measure radioactivity in store bought seafood. Radioactively contaminated food was positively identified, statistically significant, originating from 2 foreign countries.

Biography

My name is Bronwyn Delacruz. I am a grade 10 student in a rural town in northern Alberta. I love life and I love the outdoors. My parents have always told me to be brave, work hard, fight for what you believe in and fight for what's right. I have a grade 9 level piano and love to rock the guitar, winning cash at the music festivals is cool. I volunteer at a riding equestrian camp for disabled kids. I have a black belt and I have had concussions and broken arms in martial arts tournaments, winning gold a few times in the process. I love a good fight. But I have never been in a fight like this. We are in I believe, a fight for our lives and for the billions of sea life in the Pacific Ocean; I want to fight for those who can't. I want to give a voice for those who have no voice. Please help me in my attempt to bring more attention to the radioactive contamination from Fukushima that is endangering everything that we know and love. Someday I hope I can look back knowing I made positive difference to this world.

Awards

Value

Awards	Value
Statistical Society of Canada and Biostatistics Section Award Sponsor: Statistical Society of Canada and Biostatistics Section	\$750
Excellence Award - Intermediate - Bronze Medal Sponsor: Nuclear Waste Management Organization	\$100
Western University Scholarship Bronze Medallist - \$1000 Entrance Scholarship Sponsor: Western University	\$1 000
Total	\$1 850

CWSF 2014 - Windsor, Ontario



Vineth Castelino, Angelica Alberto

Socks that Block!

Challenge: Innovation

Category: Intermediate

Region: Peace Country

City: Peace River, AB

School: Glenmary School

Abstract: Objective: To create a pair of socks that will remain odour free and sweat free at the end of the day and even after any physical activity such as basketball, gym, working out etc. our socks absorbs the sweat that our feet create throughout the day and our product successfully kept the feet dry and also eliminated the foul foot odor.

Biographies

Vineth - Hello, I am Vineth Castelino. Originally from India, I have extensively travelled and lived in various countries. Now, I'm living in Peace River. There have been countless times where I couldn't wait to get home, and take my socks off. My feet always got really sweaty, which caused a lot of discomfort. Added to this the socks gave of a foul odor. I started thinking: What if we can make socks that keep your feet dry, and trap the odor? That is how we got our problem for science fair. I like science as it gives me answers to many of my questions on how things around me work. Science encourages me to investigate and look for explanations on ...

Angelica - My name is Angelica Alberto. I am a grade 9 student at Glenmary School in Peace River, Alberta. I love school, family and friends and i play all kinds of sports but my favourite is basketball. Our project won our category and also got the excellence award in Biotechnology. Being an athlete this inspired us to build the socks that block to solve our own problem! one advice i have for anybody that is doing a project is to work hard and aim for the success.

Awards

Value

Excellence Award - Intermediate - Bronze Medal Sponsor: Nuclear Waste Management Organization	\$100
Western University Scholarship Bronze Medallist - \$1000 Entrance Scholarship Sponsor: Western University	\$1 000
Total	\$1 100

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